CPAB QUARTERLY MEETING – FALL
Thursday, October 25, 2012
3:00-4:00pm – (Lassen Community Rm. “A” – Pioneer Hts)

CPAB MEETING MINUTES

MEMBERS:
Laty Johnson, Chair and Audrey Wade, Recorder

1. CONVENE MEETING: Presentation of Gavel to Jared Marconi

Minutes from August 9, 2012: approved with additions of attendees: Kristen Pauli and Andrea Wilson

ATTENDING MEMBERS: Roster Sign-In Sheet:
Dan Bellone, Sgt. Gonzales, Jan Giovannini-Hill, Emily Hodgson, Jared Mariconi, Jennifer Miranda, Corey Gin, Marissa Parry, Ronn Patton, Donna Placzek, Keith Inman (for Watnik), Kemisha Radford, Eric Velasquez and Nancy White

2. GUEST SPEAKER: Eric Velasquez, Residence Life Coordinator:
We are still open after work hours is over – UPD participates with training RA’s and staff meetings – in talks with a sub-station. RA’s (student staff on duty form 5pm-8am) in each bldg. on call administrator and student professional. Some 1,300 students live on campus in the dorms. We have a morning report to summarize any issues goes to Chief. Cameras are in all over except Area 1 (Area 1 Soph/Jr) Area 2 grad and Intl) (Area 3 freshman) (gates/key entry). Guest Registration is big in Freshman bldg.. all guests have to sign-in and out by 12am.

Approval is required for outside guests. “Don’t’ be stupid” (DBS) - campaign in freshman dorm. Use internet "memes" (showed a sample). Teaches students to be proactive in safety. Keith: who monitors cameras? Eric: It is a recording not “live” – Martine gets the “morning report” from Sharepoint. Eric began DBS while at SJSU thesis – it has prevented even vandalism.

3. REVIEW CRIME STATISTICS: Laty: saw trends in office thefts and IT (sometimes people didn’t document approved removal etc.)

Noted Trends:
Trend 1. There is a pattern of reported thefts from locked offices, in several cases it was determined to be a misunderstanding with ITS computer techs removing items unknown to the user. What is the current process for ITS to remove items from users? Is there any need for improvement in this process or are these isolated cases?

Trend 2. Thefts of unattended items is still a big problem. What ways can help CPAB help increase awareness of this problem?
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**Jared:** We worked with IT before on making an ID/badge of sorts...it may have dropped off.  

**Corey:** He will talk to IT and doesn’t think that they are using badges and there is a lot of student turnover. Initiate a conversation between now and Winter Qtr meeting on this topic with the IT service group.  

**Noted Questions:**  

**Q1.** Clarification on UPD traffic stops off-campus (e.g., Mission Blvd)—is is due to a CSUEB vehicle involved? If so, is UPD the secondary call and HPD is the primary officer?  

See Q1.: **A1:** Sgt. Gonzales said, we have an agreement with HPD (burglar alarm etc) we go off campus, down Harder/Mission & Mission/Carlos Bee.  

**Q2.** When crimes on campus happen, it appears that the investigation can be referred to multiple jurisdictions—District Attorney’s Office, Judicial Affairs, and Student Housing, etc... What is UPD’s role beyond the referral?  

See Q2: **A2**: Sgt. Gonzales said, typically if it is a criminal act on campus we take it to DA’s office – if it is judicial affairs then we cooperate with that process.  

**4. UPD UPDATES AND RECENT TRAININGS:** Sgt. Gonzales  
We had an officer on HPD strike team to help with campus crime issues. We did catch an employee in Science Bldg. stealing a laptop last week.  

**Laty:** Self-care and Wellness Fair: great response – 30 survey responses gave result to Chief. Oct 3rd – focus was resources on self-care about 150 students (very hot day). We will send out responses with Minutes – SSO’s were a hot topic (see spreadsheet)  

Al Fresco – least amount of responses (x2)  

**Jennifer Miranda:** “Ladies Night” – monthly workshops with females on campus (Miranda) how to stay safe at a party or a club. Last year sororities participate/sponsor with training with physical space training. (October 3 2012) most attendees were transfer students. This was more of a focus group – most were concerned with: mainly it is dark on campus and don’t feel safe; lighting on campus. Creeper in the bushes – somebody not from our campus, acting crazy, strange behavior, male with a ski hat. AND concerned with many students staying late on campus, they study late in VBT, SCI and they hide from UPD.  

**Jared:** We can start another conversation to open a safe space to stay late for study. **Jennifer:** AND THE OTHER THING: they were not aware of UPD escort service etc. We talked to them about suggestions: self defense classes, poster/email campaign about UPD/nite-time services, and doing something with GS instructors (freshman) and continue the conversation in the classroom not just at orientation. Makes sense on the prevention end for everyone. Making a safer environment.  

**CPAB Students:** Campus lighting – and we heard about sexual harassment incidents. The library could offer longer hours – other CSUs have longer hours or run 24-hr during finals week.
Jared: UL finds the hours are under used based on budget- may be good to take it to UL admin. to look into A2E2 funding. Maybe draw people out of the classrooms in a safe space – RAW

Next ladies night: Tuesday November 13, 2012 7:00pm - looking for 2 large sororities sponsor. There used to be a "barbershop" for a men's meeting – it would be great to have a male professional to facilitate is necessary. Corey – it is important to have it. To discuss communication differences – (Jennifer) we must stay with an appropriate topic and a professional can tell when it starts to go off topic. And we do mixed gender meetings as well. Keith: There is plenty of info within CSU. Marissa: We (Athletics) bring in speakers every year...we use our NCAA grant (bring in alcohol related speaker thru Anheuser-Busch) we will continue to invite campus to attend and bring in other for other topics.

5. CCW – CAMPUS CRIME WATCH – Jan Giovannini-Hill
UPDATES: still staying low and keep on trying to garner interest from emails etc. We did certificates and challenge coins which was nice for folks. We appreciate it....got 4 more members.

6. UNIVERSITY SAFETY COMMITTEE REPORT – Donna Placzek
The campus now has new speed limits that have been posted – some complaints on AC transit and if you know of any, please advise. We are working on pedestrian safety with crossing flashing lights behind theatre ready by 10/31/12 tracking with Facilities.

This weekend, UPD/Urban Sheild is on campus. KAZOOMBA will be on Sunday (expecting 200 guests) rented and will use G & H – The “Shake Out” – email went out from the Provost for faculty to share info in classrooms – students with disabilities participated more.

7. OTHER TOPICS:
• Status of GEZA – we did not get the award – it was a good effort.
• UPD Toy-Drive:
• Bullying in the Workplace awareness week– H/R has no specific information on this – use guidelines from CSU website. You can always contact EAP or H/R
• CPAB Logo – check this out – Laty meets with Jesse Cantley on this draft. (Dan Bellone will help on this) Word mark and market CPAB logo and get a table cloth – internal branding - can speak to Keat Saw in Facilities regarding using banners on poles with lights for better visibility.

****NEXT CPAB MEETING: we will send out a doodle survey for future dates in 2013 – Winter Qtr: BART Police will be here as guest speaker ****