Debrief of WASC workshop: Members discussed data expectations, what should be documented. An emphasis on how data and their analyses are communicated is expected. The committee will move forward as quickly as possible, given the first draft deadline of January 31, 2014. Discussion of the time to degree report, what information will be available, when it will be available, and how programs might use it are of interest. The committee should determine what could be done with these reports.

Questions that were raised: can advising use the data to help students? what are our benchmarks? (This could be informed by comparison to other institutions.) Time to degree should include transfer student, first-time freshmen, and graduate student information. An analysis of both active term enrollment and lapsed time enrollment would be helpful in defining what success is for our students.

Glen Perry attended the meeting to discuss a potential hold on graduation application based on WST completion status. PEM is preparing for it. Murphy confirmed that Testing is able to deliver a report (daily if necessary) that will update a student’s WST status. PEM needs to determine how to ensure secure delivery and overnight run processing. Some CSU campuses charge an additional fee for late updates to graduation status, and CSUEB could consider this. Perry stated that when Testing began administering the WST the University did not accept credit card payments, so Testing contracted with an outside vendor. This is what currently prevents scheduling WST through PeopleSoft, and it is not likely to change in the near future. They are continuing to work on the CAAR, with a business analyst looking at how the data is being stored, whether the data is useful to a CAAR report, and how long it would take to run a batch for all undergraduates. The CAAR is currently missing major requirements.

Members discussed the retention dashboards, milestones, and what the purpose of each dashboard will be. Opp requested clear definitions of what each term refers to.

### CONCLUSIONS

**Agenda items for next meeting:**

Milestone Roadmaps, Milestone Dashboards, Anticipated Graduation Report

### ACTION ITEMS

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