University Union Meeting Minutes for November 20\textsuperscript{th}, 2009

I. Call to Order: Vice Chair Hutchinson calls the University Union Meeting to order at 3:12 pm.

II. Roll Call
Members Present: Nandini Alice Premmanisakul, Kenry Allan Hutchinson, Kapish Joshi, Sumit Sharma, Mohammed Shahid (Ex-officio), Robert Lara (Ex-officio), Rafa Khan, Sarah Kim

Absent Members: Bob Williams (Ex-officio)

Guests:

III. Consent Calendar
A. Approval of Agenda
   Motion: (Premmanisakul) to approve the agenda.
   Amendment 1 (Premmanisakul): to amend the agenda; add Information Kiosk as an Informational Item under New Business in the Action Calendar.
   Amendment 1 Carries.
   Main Motion Carries as Amended.
   Note: Kapish Joshi walks in at 3:13 pm

B. Approval of Minutes of October 23, 2009
   Motion: (Premmanisakul) to approve the Minutes of October 23, 2009.
   Motion Carries.

IV. Special Presentation: none

V. Public Discussion- none

VI. Action Calendar
A. New Business

"Students working for Students!"
1. ACUI Update:
Vice Chair Hutchinson states that he along with Former Chair Kinger attended the ACUI Conference in San Bernardino from the 5th through the 7th of November 2009. Vice Chair Hutchinson believes that a lot of the ideas from the conference can be implemented in our Union as well and that the conference has been a good learning experience. AED Lara states that two other staff members namely Joe Nacion and Shawn Allison also attended the conference and both of them felt that the conference has been very rewarding. Vice Chair Hutchinson suggests that AED Lara, ED Williams and a student representative should attend the National Conference. AED Lara explains that the Nationals are meant for professionals. Kim states that this discussion can be carried offline.

2. Formation of Policy for decorating of UU Buildings:
Vice Chair Hutchinson explains that they are still working on the Policy and should have a draft ready by next meeting. President Kim suggests that after the policy is approved at the committee level, it will go to the Board in order for it to be approved as an ASI Policy.

Speaker's List: Beig, Kim, AED Lara and Premmanisakul.

3. Marketing of the Video/TV Games Room
AED Williams explains that this agenda item deals with enhancing the current location of the Game Room in marketing efforts thereby making it more popular among the student community. Various ideas regarding this issue were discussed. Some of the ideas discussed were:
- Joshi suggests that mass email should be sent out to the students to create awareness and also banners should be put up at the Unions.
- Kim suggests that they should get in touch with the Video Game Company to see if they can send us other marketing and promotional stuff that will help in promoting the Game Room among the students; also advertise at the Book Store
- Khan believes that the inputs of the Game Room staff should be taken into consideration and commends Thomas, a Game Room Staff. Also, he believes that prizes such as playing in the Game Room for an hour should be given out to students.
- Hutchinson suggests that the cost and price of the Game Room should be
marketed; also believes completion is also a good way of promoting.

- **Beig** discusses the idea of keeping the Game Room free throughout the quarter.
- **Speaker's List:** Joshi, Kim, Khan, Beig, Hutchinson, Premmanisakul, Sharma and AED Lara.

4. **2009-10 Action Plan:**
   
   Vice Chair **Hutchinson** opens the floor for discussions.

   - **AED Lara** explains that he has prepared a list of items that need to be addressed in a timeline and when they are going to be addressed so that an annual agenda can be planned.
   - **Kim** suggests that the committee should identify their goal for the year 2009-2010.
   - Vice Chair **Hutchinson** states that in the next meeting, various ideas submitted by the committee members will be discussed and then the committee can vote on them.
   - **AED Lara** says prior to the meeting while discussing the ideas; we will not be in compliance with open meeting laws.
   - **Beig** discusses the idea of display of pictures of the Board Members in the Union and **Kim** further adds that the business cards should be attached underneath the pictures. AED **Lara** provides his inputs on the idea.

5. **Information Kiosk:**

   President **Kim** explains that the whole idea of having Information Kiosk is to serve as ASI front desk and also discusses its probable location. President **Kim** encourages the committee members to do some research on this item.

VII. **Round Table Remarks:**

   - **Khan:** Please involve the Game Room Staff for the marketing purposes and talks about the possibility of having a credit card or debit card machine.
   - **Joshi:** Online survey is a good way of promoting the Game Room and **Premmanisakul** volunteers to help him with the survey.
   - **Sharma:** Mass emails, free events will help in attracting more students to the Game Room.

"Students working for Students!"
• Hutchinson: Integrate online survey with prizes for promoting the Game Room.
• Premmanisakul: Surveys should be posted on Blackboard.
• Kim: Talks about the importance of the content of the survey and also very briefly touches the eco-friendly issue.
• AED Lara: Mentions how busy the Facilities dept. has been; both the UU Buildings have been booked for events. Talks about the Saudi Arabian Event after which the Facilities staff has received notes and emails of appreciation on the high quality of customer service.
• AED Lara commends the ASI Student Staff.
• President Kim states that she has high expectations from the University Union Committee, thanks AED Lara for his supervision and states that the Vacancy for the position of UU Director will be announced through mass email to students.
• Vice Chair Hutchinson thanks the committee members for attending the meeting.

VIII. Adjournment
Motion: (Premmanisakul) to adjourn the University Union meeting at 4:20 pm
Motion Carries.

Minutes Reviewed by:

ASI UU Chair
Name: Joe Tatoya

Minutes Approved on:
01/27/2010

Date
University Union Committee Meeting Agenda

Friday, November 20th, 2009

3:00-4:00PM, UU Board Room

I. Call to Order

II. Roll Call

III. Consent Calendar
   A. Approval of Agenda
   B. Approval of the minutes of October 23, 2009

IV. Special Presentation

V. Public Discussion

VI. Action Calendar

   A. New Business
      1. ACUI Updates
      2. Formation of Policy for decorating of University Union Buildings
      3. Marketing of the Video/TV Games room
      4. 2009-10 Action Plan

VII. Round Table Remarks

VIII. Adjournment

"Students working for Students!"