1) **Review and accept notes from the 5/23/2014 meeting**
   a. Pending a quorum, the committee was in agreement to accept the meeting notes from May 23 as presented.

2) **Draft Steering Committee report on Support Programs**
   a. The SPTG forum has been transcribed and can be made available as the group is comfortable with the comments presented.
   b. A future review process should have an interim forum and more opportunities for dialogue that would prepare people for the outcome.
      i. This information was added to the Steering Committee’s SPTG report.
   c. Managers should have been encouraged to share their templates internally and since they were not, services and faculty felt excluded.
      i. This will be included in the Steering Committee’s Report.
   d. Best practices should be included in the future.
   e. The draft report will be edited and updated, then submitted for final comment.
      i. Minor changes were made to the report.
f. There was concern about the timing and presentation of the communiqué from the President about the reorganization.
   i. The services are being provided regardless of which department runs them.
   ii. To the Steering Committee’s Report for the SPTG, the recommendation to clarify the relation to PFD, processes involved with providing services, and the organizational structure will be added as well as how everything fits together.
      1. The group spent some time crafting the language.

3) **Draft Steering Committee report on Instructional Programs**
   a. The report will take a similar form as the SPTG report.
   b. There was confusion that PFD was an administrative process.
      i. Some things need to be cleared up for the record.
      ii. There was informal conversation regarding the ways that staff and faculty are invested in their work.
   c. People do understand that there are positives and negatives to the PFD process.
   d. Pending a quorum vote, the Steering Committee would like to provide scores for each criterion to the public.
      i. This will allow programs to know where to improve.
      ii. The committee determined that the average raw score could be provided for each subset within the criteria.
         1. Anonymity will be protected.
         2. Scores will be released with a note about the usefulness of the scores and where to direct questions.
   e. A CAPR type review process could be used for quality in the future.
   f. There was an argument presented in the forums that the nature of the template created a bias against the arts and humanities.
      i. This was discussed and taken into consideration by the task group at the time the template was created and it was incorporated into the weighting process.
      ii. What this means is that the programs should be reviewed based on what they provide for the university. Valuable programs may have low numbers but there may be other reasons that the program is important.
4) Task Group Reports
   a. Support Program Task Group
   b. Instructional Program Task Group
      i. The IPTG forums were completed.

5) New Business
   a. Calendar
      i. There is a meeting next week at 10:00-12:00 on 6/6.
      ii. Comments are due in by 6/13.
      iii. Meetings for the summer?
          1. The two faculty members present are willing to meet during the summer.
             a. It would be good to get at least a couple meetings in during June.
             b. A meeting will be scheduled for June 13.
             c. A Doodle Poll will be sent out for summer meetings.