Memorandum

To: Unit 3 Faculty

From: Rafael Hernandez
Associate Provost, Academic Resources and Planning
Convener, A2E2 Advisory Committee
On behalf of the A2E2 Advisory Committee

Subject: Call for proposals, Enhanced Instructionally Related Activities (EIRA)

Date: February 4, 2019

The A2E2 Advisory Committee presents the following funding opportunity for programmatic activities to be carried out between July 1, 2019 and June 30, 2020.

Enhanced Instructionally Related Activities (EIRA)
As part of the A2E2 fee, EIRA is allocated to colleges to support activities related to coursework and the degree programs under which that coursework occurs. Compared to Enhanced Course Learning (ECL) funding (which is limited to specific courses), EIRA is broader in purpose, funding activities which occur at the level of an academic degree program.

Eligibility
All Unit 3 faculty are eligible to apply.

Selection
Following the review and ranking of proposals by Department Chairs and College Deans, the A2E2 Advisory Committee will review and rank proposals for recommendation to the Provost for funding. Not all proposals may be able to be funded. Funding of a proposal does not guarantee the offer of any associated courses.

Guidelines
- Proposed activities must occur during AY 19-20.
- Proposals for activities across multiple degree programs in the same College are permitted.
- Funded proposals are expected to be executed by the applicant(s) or another Unit 3 faculty member specifically designated by the Department Chair or College Dean.
- Funded proposals are expected to be faithfully executed as proposed; reasonable changes or modifications may be made due to changing or unforeseen circumstances.
• Each activity may include costs for one or more of the following cost categories. More details on each of these categories may be found on the proposal application.
  1. Travel supporting a conference presentation, performance, non-athletic competition, or other off-site activity directly involving students in the activity
  2. Supplies
  3. Duplicating
  4. Professional services
  5. Personnel
For more information about these cost categories, see the Cost Category Definitions and Restrictions attachment in the EIRA proposal packed.

Evaluation criteria
In addition to consideration of generated revenue and priority consideration above, any or all of the following may be considered upon evaluating proposals:
• The enhancement and/or enrichment of the educational experience of CSUEB students as evidenced by the depth and/or breadth of experience;
• Program feasibility, within the time and budget proposed;
• Number of participants directly and benefiting from the activity/experience;
• Results of prior-funded programs as evidenced by submitted reports

Reporting requirements
A brief report of fund usage across all EIRA proposals will be required of the College Dean no later than 30 days before grade submission for the term using a format provided at a later date.

Proposal packet
The proposal packet can be found at www.csueastbay.edu/a2e2. The packet includes directions for submissions and the proposal timeline.

Questions
Questions about this opportunity may be addressed to:

Rafael Hernandez
Associate Provost, Academic Resources and Planning
Convener, A2E2 Advisory Committee
rafael.hernandez@csueastbay.edu
510-885-3711

CC: Provost and Vice President, Academic Affairs
    Associate Vice President, Financial Services
    College Deans