Executive Committee Meeting Minutes July 24th, 2019

I. CALL TO ORDER 12:31 PM

II. ROLL CALL
Present: Daisy Maxion, Kabir Dhillon, Melissa Baron, Riley Miller, Siddharth Valecha, Martin Castillo, Bronte Kuehnis

III. ACTION ITEM - Approval of the Agenda
Motion to approve the agenda by K. Dhillon, second by B. Kuehnis, motion PASSED (unanimous consent).

IV. ACTION ITEM - Approval of the Minutes of July 15, 2019
Motion to approve the minutes of July 15, 2019 by B. Kuehnis, second by S. Valecha, motion PASSED (unanimous consent).

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.
No Public Comment
1:25

VI. UNFINISHED ITEMS:
A. ACTION ITEM – ASI Director of Concord Campus Appointment
D. Maxion states the Executive Committee will take action on appointing the ASI Director of Concord Campus.
Motion to appoint Antoinette Milano as the ASI Director of Concord Campus by K. Dhillon, second by S. Valecha. D. Maxion states they will begin discussion. K. Dhillon says this recommendation came from the Personnel Committee. He says Antoinette has worked with Oscar Rubio, ASI Director of Concord from last year, and she works with Pioneers for H.O.P.E for the Concord Community. D. Maxion takes it to a vote; motion PASSED.
2:50

B. ACTION ITEM- Point of Contact
D. Maxion states the Executive Committee will take action on the updated Point of Contact document.
Motion to adopt the Board of Directors and Senate Point of Contact document by K. Dhillon, second by S. Valecha. D. Maxion says they will begin discussion. K. Dhillon says it is similar to the point of contact from two years ago. M. Castillo says there are six Board advisors that come, who have minimum roles during the year. He says they (Executives) will not have time to touch base with every single person that is listed
under them, during the school year. He recommends utilizing some of the professional staffs who are already advisors. As an example, he says Director of Programming can touch base with Marguerite because she is Student Life.

Motion to postpone approving this document to the next Executive Committee meeting by K. Dhillon, second by S. Valecha, motion PASSED.

M. Castillo says he will reach out to the advisors to discuss this plan and get confirmation.

7:04

C. DISCUSSION ITEM - AS Ohlone College Endorsement Resolution

D. Maxion states the Executive Committee will discuss a potential resolution in support of the AS Ohlone College students’ concern.

D. Maxion says at the last meeting, the President and VP came to express their concerns. She says they had a couple reservations to this resolution; due to the fact of fairness and transparencies, they should hear from the other side. M. Castillo says they have a staff member who is on the Board of Trustees for Ohlone College Systems, and he reached out to him to ask for additional information. He wrote back saying the intention is not with the article they were talking about, but more with how they want to operate as an independent corporation of 501C3. He says they (AS Ohlone College) are more like a club. M. Castillo says he agrees with them, and administration should not be limiting student voices. K. Dhillon says he understands that if they are a club, they do need a super-ceeding power since they are not independent like ASI. M. Castillo says since they are a student club, he is not sure if they (AS Ohlone College) can legally remove it (the article). R. Miller says they can amend it. D. Maxion says they have a resolution prepared. She says this was brought to the attention to all the other CSUs too. She says she has gotten texts from CSU LA and Cal Poly Pomona asking about Ohlone College. D. Maxion asks how they feel about this resolution. R. Miller says they can wait to hear from the other side. M. Castillo says it is well-written.

13:12

D. DISCUSSION ITEM - East Bay Live

D. Maxion states Riley Miller, Vice President of Communications, will discuss a policy draft in regards to collaboration with East Bay Live.

R. Miller says he has been working with Kabir to write the policy. He says he needs to fix the wordings and add on to the social media policy and code of conduct. He says he will have it by next week. He is aiming to get all of ASI on the radio station at least once. M. Castillo asks if the radio station has been saved. R. Miller says they are trying to collaborate with ASI. He says one or two of the students from the production team are going to be on the Internal Affairs committee. He adds that the professor wants them to do it during class time, from 2:30 PM – 3:30 PM. D. Maxion says the social media contract written by Karen would help out.

17:10
VII. NEW BUSINESS ITEMS:
No New Business Items.

VIII. SPECIAL REPORTS:
No Special Reports.

IX. ROUND TABLE REMARKS
K. Disharoon says he is there to give an update on what him, Brian, Jordan and Russell has been working on. He shows the design for the new business cards. He says they are going to remove the phone numbers and put some form of social media contact on it. He says he is working on putting Braille on it as well. He says the name badges will have their pronouns and hometown on it; the position will not be on it, in case they want to move to a different position next year. He says the website has been alphabetized now, with new headers at the bottom. He says he is hoping to take everyone’s picture on Friday, August 16th. He says he is ordering polos through the bookstore this year. The stitching on the polo will be a different color based off of the unit you are part of. He says this year the student assistants will be required to wear their polos or some sort of ASI t-shirt if they are working. He says he has been working with Erik to update the employee handbook into sections: the career staff section, student staff section, and a section that applies to everyone. He says the old in and out board will be going away because he has been working with ITS on getting simple in and out. He says the idea is to help Kabir keep track of who is holding office hours. He says they can place a beacon for the office and if you step into the office, it will sign you in via your phone. He says they will order an Apple TV for the monitor in the lobby, which will show the new in and out board. S. Valecha says he will meet with him (Kris) regarding giveaways. K. Disharoon says giveaways will be under him this year. He says anything $4.99 and under is in the marketing area. They can ask him, Amelia, or any of the other Marketing students, and they will give it to them. He says anything $5.00 and over is in his office; there will be another system on how to get that. R. Miller says East Bay Live is tomorrow at 11:15 AM. D. Maxion says East Bay got the bid to host CSSA this year in January.

27:35

X. ADJOURNMENT at 12:59 PM.

Minutes Reviewed By:
President/CEO & Chair
Name: Daisy Maxion

Minutes Approved On:
7-31-19
Date: