Meeting Notes – April 23, 2014, 11:00 – 12:30, SA 4350
Student Success and Assessment Committee (SSAC)

<table>
<thead>
<tr>
<th>ATTENDEES</th>
<th>Linda Dalton, James Houpis, Dianne Rush Woods, Amber Machamer, Angela Schneider, Diana Balgas, Jessica Weiss, John Wenzler, Larry Bliss, Marie Ibarra</th>
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<tbody>
<tr>
<td>GUESTS</td>
<td>India Christman-Rodriguez</td>
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**AGENDA ITEM**

1. **New Undergraduate Student Estimates**

   **DISCUSSION**
   
   Christman-Rodriguez presented a summary of the undergraduate enrollment estimates. She reviewed the presentation from an earlier meeting that outlined the calendar for enrollment estimates based on applications, admits, and SIRs, and how each estimate is a refinement of the previous. Based on Admitted Student data, the range for new freshmen at this point is 1291-1524 California residents, or 1361-1594 total new freshmen. For transfer students the comparable estimates are 1727-1874 California residents, or 1852-1999 total new transfer students. Christman-Rodriguez reminded everyone that there are many factors that will affect ultimate yields.

2a. **Student Retention and Graduation Subcommittee**

   **DISCUSSION**
   
   This report focused on continuing discussion about the Writing Skills Requirement.

   **CONCLUSIONS**
   
   It was suggested that the WST be added to the online orientation.

2b. **Student Communication Management Subcommittee**

   **DISCUSSION**
   
   No report

2c. **A2E2-UAP Subcommittee**

   **DISCUSSION**
   
   No report

2d. **Transfer Credit Advisory Group**

   **DISCUSSION**
   
   No report

3a. **Council on Retention and Graduation**

   **DISCUSSION**
   
   Houpis reported that efforts are underway to retain Educational Delivery Institute as a consultant. He also indicated that East Bay needs to catalog and connect all of its student success initiatives.

3b. **WASC update**

   **DISCUSSION**
   
   No report

4. **Member notes**

   **Woods**
   The African American Student Success Initiative is underway and several East Bay faculty and staff attended a valuable meeting with White House representation at the University of Akron.

   **Balgas**
   An HSI Grant is being prepared.

   **L. Bliss**
   AACE Career Fair; May is Advising Month

   **Weiss**
   Faculty Development is working with the Student Care Team regarding whom to call when various situations arise

   **Schneider**
   278 students are eligible for Latin honors and are being invited to the Honors Convocation.

   **Wenzler**
   The SCAA director search is underway; SCAA has been holding workshops on the WST; and special sessions for international students

   **Machamer**
   IRADS has been working on retention dashboards and milestones.

   **Ibarra**
   ASI has been holding dinners in each of the colleges. They are also following up on international student advising issues.