Transfer Credit Advisory Group Notes
April 8, 2013

- Review of previous meeting’s notes

- Revised text for the CAAR:

  TRANSFER STUDENTS ADMITTED BEGINNING FALL 2012: The GE catalog used for your transfer credit evaluation will be the catalog in effect as of your admit term (i.e. admit term is Spring 2013 = CSUEB Academic Catalog 2012-13). Your transfer credits are determined based on your course of study listed in this catalog. If you have questions about your catalog year, or want more information on following an alternate catalog, please see an academic adviser for assistance. See your major department regarding your major catalog. Students can and have the right to change or petition for a change to their catalog year.

  This wording now appears on the CAAR and will be used in the cover page to the students when they receive their CAAR beginning this week.

- Review of the “Policy Application for Student Degrees (PASD)” document

  1. Continue to review/edit the document

  Discussion about timeline for posting IP/IB/CLEP credit. Since the credit cannot be posted for two terms after admission, PEMSA will send communication to new freshman advising them to bring a copy of their test scores to discuss with an advisor to ensure they are not enrolled in a duplicate course. Also, it was decided that freshman who are placed into a course and subsequently receive credit will still receive full credit for the class.

  Discussed and completed edits to the PASD document, Angela will send out to the group with the goal of finalizing the document at the next meeting.

- Discussion Item:

  1. Results from subcommittee meeting. Review list of common issues.
  2. Is the CAAR given to a student considered binding and official? Will CSUEB will stand by it no matter what?
  3. Factors to consider are:
     a. university policy changes
     b. an error is caught – depends on the kind of error, when the error is identified, and if the error was on the CAAR sent to the student by email.
     c. catalog rights change
     d. SB1440 student changes major – Sue indicated we should maintain even if they change their major.
     e. If different interpretation at graduation evaluation review
     f. student breaks enrollment – no, since catalog rights broken

  Joanna created and distributed a list of reported issues related to errors and the CAAR, which will serve as the starting point for this discussion at the next meeting in May.

- Discussion if time allows...

  1. Content assembly for the /transfercredit site
  2. Planning for the “understanding transfer credit in PS and MyCSUEB workshop”
  3. GE certifications
  4. GE subcommittee to examine awarding credit for military coursework