Meeting Notes – January 23, 2013
Student Success and Assessment Committee (SSAC)

ATTENDEES
Diana Balgas, Larry Bliss, Jerry Chang, Brian Cook, Linda Dalton, Tamra Donnelly, Jiansheng Guo, Marguerite Henrichs, Amber Machamer, Alan Monat, Sally Murphy, Sue Opp, Glen Perry, Carol Reese, Don Scoble, Mitch Watnik, John Whitman

GUESTS

AGENDA ITEM
1a. Student Success Committee

DISCUSSION
At the 1/14/13 meeting the committee reviewed the research schedule for the year, discussed the committee goals, including addition of research on the WST. PIR has provided a list of the fall 2009 cohort for review by AACE. 60% of that cohort are still enrolled. Balgas mentioned the importance of documenting what the 08-09 task force/SSAC committee has researched, investigated and accomplished during the last nine months. Opp reviewed the 30% graduation rate expectation for continuance of Federal Pell grants, how the 40% exception admits has affected the 08 cohort graduation rate, and why the task force was created. Whitman asked how much can be deduced from the 08 cohort, how much of an aberration it is. Opp said that even if it is not a typical cohort, evaluation has provided information on roadblocks that can be applied to all students.

The intrusive advising has been very popular with students. This led the committee to a discussion of GE advising, major advising, and faculty participation. Opp mentioned that some departments were less responsive to student graduation evaluation requests than others; she will contact those department chairs with copies to the deans.

Roadmaps are introduced in the GE program, but they are idealized and also geared to native, four year students. Colleges should confirm that published roadmaps are still aligned with annual class schedules. Any major roadmap should include GE requirements, since that is 47% of a 180 unit degree.

CONCLUSIONS
Evaluation of the 09 cohort will go forward.

1b. Student Communication Management Subcommittee

DISCUSSION
The committee has not met. The goal of those involved is to have a checklist available to students in early spring that will list in one place where a student can find information that is needed to ensure deadlines and other requirements are met.

CONCLUSIONS

1c. Strategic Enrollment Management Subcommittee

DISCUSSION
The committee met last week and will meet again as soon as members are well.

CONCLUSIONS

1d. A2E2 – UAP Subcommittee

DISCUSSION
The committee did not receive a faculty appointment. Chang would like to serve as the student representative. New proposals must be solicited, and previously funded proposals will be asked to submit reports.

CONCLUSIONS

1e. Transfer Credit Advisory Group

DISCUSSION
Smith was unable to attend but sent an email report. Opp and other members of TCAG reported on the last meeting. A procedure was developed for determining catalog rights. Murphy outlined the catalog rights policy and affirmed that it is a Title 5 policy that is not campus based. Guo suggested that technology could be used to push out to students suggested course enrollment to help them make progress to a degree. Chang encouraged the use of technology to advise students
on course selection/enrollment. Dalton cautioned that ASI/students must be involved in determining the best way to reach students; anecdotal evidence suggests that many students choose to delete emails from their college listserv. The CAAR and when it is binding will be a topic of discussion for the committee.

CONCLUSIONS

1f. Prerequisite Task Force

DISCUSSION
Watnik reported that the task force met last week, they expect to hold one more meeting and then will submit a proposal to CIC.

CONCLUSIONS

2. Optimum Student Representation

DISCUSSION
Chang said there was no update. ASI will develop a resolution for implementation next year. Opp reviewed student representation on SSAC subcommittees; Chang will serve on the A2E2 UAP committee, other appointments will be forthcoming.

CONCLUSIONS
No further action required at this time.

ACTION ITEMS

<table>
<thead>
<tr>
<th>PERSON RESPONSIBLE</th>
<th>DEADLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>