Planning for Distinction

Kickoff Meeting for Committee Members
Sept. 21 1:30-3:00p LI2250 OR
Sept. 28 1:30-3:00p UU311

A. Introductions
   Dr. Houpis
   Mr. Wells

B. Planning for Distinction
   Dr. Houpis
   a. Why now? Dr. Dalton
   b. Integration with strategic planning
   c. Goal: or How will we know when we're done?

C. Roles and responsibilities
   Dr. Dalton
   a. Three work groups
   b. Guiding principles

D. Process
   Mr. Wells
   a. Preparation and readiness
   b. Organization
   c. Data collection
   d. Analysis and assessment
   e. Decision making
   f. Implementation
   g. Evaluation

E. Communication efforts
   Ms. Erdman
   a. Transparency
   b. Consistency
   c. Identify communicators
   d. Multi-pronged
      i. Executive speeches
      ii. Electronic communiqués
      iii. Web page
      iv. Meetings with colleges, library, university divisions, Academic Senate Executive Committee, ASI and student groups
      v. Rumor control

F. Schedule
   Dr. Houpis
   a. September kick-off sessions
   b. October committee and task force sessions with consultant
   c. Winter-Spring data collection
   d. Recommendations and reports submitted to President

G. Questions/Other