TRAVEL POLICY UPDATE FOR STUDENT EIRA TRAVEL

1. Please note that as of September 18, 2017, the new maximum food allowance for students will be $35.00
2. Students will not be required to bring receipts for meals. Departments will be responsible for determining who should get a full day of $35.00 for meals. Departments should keep a record of who has received any food monies in advance.
3. PLEASE: keep good records of who is receiving travel funding; since receipts for each meal will no longer be required, we need to have some documentation of who got money and when (before travel or after)

MANY THANKS