Board of Directors Transition Meeting Minutes for June 26, 2009

I. Call to Order: ED Williams calls meeting to order at 1:20pm.

II. ED Williams allows for a self introduction of the outgoing and incoming ASI BOD members.

*indicates member is present at the start of meeting

III. Roll Call

Out-going Members Present
* Udeepo Maheshwari
* Sarah Kim
* Rafae Khan
* Danielle Lane
* Chika Maruta
* Stephanie James
* Thao Nguyen
* Jessica Isfalt
* Bob Williams (ex-officio)
* Robert Lara (ex-officio)
* Marguerite Hinrichs (ex-officio)
* Debby De Angelis (ex-officio)
* Stan Hebert (ex-officio)

Absent Members
Kate Shaheed (ex-officio)
Shiva Premmanisakul
Matthew Ecclesiastre
Suzanne Anderson
Fanny Hagbom
Sue Opp (ex-officio)
Kate Shaheed (ex-officio)

Guests

Incoming Members
* Sarah Kim
* Mohammed Beig
* Rafae Khan
* Parris Moore
* Samantha Andres
* Rohan Dixit
* Marissa DeHerrera
* Melissa Grottkau
* Osob "Bobby" Aden
* Jennifer Case
* Thomas Candelario

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* Emily Wirt
* Amit Kinger

IV. Consent Calendar
A. Approval of Minutes of June 24, 2009
   
   **Motion:** (Mejia) to approve the minutes for June 24, 2009.
   
   **Motion Carries.**

B. Oath of Office

   "The oath of office shall state as follows: "I (full name), as duly elected (officer/representative) of Associated Students, Incorporated of California State University East Bay, do swear that I will faithfully fulfill the duties of this office as provided by the established Bylaws. I will strive to establish representative government, maintain academic freedom, and defend student rights. I will work toward the strengthening of the cooperation between the Associated Students, Incorporated Board of Directors and the Administration, and work toward bettering my leadership qualities and scholastic standards. With these thoughts in mind, I shall set as my final goal the betterment of California State University East Bay Associated Students Incorporated; I so affirm."

   **Rafae Khan** as the VP of Finance via Kim
   **Melissa Grottkau** as the Director of CLASS via Nguyen

V. Special Presentation

A. Recreation/Wellness Planning and Review: ED Williams starts an electronic presentation on the Recreation/Wellness Director and provides a brief update to the incoming BOD. This presentation included various aspects like Project team, Project Design and the Construction team. Other important topics highlighted:

   - It is the first building on the campus that uses a CMR (Construction Manager Risk); due to which at the end of the Design Process a guaranteed maximum price of the Building will be generated thereby avoiding the risk of going over budget.
   - This project was initially started by ASI and eventually ASI worked together with the University Union as ASI funds cannot be used for constructing Buildings.
   - Discusses the Project team, Project Design and the Construction team.
   - Discusses the University Admin Support which is a part of the project.
o Discusses the operational cost and construction budget of the Building.

o Walks through the detailed internal plan for the Building.

o The Building is designed to be LEED Gold, (The Leadership in Energy and Environmental Design) - energy efficient with natural ventilation and incorporates solar tubes. LEED Green Building Rating System™ encourages and accelerates global adoption of sustainable green states ED Williams.

o ED Williams entertains the possibilities of renovating the existing pool in the KPE area.

o The presentation was followed by a brief Q&A Session.

VI. Ex-Officio Members review: ED Williams yields the floor to Hebert who highlights the following:

- Congratulates the Outgoing Board and welcomes the incoming Board.
- Encouraged the new BOD members to work with them thereby using them as a resource.
- Encourages the BOD to use the ex-officio members as a source of consultation.

Hinrichs highlights the following:

- Thanks the Outgoing Board for working so hard in order to create a working relationship with Student Life and Leadership Programs.
- Welcomes the Incoming Board members.
- Briefly discusses Student Life and Leadership Programs, policies and events.

De Angelis emphasized the points listed below:

- Congratulates the Outgoing Board on job well done. STARTED
- Discusses the Athletic Scholarship that has been introduced for the first time.
- Provides an update on various competitive events in which CSUEB would be up against other CSU's.
- Briefly talks about the new staff that is going to be hired very soon.

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R. Motoyer mentions the following:
- Congratulates the new BOD members.
- Looking forward to being a part of the ASI BOD for the Upcoming year.

AED Lara states the following:
- Thanks and congratulates the Outgoing Board on their accomplishments.
- Hopeful that the Incoming Board under the leadership of President Kim is going to be even more successful.
- Encourages the new BOD members to come up with suggestions, ideas or any kind of concerns.

ED Williams highlights the following:
- Biggest challenge for the new BOD would be to continue the upward climb that ASI has shown in the recent years.
- Talks about state budget and CSU budget.
- Continue to provide high level service program to students

VII. Transition Discussion:
   A. Environmental Review:
   ED Williams yields the floor to Nguyen states the following:
   - ASI Facility Resolution.
   - Discusses the on campus recycle program.
   - Brief update on Earth Day that was celebrated on April 27, 2009
   - Recycle Sculpture Contest.
   - Talks on Room Reservation.
   - Dr Garbesi was the advisor and helped the upcoming committee in making Policies.
   - Q & A Session: Hinrichs, Beig and Williams

B. Sharing of information of Old Board to the New Board:
ED Williams yields the floor to President Kim to share information from the Old BOD to New BOD. Isfalt presents a brief update on the Do’s and Don’ts of Board Basics.

VIII. Hand-Off and Individual Discussion:
ED Williams starts the discussion which included the following points:
Hand off of documents. Minutes or files etc.
Important dates, people and processes related to respective positions.
Important alliances, collaborations etc.
Review of success.
Review of problems.
Goals unrealized along with goals suggested.

IX. **House Keeping**
ED Williams adjourns meeting at [time] pm
Motion Carries.

Minutes Reviewed by:

**ASI BOD President**
Name: Sarah Kim

Minutes Approved on: [date], 2009
Date: [signature]

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