## Meeting Notes – August 18, 2014, 11:00 – 12:00, SA 3200A
Student Retention and Graduation Subcommittee

### ATTENDEES
Diana Balgas, Larry Bliss, Tamra Donnelly, David Garcia, Susan Opp, Angela Schneider

### GUESTS

### AGENDA ITEM

1. **Final Review and Approval of Year-end Report for 2013-14**

   **DISCUSSION**
   Members were asked for any updates or corrections to the year-end report. None were made.

   **CONCLUSIONS**
   Report approved as posted.


   **DISCUSSION**
   - Membership on the committee will be expanded to include Fanny Yeung, who will begin working in APGS on September 22, 2014, as the manager of institutional research for academic affairs. Her position is supported with CSU Chancellor’s Office Student Success Initiatives funding.
   - Dennis Chester is the Associate Dean for CLASS and will be a member of SSAC. He is interested in participating at SRGS meetings when the UWSR is on the agenda.
   - The new SCAA director will also be a member of SSAC and will have $100,000 in A2E2 UAP funds to develop a Writing Center.
   - The UWSR goal was discussed. Rather than simply “monitoring” the UWSR the committee will develop and implement a plan to monitor successful completion.
   - One evaluation metric could be what percent of applicants for graduation have met the UWSR.
   - Opp suggested that EAB-SSC could provide information on milestones and retention dashboards. For example, it will have remediation completion information that could be useful. Garcia will provide an overview of what is currently available in the data warehouse at the next SRGS meeting.
   - Darrell Haydon has investigated student financial need and could be helpful in learning more. Some questions that could be addressed are unmet need, total need and type of support. There is anecdotal evidence that relatively small amounts of funding at a pivotal time can help a student complete a degree. Alexis Alabastro is working on the Leaver Study evaluation, which could offer insights into financial need.

   **CONCLUSIONS**

3. **Updates to UWSR Communication Plan**

   **DISCUSSION**
   - Schneider is waiting for the list of students with 90 or more units who have not begun steps to satisfy the WST/UWSR. Glen Perry will be invited to attend next meeting for a status update. Bliss mentioned the fee waiver arrangement for students who attend a WST workshop. New transfer students are a target audience, and Schneider can add information about the waiver to transfer communications.
   - Bliss will supply the language. Garcia asked if there was data available on which students took the workshop as part of the fee waiver program. The Testing Office tracks those students. The new WST flowchart will be sent to the Testing Office for posting on the web.

   **CONCLUSIONS**
   - The Testing Office will be contacted for more information on workshop lists and to update the website.

4. **2013 HEDS Senior Survey Results**

   **DISCUSSION**
   Postponed to next meeting.

   **CONCLUSIONS**

### ACTION ITEMS

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<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>Garcia will make a presentation on what data is available</td>
<td>Garcia</td>
<td>9/8/2014</td>
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<tr>
<td>Task</td>
<td>Assigned To</td>
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<td>in the warehouse.</td>
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<td>Donnelly will contact Testing regarding workshop lists and WST flowchart</td>
<td>Donnelly</td>
<td>Complete</td>
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<td>Invite Glen Perry to next meeting</td>
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<td>Invite David Chester to next meeting</td>
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