FC Committee Meeting Minutes for January 8, 2010

I. Call to Order: VP Khan calls meeting to order at 12:04 pm

II. Roll Call

Members Present
Rafae Khan
Sheila You
Ravitj Akkiraju
Tahira Music
Pradeep Reddy Mandad
Emily Wirt
Arthur Jenkins (Ex-Officio)

Absent Members
Samantha Andres
Fathima Mizra Rausdeen
Bob Williams (Ex-Officio)

Guests
Antonio Martinez Lopez
Elizabeth Ruvalcaba
Jose Gonzalez
Katelyn Lucas
Ulia, Karabian
Allison McManus

III. Approval of the Agenda
Motion: (Wirt) to approve agenda.
Motion Carries.

IV. Approval of the Minutes:
Motion: (Wirt) to approve the minutes of 12/04/2009.
Amendment 1: (Wirt) to remove the name of Samantha Andres from the present members list on the Roll sheet.
Motion Carries as Amended.

V. Public Discussion: (None)

VI. Action Calendar
A. Old Business—Club/Org. Funding Requests (ONLY)
   1. CalSWEC II:
      Representative Allison is requesting funding for event “Anti-Stigma Mental Health Awareness Campaign”. Rep gives a brief synopsis of the event and mentions that the overall cost and the requested amount for the event is $464.56. The event is scheduled for January 26, 2010 from 10:00 am – 2:00 pm. This event’s location is UU MPR; with an expected number of guests of approximately 50. Funding for CalSWEC II was requested as follows:

"Students working for Students!"
Wirt mentions that the club will only be funded $418.10 as per the 10% cap system of the funding policy. VP (Khan) inquires if a rough draft of the T-shirts is ready and suggests that the T-shirts should have the event name, date and the ASI logo on them for advertisement purposes. VP (Khan) further states that in order to receive monies the club is to file for a club check request form, and be sure to submit all original receipts from the event.

Motion (Wirt) to approve the funding request of CalSWEC II in the amount of $418.10 for the event “Anti-Stigma Mental Health Awareness Campaign”.

Motion Carries.

2. Latino Social Workers Association:

Motion (Wirt) to table Latino Social Workers Association to the next Finance Committee Meeting

Motion Carries.

B. New Business—Annual Seed Allocations (ONLY)

1. Catholic Club:

Catholic Club requests an Annual Seed Allocation for $150.00.

Motion (Wirt) to approve Annual Seed Allocation.

Motion Carries.

2. Phi Beta Sigma Inc:

Phi Beta Sigma Inc requests an Annual Seed Allocation for $150.00.

Motion (Wirt) to approve Annual Seed Allocation.

Motion Carries.

C. New Business—Club/Org. Funding Requests (ONLY)

1. Ethnic Studies Academic Society:

Katelyn Lucas, President of the Ethnic Studies Academic Society gives a brief description of the event titled “11th Annual Martin Luther King Jr. Event”:

- The scheduled date is January 20, 2010; time – 11 am to 2 pm

"Students working for Students!"
• Event location is UU 311
• Total Guests – approximately 50
• Requested Amount for food - $500.70
• **Approved Amount - $450.63:** as per the 10% finance policy

**Motion (Wirt) to approve the funding request of Ethnic Studies Academic Society in the amount of $450.63 for the event “11th Annual Martin Luther King Jr. Event”**.

Motion Carries.

VP (Khan) states that in order to receive monies the club is to file for a club check request form, and be sure to submit all original receipts from the event.

**Note:** Arthur Jenkins walks in at 12:14 pm

2. Society of Hispanic Professional Engineers:

**Jose Gonzalez,** President of the Society of Hispanic Professional Engineers gives a brief description of the event titled “Resource Fair”:

• The event is an informational meeting open to all CSUEB students.
• The scheduled date is January 14, 2010; time – 4 pm to 6 pm
• Event location is Bay View Room
• Total Guests – approximately 50
• Requested amount for advertising - $103.50
• Requested amount for food - $143.94
• Totaling - $247.44

• **Approved Amount - $247.44**

**Motion (Wirt) to approve the funding request of Society of Hispanic Professional Engineers in the amount of $274.44 for the event “Resource Fair”**

Motion Carries.

3. Social Work Graduate Association:

Representative **Allison** approaches the floor and gives a brief description of the event “Lobby Days”:

• The scheduled dates are April 10 and 11, 2010
• Location – Sacramento, CA
• Expected attendees – approximately 50
• Requested amount for T-shirts - $242.90
- Totaling - $242.90

After a brief discussion among the members, VP (Khan) offers suggestions to the club to make the event open to all CSUEB students and to look for alternative vendor for the t-shirts. VP (Khan) asks the representative to work on the above mentioned suggestions and resubmit their request.

**Motion (Wirt) to table the funding request of Social Work Graduate Association until further notice.**

**Motion Carries.**

4. Koinonia:

Representative **Tung** is requesting funding for event **"More than a face – Special Talk"**. Rep gives a brief synopsis of the event and mentions that the overall cost and the requested amount for the event is $250.00. The event is scheduled for January 14, 2010 from 6:00 pm. This event’s location is UU 307 ABC; with an expected number of guests of approximately 80. Funding for Koinonia was requested as follows:

- Advertising/Printing - $100.00
- Food - $150.00
- Totaling - $250.00

**Motion (Wirt) to approve the funding request of Koinonia in the amount of $250.00 for the event “More than a Face – Special Talk”**

**Motion Carries.**

Representative **Tung** briefly describes the event **Pause #4** and mentions the following:

- Scheduled date for the event is January 7, 2010; time – 6 pm
- Location – MPR
- Expected attendees – approximately 150
- Requested amount for Advertisement - $200.00
- Requested amount for food - $475.00
- Requested amount for prizes - $75.00
- Totaling - $750.00

**Motion (Wirt) to approve the funding request of Koinonia in the amount of**

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$675.00 for the event "Pause #4"
Motion Carries.

Motion: (Wirt) to entertain a 10 minutes recess.
Motion Carries.

D. New Business – Finance Committee
1. Winter quarter Finance Committee Meeting Timing:
   Motion (Wirt) to approve the Winter quarter Finance Committee Meeting Timing at 1:30 pm on Fridays.
   Motion Carries.

VII. Closing Remarks
   • VP (Khan) announces that the Finance Committee will be doing the half fiscal year budget very soon and states that the budget will sent to all the committee members electronically.
   • Welcome back and Happy New Year!!!

VIII. Adjournment
   Motion (Wirt) to adjourn the Finance Committee meeting at 12:51 pm.
   Motion Carries.

Finance Committee Vice President
Name: Rafae Khan

01/08/10
Date
Minutes Approved On:
01/15/10
Date

"Students working for Students!"