Executive Committee Meeting Minutes for February 8th, 2012

I. Call to Order: Chair Christopher Prado calls meeting to order at 12:28 pm

*indicates member is present at the start of meeting

II. Roll Call

<table>
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<tr>
<th>Members Present</th>
<th>Absent Members</th>
<th>Guests</th>
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<tr>
<td>*Christopher Prado</td>
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<td>Randy Saffold</td>
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<td>*Chris Caldwell</td>
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<td>*Siddharth Menon</td>
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<td>*Mark Allen T. Laluan</td>
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<td>*Lyla Pehrson</td>
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<td>*Stan Hebert</td>
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III. Consent Calendar

Approval of the Agenda.

Motion: (Menon) to approve the Agenda.

Amendment I: (Caldwell) to reflect that the meeting is being held in Room 307 in the University Old Union and also add The Discussion Item- Appointments of Elections Committee.

Amendment I Carries.

Amendment II: (Laluan) to add a The Discussion Item- On a potential financial aid forum to be hosted by The External Affairs Committee.

Amendment II Carries.

Motion Carries as Amended

IV. Action Item – Approval of the January 13th, 2012 Minutes

Motion: (Caldwell) to approve the January 13th, 2012 Minutes.

Motion Carries.

V. Public Comment - none

Public comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, Eastbay.

VI. Discussion Item – Board Vacancies: Director, Legislative Affairs

Executive Committee will propose a means to appoint a new Director, Legislative Affairs.

"Students working for Students!"
President Prado states that essentially what they would like to discuss on the Board vacancies is that we currently have some expertise on what is done from Stan Hebert and Executive Director Randy Saffold in regards to what are the appropriate measures and options we do have when it comes to appointing the Director of Legislative Affairs and what might be the appropriate method considering this context of this appointment.

ED Saffold states that the one thing that he pointed out for Legislative Affairs Committee is that a Board member has stepped in possibly as a Vice Chair. There is no logically Chair for the committee that is also still a board. There is not anyone available to step in. One of the proposals was we look at the possible combinations for External Affairs and Legislative Affairs. To give that chair ship to VP Laluan to try to combine those committees so that they are still able to function and move forward. The recommendation from Frank Quintana was to nominate the Vice Chair as the Chair of the Legislative Affairs Committee. I think this can actually be done per the committee codes; I want to submit this. One way is to temporarily be until we do make the decision is to appoint VP Laluan as the Chair for the combined committees; including the Legislative Affairs Committee members in External Affairs committee temporarily.

President Prado asks for feedback on how it has been done in the past or how we would go about doing this specifically.

Hebert states that depending on the time of the year it is good to reappoint someone new for the missing Board position. As ED Saffold has mentioned earlier, it would be feasible for you to operate with the External Affairs Director Vice President as a member of that committee. VP Laluan can even allow the Vice Chair to convene and operate the meetings and then that way that committee can continue functioning, I am sure that Frank Quintana would like to stay active when it comes to attending the meetings. And that also wouldn’t weigh down the activities of the External Affairs Committee.

President Prado states that essentially one proposal is to have VP Laluan assume Chairmanship of the Legislative Affairs Committee because he is a Board Member another proposal is to allow the Vice Chair to assume the Chairmanship, and this is recommended from me.

Hebert states that the current vice chair can preside of the meetings, and then that way the leadership that was established by the group can continue to function and the official representation on a Board level is maintained in which in this case it would be you VP of External Affairs.

VP Pehrson states that her concern is that it would be a lot put on VP Laluan. Legislative Affairs Committee, it seems like it will be a lot to assume because I feel like I couldn’t assume another role as of now, it seems excessive.

ED Saffold states that what has happened in the past and we have to recognize the
role was that to fill the gap as we do have to fill appointments. But being that he is the Vice President his role is to step in to the committees that is missing people or things of that nature, he literally has to be assigned to do the job. Another thing is that if the Board is looking at appointments, they can look to appointing a new Board position with the Vice Chair, possibly asking that person to step onto the Board and would preside as the Legislative Committee Chair. And then you have another vehicle to maintain the leadership that they have proposed, unless there is other people that comes to the Board’s mind or open it up as an election. So the Board is able to appoint especially a member at large to that kind of role. We would take it to an election.

EVP Caldwell states that was going to be his point that the Board can bring it back to Personnel Committee and we can do the same process that was done when it came to fulfilling the other Board positions. We did it very thoroughly and it did take quite a bit of time, that’s why I wanted to bring this up. Do you feel like we should open the election for the position up for a week and include the Vice Chair? Or just go directly and appoint the Vice Chair on the Board’s discretion.

VP Pehrson states that she feels like it is so late in the year and the Board have that ability to just appoint one of the Vice Chair members as Chair of a Committee because the process was really lengthy.

VP Laluan states that he does agree that there should be a permanent director of legislative affairs moving through the assembly as well as the need for scheduling in district meetings, that’s to say people and senators in their home districts in the weeks before March 5th. In which we only have about three weeks prior to that. We really can’t wait to appoint someone new, I would be willing to fill in that role, and until this really busy advocacy passes we should still have a Director of Legislative Affairs. For now being that we have such an aggressive agenda if we going by pass presidents, and I am thinking about Joe Tafoya last year. But I would not mind doing it but I believe that it would be necessary to give some direction just so that we can accomplish the goals.

President Prado states that it is important that we maintain the cohesion of the committees, become a member of the board and have chairmanship. I can tell you that in the previous year when I had to step away from the Legislative Affairs Committee the committee seemed as if it did want to operate anymore, I think that this is critical we do not want to make these appointments more than we have to.

VP Menon states that we can just have them are Chair for the time sensitive projects and make sure we work with the deadline to get the other person in four weeks we will have a new person so that he gets to chance to work on whatever needed as urgent attention when it comes to the advocacy piece, At the same time we do our work and get a new person in. So that in four weeks’ time, we didn’t lose track of anything and the fair process is still open.

"Students working for Students!"
President Prado states that another thing to consider if the Executive Committee of the Board was supposed to move forward when it came to VP Laluan filling in that responsibility. The “Buck Start Here Campaign” was something that Frank Quintana wanted to take the initiative on and that would have to be held next week also rallying the state legislature, just a lot of little initiatives that the committee was looking to do. Also at election we were looking to see if it can be coordinated to some degree and it can still take place. We can weed out the details that are essential to this when this item becomes an action item.

EVP Caldwell states that we need to declare what we are going to do due to this just being a waste of a discussion item, the Legislative Affairs Committee are scheduled to meet the upcoming week.

ED Saffold states the deeper discussion will need to be had in regards to the projects that will be held. There was a big project at hand “The Congressional Debate” do we still want to go down that path and pursue that and do we have the horses to pull that off.

VP Laluan states that from looking at the past minutes and having some discussion with Frank Quintana, I do feel like it’s an educational and is worth being put on. But when you look at the fact that the Lobby Corps committee has not met yet, I am trying to understand Frank’s process. What was apparent to me was that Lobby Corps was supposed to be drafting non biased questions, then working with the candidate’s schedulers to figure out what date. I do have concerns whether or not I take over or the Vice Chair takes over. The response to such a congressional debate was fairly positive, so I would leave that up to the Board and the rest of the committee to chime in on that.

VP Menon states what do you want to do?

EVP Caldwell states that in the hidden version of the bylaws if VP Laluan steps into the role for the short term to chair the committee I would just ask that President Prado and VP Laluan help me come up with agenda items, as in tuned with all the advocacy pieces as statewide. If we are going to conduct the process of looking for a Director of Legislative Affairs it would take four weeks. The first week will consisting of getting applications for the position and then the applications have to be sent to judicial affairs.

President Prado states that he believes that actually would work out with the process that we kind of established right now, by the time these initiatives are over someone can take over right after that.

ED Saffold states that you would not necessarily have to chair, you can be put into that role but you can still let Vice Chair. I want us all to consider that elections take place in the spring, we are literally a few weeks away from elections, and to do an election so close to elections for a position that is going to last for maybe six weeks maybe ten. By the time spring hits, the Board almost becomes powerless to do any
thing and make moves but it could be that this model with the Vice Chair helping to lead that piece with some guidance of the two Board members working together can get you through possibly to do elections. And the person that gets chosen for the Director of Legislative Affairs position may run again due to them wanting to take a full year as a Board member.

VP Pehrson states that she thought that we were just talking about appointing someone for the position that's open and not the elections process. But I really think that we should just appoint someone. The time limitation is so short, why waist a month with the application process. If we just have a capable candidate that is doing Vice Chair right now. I just think it's a waste of time.

President Prado states that just for clarification purposes ED Saffold was saying that due to the elections period coming the candidate that is chosen may want to prepare and mobilize their efforts for the Board positions for the following year.

VP Menon asks if there something that requires any specific skills, is these events that can be done with some of the Board members supervisions; if there is something that each board member knows how to do better than they should individually focus on the those specific things.

ED Saffold states that he would make the same recommendation for either of the members, they would be present for quorum, and the Vice Chair will be running the meetings. You guys will probably not using the model but as President of the Board will not be running the meetings the EVP actually run the meetings the President does the agenda but the meeting will be ran by the Vice President.

President Prado I will recommend that EVP Caldwell be appointed just because he is neutral, and VP Laluan and he still work closely with that committee; symbolically for the entire committee so that there is nothing that ruins that unity that they have.

EVP Caldwell inquires in either of VP Laluan and himself sitting in the meeting will it be like temporary Vice Chair how would that work if we are just sitting in during the meeting.

ED Saffold states that you will be working as a team to craft agendas; you would still be chairing and help to set the direction. You guys would still be splitting the work how the Chair and Vice Chair would be. You will be splitting up the work and working as a team to do all the business work with the committee.

President Prado indicates that the logistics of this specific item can be discussed outside the meeting.

VII. Discussion Item-Board Retreat

EVP Caldwell will open conversation on when/what the most beneficial activities can take place for the quarterly board retreat.

President Prado states that he leads the floor to EVP Caldwell to discuss the following when it comes to the Board Retreats.
EVP Caldwell states that my thoughts are looking to have it the first weekend of March, either the weekend of March the 2nd to the 4th or the 9th through the 11th. I want to accomplish having a refresher for the Board on the things we went over in the summer and look at some additional things that will be coming up in the near future. After speaking with ED Saffold we came up with a few points that would be a good idea to be highlighted in the upcoming retreat.

- Accountability-this is something that we need to look at as far as the projects that we have been working on thus far this year.
- How to get people to work
- Strategic planning- that we went over in the first part of the year but just to revisit
- Make sure that we are all on task when it comes to our plans
- How to make Board schedules
- Identifying our focus-lobbing trips, trips to Sacramento when it comes to advocacy
- Community service piece-team builder in the morning 1 Saturday on Campus so that costs are reduced.

EVP Caldwell asks the Board if there are any additional training pieces that they think need to be touched upon during the retreat for the Spring Quarter.

VP Menon states that we still have a lot of work ahead and have a lot of things that need to be accomplished for the few weeks of the quarter that are still currently left. I believe that we have many things coming up and the Board should get together to discuss. Also States that if the Board can just meet for dinner, and have some team bonding.

President Prado states that EVP Caldwell has established a great frame for the retreat and is definitely taking the concerns into consideration. There will also be team bonding during the volunteer services.

EVP Caldwell also as if the Board members can help him come up with some training pieces for the retreat.

VP Laluan states that he can come up with a training clinic.

President Prado indicates that he doesn’t think that it is the time for that as of now. Many people are still trying to figure out their roles. And really getting more on top of their responsibilities, this may be something that is not necessary at a retreat. Maybe the Board members can collaborate and come up with an accountability workshop.

EVP Caldwell inquires if ED Saffold will be willing to help as well as Stan Hebert. They mentioned that they will be willing to assist with everything.

VIII. Discussion Item-Club/Org Funding

Executive Committee will discuss the proposed funding.

President Prado yields the floor to ED Saffold who highlights the following:

ED Saffold states that VP Menon is working through the finance committee to make some decisions on flexing those dates that we previously had. We really want...
to have a workable process for the following quarter. The process is now that Student Life and Leadership will be taken over various funding elements when it comes to the clubs/orgs. As I mentioned before if it the clubs money they no longer deal with ASI they will need to go to SLLP. If its ASI funds they will be able to apply for funding every two weeks there’s a meeting, once the group is approved VP Menon will be attending the meeting with an excel spread sheet and he will be able to indicate that we have the requested amount and the amount that we believe the committee may be approve for and the section stating yes or no. And then all that will have to be at the end of the meeting within an hour two prior to the meeting we will hand that information over to Sneh from ten to noon, so hopefully on our side by two p.m. a spreadsheet with VP Menon and my signatures on an excel sheet will indicate the funding that was approved. The University will then receive that spreadsheet, uploads the spreadsheet, and see what funds are available for clubs/orgs to withdraw against. Now Marguerite will receive a copy of the funding requests in which it will be having the amount that was approved. So it will be an approved event before ASI funding is even asked for. There will be no reason for us to send the process back over to Marguerite because once we sign on it the club will already be approved for the funding. The next day if not by four o’ clock clubs and orgs should be able to go over to the cashier’s office and get their funding if they requested it that day. They are telling me within two to three hours they are uploading that document. The clubs/orgs should be able to go and get a reimbursement basically once we say that they have the funds they can go get the money by four p.m. With receipts if it is for a reimbursement or they can go and get the cash advance. So it really is going to be a complete speed up when it comes to the process of the clubs and orgs. We are going to eliminate are of the things you have seen on the paper on Monday, respond to that with a letter to the editor until we sit down with Marguerite so we can tell clubs/orgs this is what is going to be done now.

President Prado states that the Finance Committee will be meeting every two weeks and the process in which the clubs/orgs will be receiving the money will just be expedited. VP Pehrson asks if the process would be the one in which all the requests would have to be put in at the beginning of each quarter. ED Saffold states that that piece is still going to be in place, but the question does come up, why is the committee still having more meetings once the last round of funding requests have already come in. ED Saffold states that there may not be a need for every two weeks if we get this message out and communicated. Usually that happens is, just because it is turned in on time that doesn’t mean that it is complete.

President Prado states that the point of discussion is that the Finance Committee will be operating under the proposed plan, so there is one deadline and the clubs/orgs will have to send their funding requests in by that proposed deadline so that they will have the opportunity to receive funding for that specific quarter.
ED Saffold states that VP Menon and the rest of the Finance Committee will be modifying that slightly because if groups states that they would still like to do events within the quarter. Right now in the policy there is no ability for clubs/orgs to do events within weeks one and two. So he is creating another submission deadline between weeks six and ten in the prior quarter. But if you would like to do an event between weeks two and three, a funding request can be submitted after week six to have that event done.

VP Menon states that the biggest change is the funding process becoming shorter. It takes out the old system in which clubs/orgs would wait forever and ever. Luckily one good thing that happens structurally both sides is changing their process. In realistic cases clubs/orgs will have funds within four hours and in a worst case scenario it would take up to twenty-four hours. I talked to a few club leaders, initially when I presented the deadline process to Executive Committee there were a few concerns in regards to if people turned in requests prior. Students indicated that if it was open in week six, they would have events through week one and two. In event that we run out of things to do, the committee would just not meet. ED Saffold states that this can give the committee time to work on policy changes, student outreach, and by the time the process is done the budget proposals can be revised.

VP Menon states essentially they have five weeks to turn in their paperwork. President Prado asks what will be stated to the groups that missed the deadlines but would like to get funding due to there still being funds available. Also is this a framework that will let us fund as many clubs as possible if there is still finding available for clubs/orgs that has requested. VP Menon states that it will not accommodate sloppy leadership, if you have people wake up in week four and want to have an event in week seven they will not be able to do so. But if they have their Annual Seed Allocation available they can use that to market themselves on campus. We are reinforcing good behavior we are giving them enough time to get things out.

ED Saffold states that if there is a brand new club requesting an Annual Seed allocation, I would make a suggestion perhaps that the Annual Seed Allocation do not be limited on when the clubs/orgs apply for those. Also what is worrying is that if a new club/org was formed and they missed the deadline, if they still are able to get that allocation they can use that to promote themselves and build their name. And by week six they can start requesting for a plan to have an event for the following quarter.

President Prado states that what if we define sloppy leadership as the club/org meeting every two weeks, and that is the only time that we have time to detail our plan on the event. Maybe our club is waiting to be ratified as an official club by Student Life and Leadership, what if we define that as sloppy leadership, are we still allowing clubs to submit their funding request.

VP Laluan states that he has two points to highlight. First, I understand the point about students not running a business or what not I do believe one of the mandates
for ASI is to promote leadership. In the real world there are dates that have to be met and responsibilities that have to be carried out. And I don’t think the goal should be teaching student leaders how to abide by the funding process. Also we are addressing things on our end and I feel like we are making great progress but my one worry is the Finance Committee turning into a rubber stance committee. A lot have been stated about that being the student’s money and not ASI money. But the fact is that we are students also. I just wanted to keep that general thing in mind that we still need to have some degree of input in the process and to look at other ways for things to be sped up on SLLP end. I remember that we initially approved VP Menon’s funding process but I do not remember receiving anything from SLLP.

VP Menon states that he has sent out three emails and student leaders have indicated to me that they have gotten their emails. It is true that there are student leaders on campus we are all students. Student leaders don’t have any hesitation arising to the occasion.

IX. Discussion Item-Resolution in support of campus clean air bus.
Executive Committee will assess the feasibility of such a plan.
President Prado yields the floor to VP of External Affairs Mark Allen T. Laluan who highlights the following:

VP Laluan states that we have talked about transportation and parking. What this resolution basically states that ASI has interests in this and ASI has a legacy for going green when it comes to transportation. I have listed a couple of green initiatives that has been done on campus. Just a general trend on solutions in regards to transportation. We just recommend that the University Parking conducts research on more energy efficient and what not on the shuttle system. I know that Professor Lewis brought the suggestion of having a clean air bus. Some research on what if we just bought into AC Transit again because they are having their own clean air initiatives when it comes to the buses. We can look into actual energy savings and the impacts. If there are any suggestions I am open to listen.

EVP Caldwell asks if VP Laluan can repeat the part about AC Transit.
President Prado states that about four years ago ASI had a decision before it rather or not the bus would come up here on routine schedule. But the contract had ended so there was an attempt from AC transit to renegotiate the contract for about $14 per person each quarter, to provide that same transportation route also extending throughout the bay, essentially the board decided to vote that proposal down due to only a small percentage of students utilizing AC Transit. So I think that is the proposal that VP Laluan was leading to. VP Menon asks Stan Hebert if we know how the University feels about this. Hebert states that the deal was not the best deal based on the limited amount of routes coming to CSUEB; it would have been great for those who ride the bus more often but not for those getting just to and from campus. What AC Transit proposed was a student pass that all students pay for the
real benefits would be to the students who are already utilizing it due to it giving access to all other AC Transit lines. The numbers, we didn’t want to take it to a referendum that is what ASI decided not to do. We could argue with ASI logistics at that time. The funds were then used for the shuttle services.

EVP Caldwell states that speaking with Chris Brown the renegotiated contract with AC transit was something between $400,000.00 to $500,000.00. Compared to running a shuttle which is $100,000.00 to $150,000.00.

VP Menon brings up the point about the long lines at the shuttle and students being bumped off due to capacity limits.

VP Pehrson states that with her going to St. Mary’s college one of the selling points was having a free bus pass and that is a pretty big issue that we do address more to the advantage of the students and that serves more students. I recommend looking into this new contract with AC Transit.

VP Laluan recommends states that this should be an Action Item at the following meetings. President Prado states that this is only a resolution but it can become an Action Item.

X. Discussion Item- Resolution in support of California State parks Ex-Comm. Will discuss student interest in this cause

Ex-Comm. will discuss student interest in this cause

President Prado yields the floor to VP of External Affairs Mark Allen T. Laluan who highlights the following:

VP Laluan states that when we look at how we are utilizing our resources and when we look at our advocacy a lot of it is about fee hikes. But we also can’t neglect living conditions that students face and opportunities for them to go out and experience nature. There is also a need to recognize that there are vast areas of the state that are covered by state parks. In which these parks are on the verge of closure. With CSU Cuts and UC cuts, $60,000,000 is not a lot of money for California to act as stewardship on its actual heritage. Now in the third whereas there are state parks that are closing in all necks of the woods, it is not just the wilderness, you see the Venetia state capital. The impact of the $60,000,000 cut to the state parks affects our state heritage. I just think we should look at what we are advocating when it comes to students.

VP Menon asks what are we trying to do with this resolution and what are we trying to support. VP Laluan states that we are in support of not closing the parks, in support of not cutting $60,000,000 from the state park funds, and various funding mechanisms to restore funding. The very last piece of this is I want to bring this up to CSSA Board and see if this can be a CSU student initiative. VP Menon asks if the intended audience is the legislation. VP Laluan states that the intended audience is the students to make them aware of the situation and you need to write to the legislatures to be in support of this policy.

CSSA Chico has a very large sustainability program, originally Frank was supposed to go but VP Laluan can take his place.

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President Prado states that this is something that can be figured out outside of the meeting.

XI. Discussion Item-Elections Committee
President Prado yields the floor to EVP Chris Caldwell who highlights the following:
EVP Caldwell states that this item was briefly talked about in the Board Meeting.
As of now we have the names back from judicial affairs, I just wanted to get quick insight on what happened last year when it comes to the Election’s Committee. Can talk about how we would like to appoint the people for this year so that we can get the ball rolling.
ED Saffold states that I found out that the person appointed for Chair was ineligible, so we had to reappoint, the elections people that were still left decided to appoint their own. The committee had gotten started really late and the committee wasn’t even formed until May of 2011. Only about of month to make the timeline, that elections committee really came together at the last minute. It was very tense and the Board ended up getting in the way, and they overstepped. The Board does not give the Elections Committee the schedule on how they run the elections. We can give them the best suggestions but the Elections Committee actually has the charter with guidance and input of ASI, we cannot be seen to influencing the elections. The reason why we wanted to appoint this early is rather they are going to be putting in effort for the referendum on the changing of bylaw’s or the elections committee piece. They can get with Garvin when it comes to preparing for a marketing strategy when it comes to elections. But we really want to get this done and appointments in so that they can start their work.
EVP Caldwell state that Mark Weisbecker has went through judicial affairs and is eligible for the elections committee; he has come to me personally indicating that he would like to chair the committee. I think that the progress that they made last year was great, I am in the direction of appointing him as chair again. We supply the names that were submitted to us in the application process and let Mark Weisbecker and Marguerite take over from there, so that we are not appointing all the students. With the direction of Marguerite, Mark Weisbecker will appoint the students if he becomes chair of the Elections Committee, plan on putting this as an Action Item at the next Board Meeting.

XII. Discussion Item-The Financial Aid Forum
President Prado yields the floor to VP of External Affairs Mark Allen T. Laluan who highlights the following:
VP Laluan states that he wants to recommend that this is an Action Item at the next Board meeting. It will be a place where students can voice their opinion. Gather student concerns.
President Prado asks if this is something in which students will come and discuss their issues with financial aid and the process of receiving:
VP Menon states that we are really rushed for time but would like to see this put out at the Board Meeting because this is something that really affects students. I think we should really go out there and help students out this year, having somewhere where they can come voice how they feel in which we can then go communicate with administration and facilitate forum.

ED Saffold states part of this is going too dealt with in the Forum that Director Chinna Ford is holding. The forum that she is holding is to talk about what finances is actually available and working with a representative from the financial aid office. This would be a second series of what she is doing.

XIII. Roundtable Remarks

Saffold: states with admin updates we have been dealing with some issues with past employees. Unfortunately the last employee has to carry the bill this is why we have insurance. Even when our students leave and full time employees leave we are stuck paying for them not for nine months but for eighteen months. Board and Committee stipends, I have resolutions with this moving forward. All of you have received W2s for this. Because we reported taxing that’s all we have to do with the IRS. The IRS states that the Board cannot be staff. We are not going to go back, you will receive W2’s for the month of January and February then you will be receiving 1099’s because we are changing you in the system moving forward. You are taxed on the money but you can apply to get those funds back. For nationals they would be taxed. Finally, with the lawsuit we will be working with the department of education to make that go away as quickly as possible.

Hibert: Alcohol Advisory Committee is in need for a student appointment. So if we do have a student that is currently eligible; we will be meeting later this quarter.

Pehrson: states that the Internal Affairs Committee Meeting is happening at 8:30am on Friday invite the committee members.

Prado: states that there is a Homecoming Pep Rally tonight at 8:00pm at the KPE building. He stated that he is always appreciative of the sound arguments.

XIV. Adjournment

Motion: () to adjourn meeting at 1:54pm
Motion Carries.

Minutes Reviewed by:
Executive Committee Chair
Name: Christopher Prado

Minutes Approved on:
03-08-12
Date

"Students working for Students!"