Board of Directors Meeting Minutes for April 16, 2008

I. Call to Order: President Dokun calls the meeting to order at 5:17 pm. * indicates member present at start of meeting roll call.

II. Roll Call

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Ola Dokun</td>
<td></td>
<td>Gary Tia</td>
</tr>
<tr>
<td>* Udeepo Maheshwari</td>
<td></td>
<td>Saba Hasan</td>
</tr>
<tr>
<td>* Miriam Dorsett</td>
<td></td>
<td>Nancy Ngaov</td>
</tr>
<tr>
<td>Noel Perez-Sanchez (5:55 pm)</td>
<td></td>
<td>Stephanie Truong</td>
</tr>
<tr>
<td>* Robert Toland</td>
<td></td>
<td>Amit Kinger</td>
</tr>
<tr>
<td>* Chathura Mudalige</td>
<td></td>
<td>Howard Mei</td>
</tr>
<tr>
<td>* Matthew Ecclesiastre</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Regina Akhmadullina</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Shiva Premmanisakul</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Nora Daners</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Dr. Mary Fortune (ex-officio)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Stan Hebert (ex-officio)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Bob Williams (ex-officio)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Robert Lara (ex-officio)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Henry Reichman (ex-officio)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. Approval of the Agenda: President Dokun asks to entertain a motion to approve the agenda.

    Motion: (Toland) To approve the agenda.
    Amendment: (Maheshwari) to strike from New Business under Consent Calendar A – “ASI Travel Policy” from the agenda.
    Amendment Carries.
    Main Motion Carries as Amended

IV. Consent Calendar

A. Approval of the Minutes of April 9th, 2008

    Motion: (Toland) To approve the Minutes of April 9th, 2008.
    Correction: (Premmanisakul) corrects his statement under Closing Remarks on page 6; that he stated “The library upper mall closes at 10 pm while the lower mall and the learning commons (computer lab) closes at midnight.”
    Lil Parker asks him to send any corrections in writing.
    Motion Carries.

B. Appointments: President Dokun announces that there will be appointments for 3 committees; Finance (1 vacancy), University Affairs (1 vacancy), and University Union (2 vacancies). Beginning with the Finance committee appointments, President Dokun announces the applicants: Nancy Gaov, Saba Hasan, and Gary Tia (Daniel De La Torre – absent).

    President Dokun asks to entertain a motion to move into the elections process.
    Motion: (Toland) to move into the elections process.
    Motion Carries.
The applicants – Nancy, Saba and Gary – were asked to briefly introduce themselves and entertain a question and answer portion.

Open Elections Vote:

- **Akhmadullina** – Saba Hasan
- **Daners** – Saba Hasan
- **Mudalige** – Saba Hasan
- **Maheshwari** – Saba Hasan
- **Toland** – Saba Hasan
- **Premmanisakul** – Saba Hasan
- **Ecclesiastre** – Nancy Gauo
- **Dorsett** – Abstain

**President Dokun** confirms and congratulates **Saba Hasan** as the elected Student-At-Large for the Finance Committee.

**President Dokun** moves on to the vacancy for University Affairs; she announces the applicants: Daniel De La Torre (absent), Edward Mei, Frank Quintana (absent), Stephanie Truong, Gary Tia, Saratah Sow (absent), and Anubhau Jolly (absent).

The applicants (exception of Gary Tia for introductions) – Stephanie, Edward – were asked to briefly introduce themselves and each applicant entertained a question and answer portion.

Open Elections Vote:

- **Akhmadullina** – Stephanie Truong
- **Daners** – Stephanie Truong
- **Mudalige** – Stephanie Truong
- **Maheshwari** – Stephanie Truong
- **Toland** – Stephanie Truong
- **Premmanisakul** – Stephanie Truong
- **Ecclesiastre** – Stephanie Truong
- **Dorsett** – Stephanie Truong

**President Dokun** confirms and congratulates **Stephanie Truong** as the elected Student-At-Large for the University Affairs Committee.

**President Dokun** moves on to the vacancies for University Union Committee; she announces the applicants: Derya Arac, Daniel De La Torre, Saba Hasan, Gary Tia, Amit Kinger.

The applicant (exception of Saba and Gary for introductions) – Amit Kinger – was asked to briefly introduce himself and each applicant entertained a question and answer portion.

Open Elections Vote:

- **Akhmadullina** – Gary/Amit
- **Daners** – Gary/Amit
- **Mudalige** – Gary/Amit
- **Maheshwari** – Gary/Saba
- **Toland** – Gary/Amit
- **Premmanisakul** – Gary/Amit
- **Ecclesiastre** – Gary/Amit
- **Dorsett** – Gary/Saba

**President Dokun** confirms and congratulates **Gary Tia and Amit Kinger** as the elected Student-At-Large’s for the University Union Committee.
V. Special Presentation/Speakers: None.

VI. Public Discussion:
President Dokun opens the floor to any members of the public who would like to address the BOD on issues affecting CSUEB.

President Dokun acknowledges the catered dinner that was courtesy of AED Robert Lara and asks him to elaborate on his winnings. AED Robert Lara notes that he was a winner of a drawing at the Hayward Business Expo that he attended a couple weeks ago. President Dokun remarks to the BOD that the dinner couldn't have come at a better time because this particular meeting was going to be an extensive meeting due to certain agenda items that need close attention.

VII. Action Calendar

A. New Business:
   1. ASI Travel Insurance Policy: STRIKED
   2. ASI 5 Year Strategic Plan: President Dokun remarks on the purpose of reviewing the 5 year plan to prioritize the contents of it and will yield the floor to ED Bob Williams to facilitate in the process of prioritization. Each BOD is asked to choose the most important services/initiatives that should be focused on and included in the 5 year plan. President Dokun yields the floor to ED Bob Williams; ED Bob Williams notes that he will bypass a review of the ideas that were generated during the Winter Retreat because the majority of the BOD understands the ideas. He notes that it was important for staff to have input into the 5 year plan therefore, he directs the BOD’s attention to the last page of staff suggestions. ED Bob Williams notes the similarities that staff and the BOD had in what they wished to see improve or be added in the 5 year plan (ie. #1: Scholarships). In brief, ED Bob Williams delineates how staff was divided amongst 3 groups – Facilities (AED Robert Lara), Programs (PC Jon Stoll) and Services (Margaret Daniel). He reviews the list. President Dokun asks the BOD to review both the staff and BOD list and prioritize what they feel is the most important in each category. ED Bob Williams adds that the BOD should choose 3 top priorities for each category – short and long term. ED Bob Williams/President Dokun notes that things that have been handled or are being handled do not need to be included in the priority list. ED Bob Williams states that he will tally the votes and send the information to the BOD tomorrow.

B. Old Business
   1. Associated Students Union Reservation Policy: President Dokun remarks on the fact that the reservation policy has been seen at the BOD meetings 2-3 times and asks to entertain a motion to approve the reservation policy. Motion: (Toland) to approve the Associated Students Union Reservation Policy. Professor Reichman asks about his observation of the reservation rates not being included in the policy; are there policies to changing rates and establishing rates? President Dokun/Director Toland states that the rates remain the same and can be viewed online albeit; the issues of rate changes were not of primary focus as the overtime rates were. Rate changes will be considered and discussed at another time when it is necessary. Director Toland comments on Director Mudadige’s concern about opening up the New UU rooms to students being that they had the discussion prior to knowing that AED Robert Lara would open up the New UU rooms that are not reserved for student use; Director Toland asks if that is feasible.
EVP Perez remarks on the issues with the University charging ASI/students for events through facilities; he asks for clarification on the issue.

Director Toland responds that the university is not charging for room or square footage but they are charging for the labor that is incurred such as lighting technicians, etc.

In response, EVP Perez suggests opening up a discussion to incorporate a fee for non-student organizations that use the UU facilities to charge for those types of facility labor (i.e. lighting technician, etc.).

ED Bob Williams notes that ASI/UU have already included extraneous fees such as labor, etc.

EVP Perez explains his argument for the inclusion of labor fees.

Director Toland remarks on the fact he and ED Bob Williams are in discussion with the university regarding that issue.

ED Bob Williams spreads some light on the issue of labor fees by comparing and contrasting the differences between incurred labor for the university union and labor for such facilities as the theatre; reasoning that the union has 24 hour labor and facilities like the theatre incur labor because they do not have 24 hour staff available.

Dr. Mary Fortune adds to ED Bob Williams’ comments that as long as events occur within normal operating hours there will be no extra fees, however, if events extend beyond those hours, there will be labor fees.

VPF Maheshwari remarks on the importance to remember the purpose of ASI is to support and benefit the students not overcharge them for extraneous things.

EVP Perez comments on ED Bob Williams’ remarks; if all the rooms are filled with non-organization events, then ASI/UU will have to hire more staff in order to maintain proficiency of service.

VPF Maheshwari rebukes EVP Perez’s comment; by explaining that each of the UU personnel has specific tasks to carry-out which means that hiring more personnel is not necessary due to the routine and structure that is already established.

Director Mudalige remarks on San Jose State University’s policy for room reservations; noting that the bigger facilities charge extra fees due to size. He suggests looking into and possibly using a model such as that rather than charging a flat rate for personnel; however, beyond that point, Director Mudalige does not agree with what EVP Perez is arguing.

EVP Perez defends his argument by elaborating on his observations of the lack of services the University provides which that burden readily falls upon ASI/UU shoulders. He uses the possibility of having to build another $30 million building when the New UU rooms are consistently booked and the issue of the new administrative-student affairs building that has not shown any evidence of spaces specifically for student use. EVP Perez noted that he has not received any blueprints nor any information regarding the allotment of student space within the student affairs-administrative building that he has requested.

Professor Reichman remarks on EVP Perez’s concerns; he begins by stating that the goal for ASI as well as the University is to increase the use of campus facilities and to have more activities on campus; therefore, the day that all the UU rooms are booked on a consistent basis should be welcomed!

President Dokun returns to the main motion on the table.

Roll Call Vote:
Perez - nay
Maheshwari - yea
Dorsett – yea
Premmanisakul - yea
Akhmadullina - yea
Ecclesiastre - yea
Toland - yea
Mudalige - yea
Daners - yea

Main Motion Carries.
2. ASI Proposed Bylaws: President Dokun comments on the need to bring the bylaws back to the BOD because of certain changes that were made and issues that were brought up at Ex-Com. A brief discussion on the changes and issues will be entertained.

Changes Made:
- Oath of Office: changes in language to item A to reaffirm and clarify the purpose of the oath of office: “… advances the cause of CSUEB students to provide programming and services designed to meet the very needs of CSUEB students.
- Article IX. Section 2: changes made to incorporate the Ex-Officio member for the University designee back into Ex-Com

Proposed Changes:
- Incumbency Requirement for the EVP and President under Article VII. Section 4. Elections: President Dokun remarks on the incumbency issue; noting that she does not believe it is necessary for an incumbency requirement for the EVP however, she does believe it is necessary for the President. President Dokun proposes to the BOD to remove the incumbency requirement for the EVP. She yields the floor to Stan Hebert to elaborate on the reasons behind omitting the incumbency requirement for the ASI president. Stan Hebert begins by stating that the incumbency requirement limits a large number of qualified and competent students to run for office. He reviews the various CSU’s noting that only one – Dominguez Hills – also has an incumbency requirement and that CSU Fullerton has a president-elect.
  - VPF Maheshwari states that he has no problem omitting the incumbency requirement for the EVP. He questions the fact that the President signed off on last year’s ASI bylaws that contained the same incumbency requirement and had no quarrel with it.

President Dokun asks to entertain a motion to approve the Bylaws.
Motion (Premmanisakul) to approve the ASI Bylaws.

Director Toland asks for clarification on President Dokun’s recommendation as well as Stan Hebert’s response as to whether the President does not want an incumbency requirement for any executive position. President Dokun restates that she recommends omitting the incumbency requirement for the EVP and the VPF; and notes that a direct discussion with the president has not occurred therefore an answer cannot be given in response to the second part of Director Toland’s question. Professor Reichman asks to clarify what motion is on the table. President Dokun reiterates that the main motion is to approve the changes to the oath of office and she is recommending to the BOD to entertain a motion to omit the incumbency requirement for the EVP and VPF. EVP Perez shares his perspective on the issue of the incumbency requirement; noting that he feels that the president has overstepped his bounds by delegating the internal affairs/function of ASI.

VPF Maheshwari (inaudible)
Director Toland asks how many BOD members would there be if the incumbency requirements were to pass; President Dokun answers, 14 voting BOD. Director Toland notes that he does not see a problem with removing the incumbency requirements for the VP’s but he can’t in good conscience remove the incumbency requirement for the President; this is due to the heavy load of responsibility that the ASI President has.

Amendment: (Maheshwari) to remove the incumbency requirements for the Executive Vice President and the Vice President of Finance from the ASI Bylaws under Article VII. Section 4. Elections.
Director Dorsett (inaudible)
Amendment Carries.
Point of Clarification: (Maheshwari) to please review the second proposed bylaw change.

President Dokun states that a discussion held in Excom on the second proposed bylaw change is the change from the last day of spring quarter to the end of the fiscal year of June 30th. Article VI, Section 2.

President Dokun continues with stating the need for three board retreats during a board’s term

Dr. Fortune, (@1:30:22) Article VI, Section 6 questions the language usage of “shall”, suggests to change to a common language.

ED Bob Williams acknowledges such language change can be easily changed.

Amendment: (Maheshwari) to incorporate a third board retreat as a spring quarter transition retreat for the out going board members and the in coming board members.

Amendment Carries.

Back to the Main Motion to approve the bylaws as amended.

Motion Carries as amended.

President Dokun states that she will meet with and discuss the bylaws on tomorrow with Dr. Redmond and President Mo, with hopes of a positive outcome.

3. ASI Mr. & Ms. CSUEB Scholarship Proposal, President Dokun asks to entertain a motion to approve the ASI Mr. & Ms. CSUEB Scholarship Proposal.

Motion: (Mudalige) to approve the ASI Mr. & Ms. CSUEB Scholarship Proposal. Motion Carries.

President Dokun announces the approval of our first ASI Mr. & Ms. CSUEB Scholarship!

4. ASI Financial Statement: ED Bob Williams apologizes to the board for his recent absenteeism which unfortunately was due to family matters. He then proceeds with distribution of the Revenues and Expenses statement dated from July 2007 through February 2008. Explanations were given regarding details per department, the change in the format error, revenues relating to ECEC (expected to change in the near future), projected benefits and amount projected questioned, as well as the travel line item. Q & A session was entertained. Please refer to hand out on file for further reference.

VIII. Officer Reports:

1. President: President Dokun – highlights the following:

➢ CSU Alliance: President Dokun met with the group on Thursday and proudly announces that another bus will be rented for 30 additional seats on the Day of Action. Logistics: bus leaves at 6:30 am for the 9:00 am rally in Sacramento. There has been a lot of financial support from members of the administration, legislators (i.e. Alberto Torrico’s Office for food and the extra bus), Stan Hebert, CSSA, and CSUEB.

➢ Board Evaluations: initially, the evaluation process would be that the BOD would evaluate the Exec’s and the Exec’s would evaluate the BOD, however, it was decided that it would be more effective if the entire BOD/Exec group perform self evaluations. Performance evaluations would be self assessed for the past quarters in addition to noting any plans before leaving office. ED Bob Williams and President Dokun will meet with each of the directors to assist in any planning and assessment. As for performance evaluations for President Dokun, the BOD or Ex-Com will evaluate her.

➢ CHESS: leaving on Friday; expressed excitement for a productive weekend and knowing that the majority of the BOD members that will be attending.

➢ President Meeting: will be meeting with the President on Thursday and will update the BOD on any new information.

2. Executive Vice President Perez highlights the following:

➢ Clarifies that the Emergency BOD meeting is on Saturday.
➢ Reservation Policy: comments on Dr. Reichman’s statement concerning filling up the rooms; he feels that they have done that before in 2001-2002 by building a new building that raised fees and the scenario could quite possibly happen again if the New UU rooms are filled to capacity.
➢ Again, extends an invitation to the President via Stan Hebert to come by and visit the BOD meetings.
➢ CHESS: On Thursday, there will be 12pm and 3pm meetings for orientation.
➢ The new system is in place and he has sent out emails to all the BOD members with regards to that, in addition to the new applications.

3. Vice President of Finance: Maheshwari, present, highlights the following:
   • Attempts to clarify Dr. Reichman’s statement regarding the issue of building a third building; it would only be warranted if and when the Rec/Wellness center and the New UU are filled to capacity on a continuous basis meaning the campus has a true “vibrant campus life”.
   • Inquires about Student Life’s contribution and involvement in Homecoming and the Pride Project which will be discussed offline per President Dokun’s suggestion.
   • Gives Director Premmanisakul’s Report:
     o Extended Library Hours: the lower levels will be closed at 10 pm and the learning commons will close at Midnight; the disparities in closing time are because the learning commons can provide both computers and quiet study for students whereas, the lower library cannot.
     o Tax Program: ended successfully with good numbers in both on-campus and off-campus participation.
     o A Question for Dr. Reichman regarding CHESS and the Academic Senate. The BOD was told that the Academic Senate would be informed of the students attending CHESS and an effort would be made to not impose mid-terms on them. In response, Dr. Reichman says that he has not received that message but it is consensus of the Academic Senate that they support students going to CHESS and will assist in the endeavor. Dr. Reichman states that he will send out an email to inform the Academic Senate of the students that will attend CHESS.

4. Directors
   • Dorsett: Director Dorsett present, starts off by commending Director Daners for always advocating and bringing the Concord Campus issues to light.
     - Welcome Day: working on getting a table for ASI and a tent
     - Working on an Event Feedback form with Jon Stoll
   • Ecclesiastre: Director Ecclesiastre present, states that he’s looking forward to CHESS.
     - Jon B Concert: was amazing and recorded the event; which a copy will be given to Jon Stoll.
     - Working on a library of the last event there was; will be on DVD format.
   • Toland: Director Toland present, no report.
   • Mudalige: Director Mudalige present, remarks on coming back to the BOD with an itemized idea of a community service project/program that he shared with a few BOD members. Should be ready by next week.
   • Daners: Director Daners, present, remarks on her work with the Concord Campus student assistant with regards to a community involvement on-campus.
     - Looks forward to the Concord campus BOD meeting.
     - Unfortunately won’t be able to attend CHESS but looks forward to attending Monday’s “Day of Action”.
   • Akhmadullina: Director Akhmadullina, present, met with Dean of College of Business and Economics and they have made a lot of progress. They will have a quarterly Quorum that the Dean of Business and Economics will sit on to discuss, address and answer concerns of the students; Director Akhmadullina will also be in attendance. The quorum will happen in the beginning of May.
April 16, 2008 ASI BOD Minutes

5. Executive Director: E.D. Bob Williams present, with highlights of the following:
   - Director’s Event: May 9th; will be working with the owner’s award banquet for the business department but will concentrate on her co-sponsorship part of the event.
   - Concord Campus Task Force: comprised of Dr. Mary Fortune, Stan Hebert, ED Bob Williams and Student Affairs: ED Bob Williams along with AED Robert Lara will visit the Concord Campus to examine facilities per some concerns and questions that were raised by AVP of Facilities, David Cane.
     - AVP of Facilities, David Cane raises questions regarding what ASI’s role is in the maintenance of the Student Activities Center on the Concord campus. Therefore, he and AED Robert Lara will take a look at that issue. ED Bob Williams further remarks on the various issues that concern the Concord campus and ASI’s responsibility to address them (i.e. union fees for Hayward campus, new furniture and renovation for Concord campus).
     - A discussion was entertained regarding Rec/Wellness fees for Concord campus and alternative options for union upkeep (Maheshwari/Williams/Reichman).
   - Fire Marshall Renovation Project: received a call from Chris Wallace that there should soon be a quote from the architect on some of the renovations.
   - CBAY: asks if BOD has been made aware of CBAY and remarks that there are great career opportunities in services.
   - Per a meeting with Mary Fortune and Arthur Jenkins, Arthur Jenkins (SLLP) will be creating a program plan for “that” space.
   - Comp Policy: there is a one comp ticket policy that applies only to each BOD per event. ED Bob Williams has spoken to PC Jon Stoll regarding the policy and will do so again to ensure that there is no confusion. The comp policy does not apply to staff unless a gesture of good will was to be passed on to staff; adding that the comp policy can be changed to include staff if the BOD choose to do so.
     - Thanks the Union staff (AED Robert Lara and union crew) for all of their hard work and efforts for the big events that occurred last week.
   - Upcoming Events: announces the list of events that will be happening next week (4/21-4/25): Monday – Greek Dodge ball Tournament; Tuesday – ShowDown Debate: Gay Marriage; Wednesday – Live at Noon Concert with free Mocktails; Thursday – Poetry Slam; Friday – Texas Hold’em Tournament at 2pm and Slick Rick concert at 8pm; Saturday – Sabercats vs. Avengers at HP Pavilion.
     - Urges students that have asked for more events on-campus to attend the on-campus events.
   - Will attend the “Day of Action” on Monday if feasible; looks forward to marching with everyone.
   - The Chancellor will be on campus tomorrow (4/17/08) to tour the campus and check facilities, construction, etc. The Chancellor’s primary focus is not of ASI but is of other campus matters.
   - Rec/Wellness Interview Committee: met last Friday to interview 5 top notch firms of which the architectural firm, LPA, was chosen. ED Bob Williams feels that the committee’s choice was a good one.

6. Academic Senate Chair: Professor Reichman: present, reports on the following:
   - First and foremost, apologizes for his consecutive absences which were due to scheduling conflicts with other important meetings. Notifies the BOD that he will not be attending next week’s meeting due to his attendance to the 40th anniversary of the commemorative events of Columbia University student rebellion of 1968; of which he helped kidnap/hold hostage one of the Deans.
   - Elaboration on the Chancellor’s Visit: the Chancellor is coming to the university by invitation of the faculty and Academic Senate. The invitation was intended to create an opportunity to thank the Chancellor for all his support of the university as well as, to try and mend some relationships that have notably been strained.
throughout the faculty and the system. The Chancellor chose to make an official visit to the campus of which he will be shown the new facilities and things that need improvement. He has a scheduled meeting with “newer faculty” but will only be on-campus for part of the day.

- **Academic Senate:** all are concerned about the budget therefore the senate and faculty are mobilizing as part of the alliance through CFA. **Professor Reichman** will hopefully meet the BOD in Sacramento on Monday if his schedule allows.
  - The CSSA lobby day will be followed a week later by the CSU’s Alumni Legislative Lobby Day which will then be followed by CFA’s Lobby Day two days later.

- **Student Evaluations of Faculty:** there have been some issues that have triggered the Academic Senate’s attention on re-evaluating faculty evaluations; some issues being:
  - How students can evaluate faculty of online courses and maintain anonymity. Tentative Solution: setting up a parallel blackboard site without a teacher password so that students can evaluate the teacher without breach of confidentiality, however, the idea has flaws.
  - CFA Task Force has come up with a number of recommendations to rectify the student evaluation problems.

- **Student Retention Study:** working with the administration to improve the rates of retention of students on-campus; hoping to have this done by June 2008.

- **WASC:** has re-accredited CSUEB and given a letter of approval for the new Doctorate of Education program that will begin next summer.

- **Strategic Planning Process:** in progress; the Academic plan was approved by the senate.

- **Assigned Task Force:** the Senate will be receiving a report from the task force regarding their responsibilities and work.

- **Labor Management Training:** the last days are this Thursday and Friday (4/17-18/08); that he and **Stan Hebert** have been a part of.

- **Increasing the number of Full-time Tenure Track Faculty**: one of the Academic Senates and students biggest concerns – to better be able to serve to students. There have been 43 searches and the Provost expects 40 slots to be filled.

7. **CSUEB President or Designee:** Associate VP of Student Affairs, **Stan Hebert** highlights the follows:
   - **Active Shooter Presentations:** the UPD will be conducting these trainings on Monday, Tuesday and Wednesday of next week. The training is about 40-45 minutes long in the New UU Multipurpose Room. Stan Hebert urges all BOD, staff, faculty and students to attend the training.
   - **Campus Drill:** May 30, 2008; this is to test communication, responses, and the effectiveness of the methods used in order to do so. The Active Shooter training and campus drill are attempts to improve and provide better communication with the campus (students/faculty/staff/etc).
   - **Thanks ASI for taking a Leadership Role in regards to the Day of Action.** He commends all of their efforts and wishes the BOD a productive, effective and fun weekend.

8. **SLLP/Advisor:** **Dr. Mary Fortune:** verbal report of the following
   - **Last Saturday’s Event:** had over 1000 people in attendance that was a success! Commenting that it was nice to see everybody out and working together.
   - **Multi-Cultural Awareness Week and Club/Org BBQ:** Student Life and Leadership are in preparation for both; Dr. Fortune will inform the BOD as it progresses.
   - **President Leadership Awards:** May 28, 2008
   - **“SoberFest” and Health Fair:** next week; Check your calendars!

9. **Associate Executive Director:** **A.E.D. Robert Lara** present, reports the following:
o Briefly remarks on doing an inventory of assets for the year, evaluating the current equipment and submitting request forms for replacement equipment.
o Staff Training for procedures and hazards of the facilities are in progress.
o Reevaluation of plants in the buildings: ensuring proper placement and liveliness of plants.

IX. Closing Remarks:

EVP Perez announces that he will be attending the SaberCats vs. Avengers game and hopes that more people purchase tickets.
Director Mudalige remarks on the Active Shooter Training; it is an informative and startling training but is worthwhile. Encourages all to attend.
Stan Hebert adds that the Active Shooter Training starts from 8 am and ends at 1 pm
President Dokun informs the BOD that she made copies of the donation letters for the Day of Action to give out to friends, family, etc.
Director Toland thanks Stan Hebert for his generous support of Day of Action.
President Dokun asks the BOD to have their BOD performance evaluations completed and turned in by next week.

X. Adjournment: President Dokun adjourns the meeting at **8:05 pm**.

Minutes Reviewed by:

ASI BOD President ______________________
Name: Ola Dokun

_04/30/08____________________
Date

Minutes Approved on:

_04/30/08____________________
Date