

CALIFORNIA STATE UNIVERSITY, EAST BAY

Academic Affairs

MEMORANDUM

DATE: April 30, 2007

TO: All Faculty

FROM: Michael K. Mahoney, Provost and Vice President
Academic Affairs

SUBJECT: Promotion, Tenure and Retention Deadlines

In accordance with the *CSUEB Promotion, Tenure and Retention Policy and Procedures* document, the deadline dates for WPAF (Working Personnel Action File) submission by candidates eligible for promotion, tenure and retention are announced as follows:

TENURE *Deadline Date: October 1, 2007*

PROMOTION *Deadline Date: October 1, 2007*

RETENTION

1st and 2nd year *Deadline Date: November 9, 2008*

3rd, 4th and 5th year *Deadline Date: January 15, 2008*

Section 3.8.3 provides: “a. A candidate who submits the dossier after the established deadline will not be considered for promotion that year, and the Department Chair shall so notify the College Dean in writing, with a copy to the candidate. b. If a candidate for retention or tenure fails to comply with the obligation to provide a dossier of materials within the established deadlines, then in accordance with Article 15.12.a of the CBA the evaluation will proceed on the basis of material deemed appropriate by the Department Chair after consultation with the College Dean.”

For more information, please call the Office of Academic Affairs, extension 53714.

MKM:jat

xc: Arthurlene G. Towner, Associate Provost
Eileen Barrett, Special Assistant to the Associate Provost, Faculty Development
Benjamin Bowser, Interim Dean, College of Letters, Arts, & Social Sciences
Emily Brizendine, Interim Dean, College of Education & Allied Studies
John Kohl, Dean, College of Business & Economics
Myoung-ja Lee Kwon, University Librarian
Michael Leung, Dean, College of Science
Henry Reichman, Chair, Academic Senate