**Student Success Committee Meeting**

**NOTES**

**ATTENDEES**
Larry Bliss, Amber Machamer, Sally Murphy, Sue Opp, Greg Smith, Mitch Watnik

**GUESTS**

**DISCUSSION**

Discussed changing to every other week; completing transformation into Student Success Subcommittee of SSAC. This subcommittee will be ongoing, not just a three year “WASC” committee. The charge is more than just the IR mission, although much of what IR does will be drawn on by the committee. The committee is cross-divisional, which exemplifies what WASC hopes to find.

Glen Perry will report at UUAC on the status of UWSR in PeopleSoft, when will the UWSR screen be available, and when will it be populated with informative data. The issue of limited access and the difference between MyCSUEB and the PeopleSoft screen was discussed.

Watnik requested that he be added to the advisor listserv. He suggested that new faculty be invited to attend UUAC meetings during their second year on campus. The general consensus is that new faculty feel quite overwhelmed the first year and adding another meeting to their schedule could be difficult. However, by the second year an introduction to advising responsibilities would be appropriate.

Action items, as defined by the Provost’s suggestion that each subcommittee complete, “for this year to be successful we will:”

- Identify blocks to the 6 year graduation rate for the 2008 cohort, and make recommendations to improve the success rate
- Identify milestones of student success based on what was learned from the 2008 cohort

The Graduation Gap report was discussed, it is not posted anywhere. It was just started last year, this year’s data needs to be run. Machamer will run and send the report to Opp for inclusion in the graduation initiative report.

**CONCLUSIONS**

Continue with 08 cohort intrusive advising. Continue development of graduation roadmap based on milestones

**ACTION ITEMS**

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<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
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<tbody>
<tr>
<td>Update reservation to reflect new schedule</td>
<td>Tamra</td>
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<td>Add Larry/AACE to Registrar’s email distribution list</td>
<td>Smith</td>
<td>asap</td>
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<td>Complete committee charge, membership, action items to report to SSAC</td>
<td>Balgas/Machamer</td>
<td>12/5/12</td>
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