## Meeting Notes – October 14, 2015, 11:00 – 12:30, SA 4350

**Student Success and Assessment Committee (SSAC)**

### ATTENDEES

Diana Balgas, Larry Bliss, Martin Castillo, Dennis Chester, Tamra Donnelly, Darrell Haydon, Michael Hedrick, James Hershey, David Lopez, Carolyn Nelson, Jen Nguyen, Angela Schneider, Jason Singley, Nancy Thompson, Jessica Weiss, Donna Wiley, Julie Wong, Fanny Yeung

### GUESTS


## AGENDA ITEM

### 1. Introductions

**DISCUSSION**

**CONCLUSIONS**

### 2. Committee Charge and Membership

**DISCUSSION**

Wong reviewed some important aspects of the committee charge along with the subcommittee structure. Balgas mentioned that ESP was developing a list of campus committees. Wong requested that subcommittee structure be placed on the next meeting agenda.

**CONCLUSIONS**

Address at next meeting.

### 3a. Strategic Enrollment Planning and Management

**DISCUSSION**

Wong reported that SEPM appears not to have met for two years. The subcommittee was reconstituted at the direction of the president, to create a strategic, long term enrollment management plan. Wong reviewed the CSU policy on enrollment management. The group met over the summer with Ed Mills from Sacramento State with a Student Affairs team, and then with the deans and the provost. An effective enrollment plan must integrate both Academic Affairs and Student Affairs. Some of the questions to be addressed by SEPM are how much growth is appropriate, what are the budget expectation, are there adequate facilities? Some of the tools that are available for enrollment management include recruitment to increase growth, impaction to manage specific majors, retention improvement, and course offering to streamline graduation.

**CONCLUSIONS**

### 3b. Transfer Credit Advisory Group

**DISCUSSION**

Schneider reported that 80% of all transfer student transcripts have been evaluated. All transcripts should be evaluated by some time in November. The registrar has hired new staff to help with this. Bliss mentioned that this is very important to students, so that they do not take unnecessary classes. The evaluators and advisors all work from an internal document that addresses how to evaluate transfer credit for general education credit. Thompson has been very helpful with this, and intends to submit some catalog changes. Members asked if this document could be made available. Kyle Burch and articulation staff in APGS have been working on articulating our 25 top feeder campuses. This will inform other projects, including the degree audit and tracking of SB 1440 students.

The deans have been supplied with a list and tentative timeline for implementation of all majors in the PeopleSoft degree audit. All CBE programs are complete. UWSR information will be included and highlighted on the degree audit page so that students are aware of the requirement.

In Fall 2016 departments will receive a prerequisite report.

**CONCLUSIONS**

### 3c. A2E2 UAP Subcommittee

**DISCUSSION**

Wiley reported that there was no call for new proposals. Most departments received the same amount of funding, except Math and SCAA. The remedial
CONCLUSIONS

3d. Student Retention and Graduation Subcommittee

DISCUSSION
Balgas reported that the subcommittee did not meet over the summer. She reviewed the work from the inception of the task force to address the 2008-09 cohort. The members worked to develop academic and non-academic milestones, addressing the UWSR as a block to graduation, and intrusive advising programs. Wong mentioned that it takes 14 students to improve the graduation rate by 1%.

CONCLUSIONS

3e. Educational Effectiveness Subcommittee

DISCUSSION
Balgas reported on the Enhancing Success Partnership Team which has been working with EDI to develop a Student Success Action Plan. The plan is in draft form, and the process for gathering campus feedback is in development. Wiley gave an EAB update. Members expressed concern that there was confusion between EAB and the Degree Audit in PeopleSoft. There was a suggestion that there could be an electronic link from within EAB to the Degree Audit page. EAB will be implementing some updates that will include an early alert system.

Members discussed Early Start and math remediation, the possibility of a 3 unit math course over the summer that would complete remediation for many students. This has been successful at other campuses. Pliska will bring it to the Early Start committee. Wiley will be invited to the meeting.

CONCLUSION

4. Member updates

<table>
<thead>
<tr>
<th>ACTION ITEMS</th>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subcommittees on next agenda</td>
<td>Donnelly</td>
<td>Complete</td>
</tr>
<tr>
<td>Discuss 3 unit math course with Early Start; invite Wiley</td>
<td>Pliska</td>
<td>Next Early Start meeting</td>
</tr>
</tbody>
</table>

ACTION ITEMS

PERSON RESPONSIBLE

DEADLINE