Policy on Board of Directors Open Position Appointment

PURPOSE:
Following any position becoming open on Associated Students, Inc. (ASI) Board of Directors, ASI shall have positions filled in order to expand leadership opportunities open to other students. To ensure a fair and impartial process for appointment, the ASI policy on general open position shall be created. This policy is to ensure an absolute transparent and democratic selection process. The application period should be short, but open to all students. Should a vacancy occur during the summer when most students are away, unelected candidates from previous election may be considered first to avoid a delay in seating a full board.

POLICY

Eligibility

- Student applying must be regularly matriculated and enrolled at CSUEB.
- Must be a member of Associated Students, Inc.
- Must be found eligible by being in good standing with the university (Academic, Financial, and Judicial).
- Must not be a previously voted off ASI Board member or a previously sanctioned member, who was eligible for removal from the board.
- Must complete an application and submit it by the deadline set by the Executive Committee.

Guidelines and Requirements

- Submit a signed completed application to the ASI Business office.
- Provide availability for an in person interview.
- Eligibility check must be done before being called for an interview.
- The interview must feature a transparent script and all candidates must be treated equally.
- The interview shall have an Interview committee that features the ASI President/CEO (or Designee) as a non-scoring member, ASI Executive Vice President, ASI Vice President of University Affairs (or Designee), and ASI Executive Director.
Application for the Open Position should be released as soon as the position becomes open.

Disqualification

All eligible candidates cannot contact the Interview Committee before or after the interview for any insight or detail on other candidates, as this will lead to an automatic disqualification from the position. However, a candidate can send a thank you email or ask for feedback after the interview.

PROCEDURES

The ASI President/CEO will present the candidate selected by the Interview Committee to the Executive Committee/Board of Directors. The candidate will be elected by a majority vote.

Effective Date: July 15th, 2016.

Approval Date: July 22nd, 2016

ASI President/CEO: [Signature]