Executive Committee Meeting Minutes July 1, 2019

I. CALL TO ORDER at 12:06 PM

II. ROLL CALL
Present: Daisy Maxion, Kabir Dhillon, Melissa Baron, Riley Miller, Siddharth Valecha
Absent: Martin Castillo

III. ACTION ITEM - Approval of the Agenda
Motion to approve the agenda by K. Dhillon, second by S. Valecha, motion PASSED.

IV. ACTION ITEM - Approval of the Minutes of June 26, 2019
Motion to approve the minutes of June 26, 2019 by S. Valecha, second by K. Dhillon, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.
No Public Comment.
1:17

VI. UNFINISHED ITEMS:
A. ACTION ITEM- 2019-2020 ASI Budget
D. Maxion states the Executive Committee will take action on the ASI Budget 2019-2020.
Motion to adopt the budget for 2019-2020 by K. Dhillon, second by S. Valecha. D. Maxion states they will begin discussion on the item. E. Pinlac states they had a discussion this morning on areas that needed to be addressed on the budget. He comments that he is still working on finding funds for the scholarship portion; there is about $11,000.00 for now. He says they need to adopt the budget because the fiscal year started today. He comments that they can do budget amendments later on during the year. He adds that the student headcount is a conservative number, and the number will most likely increase. He shows the changes that were proposed (on the budget) to the committee. He says they proposed cutting back on giveaways, so from $15,000.00, it would be $7,000.00. He informs that they got a grant to pay for special housing, but he would like to stay involved; so they will be covering meal plans for the students. He adds that special housing will only be $5,000.00. He says they do not start disbursing money for scholarships until the end of the year. He recommends saving money in other areas or they can do budget amendments during the middle of the year. He says first priority were scholarships, second priority was special events since they had the biggest cut, and third priority was equipment under $5,000.00. He adds that publishing and printing was cut as well. He says getting a new sound system might not even be a
priority anymore because of the money saved up from auctioning. He comments that there is $9,000.00 for duplicating services, and hospitality non-food related was cut a little. He adds that there is a zero under advertising services. M. Baron comments that it would be a good idea for PAC and special events to have a separate budget, so that programming can also manage PAC alongside Kris. E. Pinlac replies that PAC reports to Michael, so programming would work with him.

D. Maxion states that the motion on the table is to adopt the 2019-2020 budget. She asks for a vote and counts one nay. She says motion PASSED.

15:28

B. ACTION ITEM- Administrative Manual

D. Maxion states the Executive Committee will take action on making potential edits to the Administrative Manual.

Motion to postpone this item to the next Executive committee meeting by K. Dhillon, second by S. Valecha, motion PASSED.

K. Dhillon comments that it is not ready yet.

16:21

C. ACTION ITEM- Mission Statement

D. Maxion states the Executive Committee will take action on making potential edits to the Mission Statement.

Motion to adopt the mission statement with the edits by K. Dhillon, second by S. Valecha, motion PASSED (unanimous consent).

K. Dhillon reads “Associated Students Incorporated prioritizes student needs and advocates for them through lobbying. Associated Students Incorporated also provides significant services such as funding and diverse programs that improves the holistic educational experience and also enabling students success.

17:34

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- ASI Pillars

D. Maxion states the Executive Committee will discuss creating pillars for ASI.

K. Dhillon comments that the purpose of the pillars is to give students, and anyone who looks at website, an idea of what ASI works on. He says the pillars they have come up with are Student Empowerment and Engagement, Social Justice and Equity, and Diversity Inclusion. He adds that it will show what ASI has worked on, what they are working on, and what they stand for. D. Maxion comments it will help with the vision and reasoning behind what ASI does. E. Pinlac comments there are three pillars they go by. The first one is Student Leadership, which states the student government division of ASI represents the student body, and defends its interest when working with faculty, campus administrators and government officials. The second one is Student Experiences, which states ASI engages students and supports their success by providing events and programs contributing to cultural, educational, recreational and physical well-being of all students. The last one is Student Advocacy, which states ASI helps develop connection between the University and students through outreach efforts, and also provides presentations at local, state, and federal levels of government. He recommends having three or five pillars. R. Miller recommends breaking up the Equity and Social
Justice pillar. **E. Pinlac** asks what they are going to use these pillars for? **K. Dhillon** says it helps with the structure of ASI, and it gives direction for future Board on what

has been worked on, what they can work on, and what they can do in the future. **R. Miller** mentions that the mission statements should work with the pillars. **E. Pinlac** comments that it does not have to be called pillars; it can be their commitment to students.

**23:16**

### VIII. SPECIAL REPORTS:

#### A. LeaderShape Conference Reports

**K. Dhillon** states at the beginning of the month, Daisy, Riley, Yajaira, Justin Mercado, and himself went to LeaderShape at Dominican University. He states it replaced the Lead365 Conference they attended prior years. He says they discussed emotional intelligence leadership, active listening, disc personalities and how to communicate with different personalities, equitable leadership, developing vision and how it leads to core values, stretch and manageable goals, and relationship webs. He says with emotional intelligence leadership, there are three aspects. He adds that there are four aspects of disc personality: dominance, influence, steadiness, and conscientiousness. **D. Maxion** comments that she, Riley, Yajaira, and Justin were influence; Kabir was conscientiousness. **R. Miller** comments that influence is when you prefer to shout out ideas and make things happen, but you won’t generally be the one that makes it happen. He adds that influences like collaborating, hearing all the idea, and informing. He says they work best with open-ended to-do lists. **K. Dhillon** says that conscientiousness like it when things planned out and ideas are well formed with no major cracks. He says that equity is different that equality. Equality is when you are giving everyone the same thing, but they might be at different levels. Equity is when everyone is at the same level, but you give different types of support to different people, based on their needs. **D. Maxion** states it is important to convey this message on campus because there are different groups that may need more support than other groups. **K. Dhillon** states equality is when every one of different heights are standing on the same box, and equity is when there are different box heights for different height people, so they are equal. **D. Maxion** says they worked on their visions individually and together in a group. **R. Miller** says they did an activity where they had to write a newspaper article explaining how the world is after their vision is implemented. **D. Maxion** says they identified their top 3 to 5 core values. She says her values were integrity, community and service. **K. Dhillon** recommends future Executive Committee members to attend this conference.

**33:17**

#### IX. ROUND TABLE REMARKS

**E. Pinlac** says he hopes everyone has a great 4th of July weekend. He adds that ASI staff took the day after off, so the office will be closed, but they can still access it if they would like.

#### X. ADJOURNMENT at 12:40 PM.
Minutes Reviewed By:
President/CEO & Chair
Name: Daisy Maxion

Minutes Approved On:
7-10-19
Date: