1) **Review and accept notes from the 5/2 and 5/9/2014 meeting**
   a. The meeting notes from May 2 were accepted as presented.
   b. The meeting notes from May 9 were accepted with the following change:
      i. There was an error with the next meeting date. May 9th should be changed to the 23rd.

2) **Task Group Reports**
   a. Support Program Task Group
      i. The Steering Committee prepared their report to the Sponsors and cabinet.
   b. Instructional Program Task Group
      i. The IPTG Chairs suggested that the Steering Committee present the IPTG report at the forums scheduled for next week.
      ii. There will be two forums after the IPTG report is released. A communiqué will be sent out to remind the campus of the forums.
         1. Thursday, 5/29/14, 3:00 – 4:30pm, VBT124
         2. Friday, 5/30/14, 10:00 – 11:30am, MB1055
iii. The deadline for campus comments on the report was set for June 13.

iv. There was discussion about the positioning of the Steering Committee at the forums. Some members expressed a desire that the Committee should not sit with backs to the audience and it would be best to sit at the front of the room. This format will work for VBT but will not work in MB. Therefore, Committee members will sit in the front row of MB and will be introduced at the beginning of the forum.

v. The report was discussed.
   1. The task group chairs gave an overview of the process.
   2. The IPTG report has a great deal of quantitative analysis.
   3. The Chairs discussed the process of analysis.
   4. There was a question regarding scores for programs that do not exist (“no option”, for example). This reflects a fundamental limitation in the process, where a definitive list of programs did not exist. Many programs expressed a desire to use data for programs that had changed names or merged or been deleted, so the task group decided to provide all data. Colleges were asked multiple times to affirm the list of academic programs.

vi. There was discussion around a request to provide the original scoring numbers.
   1. The Steering Committee cannot provide numbers that they do not have.
   2. The Task Group report has been completed and did not include individual response numbers. This will be considered for future such efforts.

3) **Draft Steering Committee Report**
   a. Some changes were made to the original draft and an updated draft was presented to the committee.
   b. There was brief discussion about the “value” paragraph.
   c. Numbers were filled in for the Steering Committee process section.
   d. The Steering Committee discussed the recommendations regarding the support service report.
      i. Limitations were discussed.
There was much discussion about the section on recommendations for future review processes.
  i. The group spent some time discussing the frequency and feasibility of a regular review schedule.
  ii. Other minor changes were made to the future review process section.
  iii. There was discussion about adding a statement about structure and who would run and conduct the future review processes.

4) **New Business**
   a. Next meeting
      i. The next meet will be after the Friday forum on May 30.
      ii. The group will also meet on June 6.