Executive Committee Meeting Minutes July 31st, 2019

I. CALL TO ORDER at 12:22 PM

II. ROLL CALL
Present: Kabir Dhillon, Melissa Baron, Riley Miller, Siddharth Valecha, Bronte Kuehnis
Absent: Daisy Maxion, Martin Castillo

III. ACTION ITEM - Approval of the Agenda
Motion to amend the agenda to strike out “continue to discuss” with “take action” by K. Dhillon, second by B. Kuehnis, motion PASSED (unanimous consent).
Motion to approve the agenda by S. Valecha, second by R. Miller, motion PASSED (unanimous consent).

IV. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.
No Public Comment. 2:00

V. UNFINISHED ITEMS:
A. ACTION ITEM – AS Ohlone College Endorsement Resolution
K. Dhillon states the Executive Committee will take action in support of the AS Ohlone College students’ concern.
Motion to approve the Ohlone Resolution by R. Miller, second by S. Valecha. K. Dhillon states they can begin discussion. M. Baron says it is important to support them.
K. Dhillon says they reached out to the President of Ohlone College, and her answer was very vague and did not address anything. He says he agrees with Melissa, and the students from Ohlone would not be going to other CSUs or higher education institutes if it was made-up. K. Dhillon takes it to a vote; motion PASSED. He announces the resolution has been approved. 4:25

B. ACTION ITEM – Media Policy
K. Dhillon states the Executive Committee will take action on a policy in regards to conduct while speaking on the East Bay Live radio station.
Motion to adopt the ASI media policy by R. Miller, second by K. Dhillon. K. Dhillon states they can begin discussion. R. Miller says he was not able to meet with Kimberly Hawkins; she recommended meeting Stephanie Hammond. He says him, Kabir, and
Martin made suggests on the prior social media policy. He says major changes were proper wording so that it is clear and understandable, and separating social media from other media. He says it clarifies that they have to meet with the VP of Communication or appointed designee, at least three days before to talk about the script and being knowledge about what to say. It clarifies if a guest is brought on the station that is not on the ASI Board or Senate, to introduce themselves as a third party. He says there are no set disciplinary actions, other than being censored or asked not to be on the show again. E. Pinlac says there is a section in the Code of Conduct which references to external activities. K. Dhillon suggests putting in the policy that it has to abide by section 1.7, External Activities and Public Comment. E. Pinlac reads the provision under C, and recommends adding it to the policy.

Motion to amend this document to include language under sub point C, to say “this policy is an addition to section 1.7 External Activities and Public Comment of the ASI Code of Conduct” by K. Dhillon, second by R. Miller. K. Dhillon says he added this because they should reference the code of conduct since it specifies what gives Personnel the right to discipline someone. K. Dhillon takes a vote to amend the policy. He announces the amendment has been made and it has been added to the document.

K. Dhillon takes a vote for the original motion, the approval of the media policy; he announces the media policy has been APPROVED.

12:04

C. DISCUSSION ITEM – ASI Bylaws

K. Dhillon states the Executive Committee will continue to discuss making potential revision to the ASI Bylaws. K. Dhillon says some of the changes were removing the VP of Communication and making the Director of Programming, the Vice President of Programming. He adds that those changes are not reflected in this draft yet. He says there was a concern about the campus advisory committee. E. Pinlac says other ASI’s have the Executive Director and President’s designee, meet together at the start of the term to select the advisors they would like. He adds that it is not necessarily selecting the person, but the areas they would like represented. He recommends having a broader language in the Bylaws which state they are selected every fiscal year. He says this came about because they have been looking at the Director of University Union as a potential advisor. He says they will be able to provide valuable feedback to him since the Union is a student space, and it will prevent miscommunication or lack of communication. K. Dhillon says he agrees and there are other key people on campus that should be advisors on the Board, like the Director of the Counseling Center, the Director of the RAW, and others. E. Pinlac says they can start prioritizing since most advisors do not attend all meetings.

15:05
D. ACTION ITEM – ASI Chair Nomination and Selection Policy

K. Dhillon states the Executive Committee will take action on revisions to the ASI Chair Nomination and Selection Policy.

Motion to adopt the changes to the ASI Chair Policy by S. Valecha, second by K. Dhillon. K. Dhillon says they can begin discussion. He says they are making changes so that the next Executive Committee and Board can decide who the Chair is. He says it clarifies who is part of the interviewing committee: President, Executive VP, VP of Finance, VP of University Affairs, and VP of Communication. He adds that the members of the committee can’t disclose information about the candidates or the interviews until a recommendation is made. He says the procedure clarifies that the incoming Board does the interviewing, the Personnel would discuss and recommend, and the Executive Committee would take action on it. He says the policy now says that video call is permitted if the candidate is not currently residing in the local area. K. Dhillon takes it to a vote; he announces the motion PASSES and the policy is APPROVED.

17:40

E. ACTION ITEM – ASI Agenda Policy

K. Dhillon states the Executive Committee will take action on the revisions to the ASI Agenda Policy.

Motion to adopt the agenda policy with revisions that have been made by K. Dhillon, second by S. Valecha. K. Dhillon states they can begin discussion. He says in addition to the fragmented sentences, what was suggested to be removed was put back into place. He says he reformatted the document into a policy format. He struck out closed session from section 3 and included a section that references a roll call sheet for the Board meetings for section 6. He adds that section 8 has been named closed session and section 9 has a title of attachments. E. Pinlac recommends adding that the new agenda policy supersedes the previous agenda policy somewhere on the document. He asks if it is an amendment to the old agenda policy. K. Dhillon replies that it is an amendment to the document that was approved last year.

K. Dhillon takes it to a vote; he announces the agenda policy has been APPROVED.

19:38

F. ACTION ITEM – ASI Code of Conduct

K. Dhillon states the Executive Committee will take action on the revisions to the ASI Code of Conduct.

Motion to approve the Code of Conduct with the edits that have been made to it by K. Dhillon, second by S. Valecha. K. Dhillon states they can begin discussion. He says he added bullet-points for the specific purpose for ASI, on the document. He added language to section 1.6 and struck out repeated language. He says he made an amended to strike out four office hours per week to five office hours per week, for the President.
He says one of section 1.9 became section 1.8. He fixed language in section 1.9, Conflicts of Interest, which said relationships between members of the Board of Directors and Senate must be reported to Human Resources. He says a major change was to section 1.11, Violations to the Code. He says Erik recommended having the sanctioned member make a performance plan with him (Erik), for the second violation. For the third violation, it’s dismissal from the Board or Senate with 3/4 majority vote, instead of 2/3. R. Miller says since it changed from “mandatory” to “expected to” hold office hours, will they be held accountable. K. Dhillon replies they will be held accountable. E. Pinlac says the sentence before says it is mandatory. K. Dhillon says they can strike out “expected to.”

Motion to amend the document to remove the words “expected” under section 1.6, in the fifth paragraph, for the President’s office hours, Vice President’s office hours, and all the others by R. Miller, second by K. Dhillon, motion PASSED. K. Dhillon announces the amendment passes and “and expected” has been struck out.

K. Dhillon takes it to a vote; he announces the revisions to the Code of Conduct have been APPROVED.

27:02

VI. NEW BUSINESS ITEMS:
   A. DISCUSSION ITEM – ASI Policy Agenda 2019-2020
      K. Dhillon states the Executive Committee will discuss the development of a Policy Agenda for the 2019-2020 year.
      K. Dhillon recommends sharing any other ideas for the policy agenda. E. Pinlac says they have to wait for the Board, so that everyone can agree on it.

28:02

II. SPECIAL REPORTS:
   No Special Report.

III. ROUND TABLE REMARKS
   E. Pinlac says the Board starts tomorrow, but he is not sure of who will be in the office. K. Dhillon says no one has office hours tomorrow. R. Miller says East Bay Live is at 11:15 AM tomorrow and Kenrick is going to come on and talk about the Union.

29:08

IV. ADJOURNMENT at 12:51 PM
Minutes Reviewed By:
President/CEO & Chair
Name: Daisy Maxion

Minutes Approved On:
8-5-19
Date: