Internal Affairs Meeting Minutes for April 27th, 2010

I. Call to Order: Chair Andres calls meeting to order at 6:06pm

II. Roll Call

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent Members</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Samantha Andres</td>
<td>Emily Wirt</td>
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<td>Cherie Vargas</td>
<td>Jennifer Case</td>
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<tr>
<td>Nandini Premmanisakul</td>
<td>Bob Williams</td>
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<td>Sezy Aydin</td>
<td>Melissa Grottikau</td>
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<td>Jonathan Stoll</td>
<td>Bobby Rogers</td>
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<td>Marissa Deherrera</td>
<td>Margaret Daniel</td>
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<td>Rohan Dixit</td>
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<td>Ylva Sandberg</td>
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<td>Erica Ramos-Curiel</td>
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<td>Christopher Prado</td>
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<td>Siddharth Menon</td>
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*Jennifer case proxy her vote to Ylva Sandberg

III. Consent Calendar

A. Approval of Agenda

Motion: (Sandberg) to approve the agenda.
Motion Carries.

B. Approval of the Minutes of 4/20/2010

Motion: (Aydin) to approve the Minutes of 4/20/2010
Amendment 1: to correct the spelling of Siddharth Menon name.
Amendment 1 Carries.
Motion Carries as Amended.

IV. Special Presentation: None

V. Public Discussion: None
VI. Action Calendar

A. New Business
   1. Virtual Tour of ASI
      Chair Andres states that she would like to add to the ASI Website a Virtual Tour of the ASI Office and the University Union. This is due primarily to enhance students’ knowledge of the ASI office and the actual location.

B. Old Business
   a. Spring Fest
      Jonathan Stoll states that a lot of things have taken place in regards to Spring Fest.
      - Date set for Saturday June 5th at 5pm
      - Offer out to Kiesha Cole
      - Back up may be E40
      - Possibility of both artists
      - Carnival in Pioneer Heights before Spring Fest
      Jonathan Stoll introduces the plans to form a Student Planning Committee whereby students will get inputs from students on planning. This committee will be formed during the summer quarter 2010 of which research will have been conducted and information on how to structure such a committee has been obtained from a variety of other universities.
      Chair Andres states that recycling bins will be out at Spring Fest and there should be compose bins, but the committee will collaborate with Environmental Affairs; also trying to get Fraternities/Sororities to table at Spring Fest.
      - Thus, “Carnival Day” is theme for Spring Fest

   b. ASI Service Display Boards
      Chair Andres states that the committee has been working on the ASI Service Display Boards for a long period of time. If the board is approved she will be informing Garvin.
      Aydin inquires on the possibility of the colors changed; they don’t seem to really fit together.
      Vargas states that as far as advertising goes, most students remember those types of aspects of advertising and the colors will actually stand out. The lettering might need a little editing.
      Chair Andres states that she will speak to Garvin about the font but the color
scheme will most likely remain.
Motion: (Prado) to approve the display boards.
Motion Carries.

c. Banquet Venue
Chair Andres yields the floor to Nandini Premmanisakul for an update of the Banquet Venues.
Premmanisakul states during the last few days over four companies have been contacted for the Banquet Venue.
- Rose Green has contacts w/ Stuart’s Rental
- Round Tables
- On-campus trying to stay away from the Dining commons and MPR
- Quote is at $6,000
Sandberg states that she’s concerned that the tent will be too expensive.
Chair Andres states that she and Alice can work together on having the Banquet in the tent.
Premmanisakul states that she will forward all the information to Chair Andres.
Tafoya gives the idea of having dinner in the Multipurpose Room and maybe having a smaller tent with the dance floor and cocktails on campus.
Premmanisakul states that the Big Tent is way over the budget and the committee should look to cut that venue out.
Chair Andres states that considering all the budget cuts that it would be fair to simply just do a dinner in the Multipurpose Room. Also she will speak to Joe about reserving the Multipurpose Room.
- May 28th dinner event
- 6pm 10pm
- Dancing from 8 to 11pm
- Buffet
- Dancing in the Panda Express area
Dixit states that a signature from the Vice President will be needed to sign off for ASI to have a Bar at the Banquet. It’s very unlikely to receive consent from the VP for having alcohol at an event funded by the students.

d. Creative Ideas:
1. BBQ
Chair Andres states that she was planning for two hundred and fifty people at
the event. Also wanted to confirm the committee member’s tasks for the BBQ.
Set up- 11:15am to 12:00pm
Also Soberest will be inside in the Multipurpose Room due to the Weather Conditions. After the committee meeting she will be informing committee members on their specific roles.

VII. Roundtable Remarks
Dixit states that the committee needs to be responsible and inform students that the committee is not having a big extravaganza with their funds.
Deherrera states that The Invisible Children event is tomorrow night at 6pm and that there will be people from Uganda coming to share their story.
Menon states that this was a good meeting also let him know if he can help with Spring Fest.
Premmanisakul states that she has done a lot of research for the banquet and taking everything into consideration the committee should go with what we have.
Stoll states that next week is Diversity Week. ASI presents is putting on a few events as well as other clubs/organizations along with the Diversity Center. On Tuesday there will be a Taste of the World festival. Wednesday there will be the Latin Organizations collaborating with ASI presents for the event on Wednesday for Cinco De Mayo. Disabled Comedy tour on Thursday and Friday is the Business Expo.
Sandberg states that everything should be finalized as soon as possible.
Tafoya states that he’s glad everything is coming together and should make do with what we already have for the Banquet.

VIII. Adjournment
Motion: (Deherrera) to adjourn the meeting at 7:24pm
Motion Carries.

Internal Affairs Committee Chair
Name: Samantha Andres
4/27/2010
Date
Minutes Approved On:
5/11/10 Date

"Students working for Students!"