

**Board of Directors Meeting Minutes of November 29th, 2023**

- I. CALL TO ORDER at **12:06 PM**
- II. [ROLL CALL](#)  
**Present:** Nolan Calara, Kushal Sheshadri, Sai Charan Attili, Erick Loreda, Carlos Martinez Aguilera, Danny Lopez, London Deguzman, Guadalupe Felix, Hailey Corum, Sharn Basi, Teresa Perez-Reyes, Elijah Quineri, Charan Reddy Doolam, Saira Garcia, Martin Castillo, Stephanie Ann Lustina, Christina Chin-Newman, My-Lan Huynh  
  
**Absent:** Tanya Gupta, James Carroll, Steve Spencer
- III. ACTION ITEM - **Approval of the Agenda**  
**Motion** to amend the agenda to postpone Discussion Item A: **Yoga Day** until the next Board of Directors Meeting by **S. Garcia**, seconded by **C. Martinez-Aguilera**, motion **CARRIED**.  
**Motion** to amend the agenda to move Informational Item F: Interim Provost Introduction as first discussion item and Informational Item E: Project Rebound to be after by **N. Calara**, seconded by **K. Sheshadri**, motion **CARRIED**.  
**Motion** to amend the agenda to move Informational Item G: Commencement Updates to be discuss when the speaker arrives by **N. Calara**, seconded by **E. Quineri**, motion **CARRIED**.  
**Motion** to approve the agenda of November 15th, 2023, by **N. Calara**, seconded by **S. Attili**, motion **CARRIED**.
- IV. ACTION ITEM - **Approval of the Minutes of November 15th, 2023**  
**Motion** to approve the minutes of November 15<sup>th</sup>, 2023, by **H. Corum**, seconded by **K. Sheshadri**, motion **CARRIED**.
- V. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.**  
**N. Calara** states there will be a one minute maximum for public comment. Dane will be reading the public name and for them to stand and introduce themselves.  
**V. Karingala** is a Business Analytics major and is a part of the Sustainability Committee.  
**R. Pagadala** is Business Analytics major and is a part of the Finance Committee.  
**M. Karuppusamy** is a Business Major is a part of the Internal Affairs Committee.



**B. Basavaraju** is doing her master's in business and ethics and is a part of the Internal Affairs Committee.

**V. Myneni** is a business student and is a part of the Finance Committee.

**M. Advilkar** is a Business Analytics Major and is a part of the Programming Committee.

**R. Gupta** is a business student and is a part of the Internal Affairs Committee.

**M. Husain** is a Psychology Major is a mentee.

**J. Kikani** is a Business Administration Major and is a part of the Legislative Affairs Committee.

**H. Ananthula** is a Business Analytics Major and is a part of the Concord Committee.

**S. Mohan** is a Business Analytics Major and is a part of the Concord and Legislative Affairs Committee.

**N. Sharma** is a Business Analytics Major and is a part of the Finance Committee.

**P. Ayyagari** is a Business Analytics Major and is a part of the Finance Committee.

**T. Arunkumar** is doing his master's in engineering management and is a part of the Concord Committee.

**A. Ghatoriya** is doing his master's in business analytics and is a part of the Legislative Affairs Committee.

**H. Krishnamurthy** is doing his master's in construction management and is a part of the Programming Committee.

7:43

VI. UNFINISHED ITEMS:

A. ACTION ITEM: [Spring '24 ASI Volleyball](#)

The ASI Board of Directors will be taking action on the Spring '24 ASI Volleyball.

**Motion** to approve \$150 from the Non-Food Budget from Director of Programming for Spring'24 ASI Volleyball, by **L. Deguzman**, seconded by **E. Lored**, motion **CARRIED**.

**L. Deguzman** states we don't have any shirts in stock right now. He wants to use \$150 for these shirts to used at a volleyball game with students, and other departments. With the course adjustment and asynchronous classes there needs to be more opportunities for students to be on campus. This would be a great opportunity with departments such as Student Success Center and potentially UPD.

**D. Lopez** asks have you invited any organizations?

**L. Deguzman** states he invited Zeta Omega Fraternity. He's working on inviting other fraternities and sororities. This would be a great opportunity for other organization to collaborate on campus.



**Motion** to approve \$150 from the Non-Food Budget from Director of Programming for Spring'24 ASI Volleyball, by **14 YES, 0 NO, 0 ABSTAIN**, motion **CARRIED**.

59:44

B. ACTION ITEM: [Resolution to Address Impacts of Spring Cuts on Students](#)

The ASI Board of Directors will be taking action on the Resolution to Address Impacts of Spring Cuts on Students.

**Motion** to adopt the Resolution to Address Impacts of Spring Cuts on Students, by **N. Calara**, seconded by **G. Felix**, motion **CARRIED**.

**N. Calara** states some Board Members have suggested renaming it from "spring cuts" to "spring course adjustments." He discussed this with some Board Members and expressed a preference for "spring cuts." However, he wants to hear the board's opinions on whether to retain the original name or proceed with the proposed change. He informed the Academic Senate of this yesterday but is seeking Board Members input now. What are your thoughts on keeping it as "spring cuts" versus changing it to "spring course adjustments"?

**D. Lopez** states "spring cuts" is better because it's more direct on what's happening.

**T. Perez-Reyes** states she likes "spring cuts" because one of their main goals is to create transparency with the students, faculty, staff, and Board Members.

**M. Castillo** states "spring cuts" should be kept. He recommends adding "course cuts" explaining what is being cut.

**N. Calara** asks do you mean to call it "spring course cuts?" If we call it "spring course cuts," we would have to postpone this to another BOD meeting.

**M. Castillo** states it's the same, but you can leave it.

**C. Martinez-Aguilera** states it makes more sense to add "spring courses" because that is what we're talking about in the resolution.

**Motion** to change the title from Resolution to Address Impacts of Spring Cuts on Students to Resolution to Address Impacts of Spring Course Cuts on Students, by **N. Calara**, seconded by **S. Attili**, motion **CARRIED**.

**N. Calara** states they had added more bullet points for international students on the resolve clauses. Did you want to add on Charan?

**C. Doolam** states it's important for international students as we have many international students attending East Bay.

**K. Sheshadri** states there are about 27% of international students on campus, so more clauses can help them.

**C. Doolam** states Kushal recommend adding more clauses to the resolution.



**N. Calara** states he recommend refraining from moving or adding more to this resolution as he would like to vote on it before spring semester happens. We can go in depth on having another resolution to support this next semester.

**G. Felix** states the “whereas” in the resolve make sense. She believes it states international students needs and it’s well worded. She believes if they want to go in details to international students, there should be a different resolution for them.

**Motion** to adopt the Resolution to Address Impacts of Spring Course Cuts on Students, by **14 YES, 0 NO, 0 ABSTAIN**, motion **CARRIED**.

1:06:29

C. ACTION ITEM: [Sustainable Crafts and Kick Back Event](#)

The ASI Board of Directors will be taking action on the Sustainable Crafts and Kick Back Event.

**Motion** to approve \$164 from the Sustainability Budget for the Sustainable Crafts and Kick Back Event, by **H. Corum**, seconded by **G. Felix**.

**H. Corum** states the flyers for the donations have been completed. Anyone with spare fabric to donate can drop it off at the CORE on the first floor. Instagram posts related to this event will be on the scheduled, and if there are any further changes or questions, feel free to ask for clarification.

**N. Calara** asks where’s the advertisement?

**H. Corum** states the advertisement will be sent through email.

**D. Lopez** states he likes the meaning of this event and he hope it goes well. Are you going to invite past President of the Sustainability Committee on campus?

**H. Corum** states she was talking to Daisy one of the librarians in the CORE and she recommend for Hailey to invite all the Sustainability Committee and other organizations.

**Motion** to request \$164 from the Sustainability Budget for the Sustainable Crafts and Kick Back Event, by **14 YES, 0 NO, 0 ABSTAIN**, motion **CARRIED**.

1:08:44

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM: **Yoga Day**

The ASI Board of Directors will be discussing Yoga Day.

B. DISCUSSION ITEM: **Custodial/Staff Appreciation**

The ASI Board of Directors will be discussing the Custodian/Staff Appreciation.



**C. Chin-Newman** states she was last year's Academic Senate chair. She shared the experience of co-sponsoring custodial staff appreciation events, which included gift bags, food, and music. While not planning to replicate the exact event this year, she suggested collaborating with ASI on appreciation initiatives, such as cards or a board for messages of gratitude. The idea of wires of appreciation was also mentioned. Potential concerns around music choices during the holidays were raised, and alternatives like a new year celebration were proposed. The discussion extended to appreciating various staff groups on campus, beyond custodial staff. Christina suggested a smaller meeting for planning or encouraged the board to share their ideas on timing and event formats.

**D. Lopez** asks would it be possible to put faculty and custodial staff in a raffle for a gift basket?

**C. Chin-Newman** asks to clarify do you mean a gift basket will go to one individual? That would be a good idea.

**D. Lopez** states he would like to take initiative if they're going to use the ASI Budget and they can make a plan for Christina.

**C. Chin-Newman** states ironically it has no budget, and they do not do a lot of planning. If there's food to send to the officers, they would buy it themselves. If you were to have a gift basket that would be less complicated than trying to fundraise. The question is the timing, it might be possible to do it before the end of fall.

**G. Felix** states she doesn't want the event to be rushed, emphasizing the importance of taking time to appreciate people. She's unsure about the speed of planning in the past and personally believe that celebrating the event in the new year would be better, symbolizing a positive start to the year and showing gratitude on campus.

**H. Corum** states she agrees with Guadalupe to move it to the spring semester.

**N. Calara** states he agree with Hailey, to push it back if they are using ASI Budget. It takes a while obtain an itinerary, turning it into a discussion item, then an action item.

**C. Chin-Newman** states it may take more time and thorough planning for an event, especially by involving ASI more actively. She reflects on a past instance when the ASI president was involved but couldn't engage many students and faculty due to timing. Christina sees an advantage in planning the event at the beginning of the semester to engage more people. She expresses appreciation for the planning process and suggest a collaborative effort where they can contribute. She emphasizes the importance of acknowledging the work of maintenance staff and prioritizing their appreciation to demonstrate respect for their often-overlooked contributions to campus aesthetics and functionality.

1:16:18



C. DISCUSSION ITEM: [Spring 2024 Tabling \(Concord\)](#)

The ASI Board of Directors will be discussing Spring 2024 Tabling (Concord).

**S. Basi** states her approach to tabling for Spring 2024, like what she did in Fall 2023. She proposes allocating a budget of \$200-\$300 from her Concord Hospitality Food Budget for snacks at monthly tabling events. She highlights the success of the recent tabling event in collaboration with ASI and expresses the desire to continue such activities. Sharn believes tabling is an effective way for ASI to connect with the student population, especially with a new cohort entering in Spring. She mentions coordinating tabling days with Sarah McKinney, a clinical health educator, to maximize student engagement in the quad.

**H. Corum** states she looks forward to participating in some of the event in the future.

**G. Felix** asks when would we be able to see a flyer for this event?

**S. Basi** states she plan tabling events based on the food they have for the month. Whether it's donuts, Bobo with ASI, or other items, the events are organized around the specific food items acquired for that month's tabling session.

1:19:23

D. DISCUSSION ITEM: [Welcome Back Picnic \(Concord\)](#)

The ASI Board of Directors will be discussing Welcome Back Picnic (Concord).

**S. Basi** states the Welcome Back picnic, a recurring event aimed at starting the semester on a positive note. She describes it as a large food event with various organizations tabling to provide information about their services. Sharn is coordinating with Kathy Cutting, reaching out to Sarah McKinney, and considering involving counseling and medical services in the Spring. She highlights the value of including the confidential advocate, Title IX coordinator, and the Director of Nursing in the event to foster community connections. The tentative date for the event is January 30, with Sharn exploring options for food trucks without minimum requirements through contracts with Mark Almeda and Cecilia G. The goal is to avoid using the ASI Hospitality Budget by securing self-pay food trucks. However, Sharn has set aside \$300 as a backup plan in case the food truck contracts do not work out.

1:22:00

E. INFORMATIONAL ITEM: [Project Rebound](#)

The ASI Board of Directors will be discussing the Project Rebound.

**J. Lam** is an Associate Professor in the Department of Public Health and the Executive Director this year for Project Rebound.

**M. Calaway** is the Project Rebound Program Coordinator.



**J. Lam** states Project Rebound, a program supporting formerly incarcerated students at CSU East Bay. The program started in July of the previous year and currently has 31 students. Juleen goes in to details about Project Rebound to the Board of Directors.

**G. Felix** asks is the space solely for incarcerated students or other student can visit the space?

**M. Calaway** states we welcome all students to share our space and collaborate on the program.

**J. Lam** states we share a hallway with the Veterinary Program, so come by and see us. We tend to staff it between 8 AM to 5 PM, unless we're running to different meetings. It is second floor Robinson Hall room 242 and 244.

**N. Calara** states the last time we spoke you said there was a problem in terms of funding from the Chancellor's Office. Can you go more in detail? Are there any updates?

**J. Lam** states Project Rebound relies on significant funding from the state, specifically \$11 million from the governor's budget, making it taxpayer funded. However, despite being legislatively mandated, the program has not received any money from the Chancellor's Office, responsible for distributing funds to the 19 campuses involved. While an initial memo outlined allocations to campuses, East Bay was not included in the list of recipients, creating uncertainty about their funding status. The university is actively addressing this issue through communication with the Chancellor's office, but as of now, there is no notification on the budget. The program has been sustained by donations, but without a spring budget, maintaining the same level of support for students could be challenging. The Provost Office and the President's office are actively working to resolve the situation.

46:36

F. INFORMATIONAL ITEM: [Interim Provost Introduction](#)

The ASI Board of Directors will be discussing the Interim Provost Introduction.

**K. Geer** states Dean Wenzler put together a proposal for the Library Spring 2024 Service. They are trying to find ways to reduce cost from the Academic Affairs Budget. Dean Wenzler has looked at data for both the library in Hayward and Concord and a proposal about the reductions of services. We want to hear your feedback. This proposal has been shared with the President's cabinet, the Academic Affairs Leadership team, and with Senate.

**J. Wenzler** presents and discuss the Library Spring 2024 Service Proposal to the Board of Directors.

**K. Geer** states if students have questions or comments, that would be great.



**S. Basi** states she is the ASI Director of Concord Campus. She wants to know if Dean Wenzler or Provost Geer would consider altering the hours to be open during the busiest day of the week instead of closing the Concord library down. The library is one of the locations on campus with study rooms. The computer lab has one study room, and it will be difficult to share it with all the nursing students on campus. The Concord Campus will be welcoming another cohort in the spring as well. Another location students can study on campus would be the University Union, but it's a cafeteria and it would be hard for students to study. There would be no essential needs for students to use since it's not a library. She likes the idea of shipping books to Concord students because nursing books are expensive. There're many Concord students who use books on reserve in the library. If the library was closed, there would be no way for students to get those books on reserve other than checking them out.

**J. Wenzler** states we don't mail books on reserve; it would be more difficult to do it. Dean Wenzler does not have the exact data on reserves, but he will check on the data.

**K. Geer** appreciates Sharn's feedback. A comment from Senate Meeting yesterday was from Professor Eckfield from the nursing program who contacted Provost Geer. They will be meeting on Friday as Professor Eckfield has the same concern as Sharn with the study rooms for nursing students. There is space at the Concord Center that's not being use, so Provost Geer next step is to find a place that would be comparable to a study space with access to computer. From Provost Geer understanding study space is more important than access to books as it can be provided to Concord students by mail and having access to the reference books. She asks Sharn if the statement is correct.

**S. Basi** states yes, for the third or fifth semester nursing students can get their books shipped or check out from the Hayward campus, but the first two semester has the most class load. She had this problem along with her classmates in her cohort where they were not able to check out books from Hayward. The books would be available on reserve, and they were expensive to purchase on their own for the first two semesters. Considering the new cohort in the spring, they would need their books to be on reserve or available at the Concord Campus.

**K. Geer** states thank you for the clarification. She will make sure to discuss that with Professor Eckfield.

**S. Basi** asks did you mean Dr. Eckfield?

**K. Geer** states yes, thank you for clarifying my misstatement.

**H. Corum** states she agrees with Sharn's feedback. Hailey wants to emphasis the importance of a third space. Today, we have work, we have school, and we have a lack of third spaces that are available to students. She wants the Provost and Dean Wenzler to consider the library serves more than books and free resources. It is a space for students to exist freely. There





are not many places on campus for students to exist freely. Hailey finds it unacceptable that they don't have an alternative study session laid out.

**K. Geer** states thank you; we know we need to have study space for the students if we close the library. Provost Geer plan was to discuss with some of the faculty about where they that space might be best.

**H. Corum** states it's best to have an alternative and have these discussions done prior to announcing the closure of a building.

**K. Sheshadri** states he is a part of the Library Committee and he wish they had discussed this in the committee meeting. He is disappointed that the library is proposing to close at 8 PM. Kushal agrees with Haley's statement, and he know many students who stay until 10 PM in the library. We don't support with the proposal of closing the library at 8 pm.

**N. Calara** states maybe you can reach out to RHA and the housing community on this topic. As an RA in housing, he uses the library until it closes at 10 PM because during the day it's busy. With him being president and balancing his classes, he has no time to study until the end of the day. It's difficult for him to study in his room or building and he uses the CORE as a chance to escape and do his homework there. He was speaking with RHA, and they informed him it is a concern for housing students that use those library hours. He asks is it possible to close the top two floors and having the first floor open with the reduction of students entering the CORE library in those hours?

**J. Wenzler** states the Innovation Hun area by the Learning Commons can be closed off from the rest of the building.

**N. Calara** states he hope they can consider that instead of closing the whole building.

**K. Geer** states thank you for mentioning that as well. We have some discussion about smaller study space that Dean Wenzler mentioned. It would be important to have that space staffed from a safety perspective if we had students there.

**M. Castillo** states the more feedback you can get, the better. He wonders if there's still time to do a survey at the library as students are coming in and out to ask them about different things. Monday through Thursday tend to be busy based on parking lots. Friday would be the day he would reduce hours. He wonders if students would be more open to have hours reduce besides Monday through Thursday.

**J. Wenzler** states we have shorter hours on Fridays, so the library closes at 5 PM.

**M. Castillo** states maybe 8 AM to noon or noon to 5 PM.

28:53

#### G. INFORMATIONAL ITEM: **Commencement Updates**

The ASI Board of Directors will be discussing the Commencement Updates.



**E. Buchanan** provides an update on the commencement plans for May 2024 to the Board of Directors. She shared a brief historical background, highlighting the evolution of the format over the past five years, driven by a commitment to continuous improvement. The guiding principles for these changes include being student-centered, ensuring a positive guest experience, prioritizing safety, and creating a strong alumni-university connection.

**C. Martinez-Aguilera** asks is the calendar that is passed around the official dates?

**E. Buchanan** states yes, it will post on the website by next week.

**N. Calara** asks does it matter if there's more than one Board Member in one college?

**E. Buchanan** states each ceremony is carefully timed. Last year, they had two ASI Board Members graduating from the College of Business, so a four-minute time that's allocated to the student. The student both split it in half, and one spoke for two minutes and the other spoke for two minutes. They will work with and accommodate with the Board Members who would like to give remarks at commencement.

**E. Quineri** states he likes that the commencement is at the amphitheater, because the past few years we had multiple location and President Sandeen would have to go all over.

**E. Buchanan** states they are pleased with the change, which was suggested during a debrief meeting. After discussing it in our cabinet meeting, we agreed that having one venue instead of multiple locations makes sense for various reasons, including the logistical challenges faced by presidents and deans moving between venues. The feedback on this decision is appreciated.

**57:09**

#### VIII. SPECIAL REPORTS

No special reports.

**1:22:06**

#### IX. ROUND TABLE REMARKS

**C. Chin-Newman** congratulates the Board Members for passing the resolution. At the recent Senate meeting, President Nolan discussed the resolution during the meeting, but a vote couldn't be taken due to time constraints. Christina plans to send out the resolution, including an amended title, to the Academic Senate Members for a vote in the coming week, with the hope of securing their endorsement.

**G. Felix** states she brought the challenge coin, and the Board Members can see it after the meeting.

**K. Sheshadri** congratulates the Board Members on the successful conclusion of the last board meeting of the semester and briefly recaps the events held during the semester. He acknowledge



the upcoming finals week and exempt members from office hours, urging them to focus on studies. Kushal mentions the ASI board retreat scheduled for January 11 and 12, emphasizing its mandatory attendance. He encourages introduction of new committee members and encourage chairs to introduce themselves and share their plans for the next semester.

**D. Lopez** thanks the Board Members for an amazing semester.

**N. Calara** mentions an empty lamppost in front of James's office, assigned to ASI for decoration with Christmas and advocacy themes by the following Thursday. He is asking for suggestions for the decoration competition and proposes a Christmas superhero theme. He also discusses collaborating with UPD on a university safety walk in the spring and encourage attendance at the UPD lunch for the selection of the next Chief of Police. Nolan updates on the progress of addressing spring cuts, highlighting the resolution's passage as one part of the two-pronged approach. The next step involves Elijah and the Communications Department releasing infographics, aiming for transparency in informing the student body. Additionally, the speaker reminds everyone to fill out their FAFSA, expected to be available on December 31, with plans to disseminate financial aid updates to the student body.

**S. Lustina** congratulates everyone on a successful semester and provides reminders about upcoming events. Despite approaching finals week, Student Life is hosting activities from 11:30 AM to 1:30 PM on Tuesday, Wednesday, and Thursday. Tuesday features a dry tea and coffee-making event in the DISC, Wednesday will be in the CORE, and Thursday involves collaborating with Student Wellbeing Services in the library courtyard. Students are encouraged to participate and destress before finals.

**D. Lopez** states he has discussed it with Carlos and will be sending an email soon. The Board Video will focus on BOD, specifically related to on-campus activities and ending at our BOD spot. He encourages all BOD members to participate, sharing their voice and speaking about their roles and accomplishments. Members should watch for the email containing more details.

**N. Calara** states this Friday, elementary school students will be visiting the office, and he encourages the Board Member to engage with the kids and potentially host them in the future. Additionally, the Board of Directors from Cal Maritime will be visiting during lunch, and there are plans to give them a tour of the CORE library, PK, dorms, and office. All ASI Board members are invited to participate, as it would be beneficial to have their presence during the visit.

1:29:26



X. ADJOURNMENT at **1:35 PM**

Minutes reviewed by:

**Chair of the Board**

Danny Lopez



Daniel Kristofferson Dela Cruz Lopez (Jan 9, 2024 02:44 PST)

Minutes approved on:

**December 13, 2023**

Date:









# Board of Directors Meeting Minutes of November 29th, 2023.

Final Audit Report

2024-01-09

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## "Board of Directors Meeting Minutes of November 29th, 2023." History

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