**DISCUSSION**

Consideration of implementing a hold on Graduation Application approval for those who have not engaged in any Writing Skills Requirement (WSR) progress. This would be a small step in the process of enforcing existing Senate Policy. However, since so few students have satisfied the WSR, placing a hold on all of them is not feasible. By placing a hold on the graduation application until the student has made some progress (enrolled in courses, registered for test) we believe this will encourage more students to make earlier progress on satisfying the WSR. Glen confirms that the new variable has the values we would need to place such a hold. The only value we do not have is if they have registered with the Testing Office for the test. Can testing upload information of those registered for the test to peoplesoft on a daily basis?

Possible implementation of Winter if the policy gets passed by the Senate in Fall 2013.

To do:
- Sally will get information for testing. Can they upload data daily on those who have registered for the test?
- Larry to help train AACE if new policy is implemented.
- Major advisors via the advising centers would need to know.
- Glen Perry will work with testing and the committee to implement.

Three types of work
1) Policy which is the Academic Senate and Mitch and Sally will work with them.
2) Operational which includes Glenn Perry for PEMSA and the testing Office.
3) Implementation which will include PEMSA, AACE, advising centers, chairs meetings.

**CONCLUSIONS**

**ACTION ITEMS**

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