Memorandum

To: Unit 3 Faculty

From: Rafael Hernandez
Associate Provost, Academic Resources and Planning
Convener, A2E2 Advisory Committee
On behalf of the A2E2 Advisory Committee

Subject: Call for proposals, Enhanced Course Learning (ECL)

Date: February 4, 2019

The A2E2 Advisory Committee presents the following funding opportunity for state-side courses to be taught between July 1, 2019 and June 30, 2020.

Enhanced Course Learning (ECL)
As part of the A2E2 fee, ECL is allocated to colleges to directly support state-side academic courses through the funding of consumables, services, or field trips that are part of the basic foundation of a course’s offering. For the purposes of this call, the term “colleges” is inclusive of those organizations that will offer state-side academic courses during AY 19-20.

Eligibility
All Unit 3 faculty are eligible to apply.

Selection
Following the review and ranking of proposals by Department Chairs and College Deans, the A2E2 Advisory Committee will review and rank proposals for recommendation to the Provost for funding. Not all proposals may be able to be funded. Funding of a proposal does not guarantee the offer of any of its specified courses.

Guidelines
- Funding is intended for specific courses (and its enrollees) to be taught in the terms specified in the proposal.
- Proposals may be for costs in categories below. Proposals may include costs for one or more categories. More details on each of these categories may be found on the proposal application.
  1. Consumables
  2. Professional services that are short term and limited in scope
  3. Field trips
For more information about these cost categories, see the Cost Category Definitions and Restrictions section of the ECL proposal packet.

Priority consideration
Priority consideration may be given to proposals having the following characteristics.
1. Average cost less than or equal to $25 per enrolled seat across the entire proposal
2. Greater than 150 enrolled seats across the entire proposal
3. Greater proportional costs for consumables across the entire proposal

Evaluation criteria
In addition to priority consideration above, any or all of the following may be considered upon evaluating proposals:
• The enhancement and/or enrichment of the courses listed;
• Number of participants benefiting from the activity/experience as measured by number of enrollments listed;
• Results of prior-funded courses evidenced by submitted reports

Reporting requirements
A brief report of fund usage will be required of the College Dean no later than 30 days before grade submission for the term using a format provided at a later date. Failure to report in a timely fashion may negatively affect consideration for future funding.

Proposal packet
The proposal packet can be found at www.csueastbay.edu/a2e2. The packet includes directions for submissions and the proposal timeline.

Questions
Questions about this opportunity may be addressed to:

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CC: Provost and Vice President, Academic Affairs
    Associate Vice President, Financial Services
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