Executive Committee Emergency Meeting Minutes for June 15th, 2012

I. Call to Order: President Prado calls meeting to order at 10:00am.

II. Roll Call

Members Present: Christopher Prado, Chris Caldwell, Lyla Pehrson, Stan Hebert

Absent Members: Siddharth Menon, Mark Allen T. Laluan

Guest: Randy Safofd, Bohdan Stryuk

III. Action Item – Approval of the Agenda

Motion: (Caldwell) to approve the agenda.
Motion Carries.

IV. Action Item – Approval of the May 29th, 2012 Minutes

Motion: (Caldwell) to approve the May 29th, 2012 Minutes.
Motion Carries.

V. Public Comment

Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.
No Public Comment.

VI. Emergency Action Item – Recognition of the New Board

The names of the winners of the ASI 2012-13 Election will be recognized and read into the minutes.

President Prado presents states the following of the names of the newly elected board for the 2012-2013 year:

- Jerry T. Chang - President
- Zamil A. Alzamil - Executive Vice President
- Erik Pinlac - Vice President of Finance
- John H. Earlandson - Vice President of Internal Affairs
- Stephanie Flowers - Vice President of External Affairs
- Pablo J. Benavente - Director, Public Relations
- Seetha A. Ream-Rao - Director, Legislative Affairs
- Laurie O’Brien - Director, Environmental Affairs
- Stephanie Pinkston - Director, Concord Campus
- Garrick B. Sangil - Director, University Union
- Erin L. Baca - Director, College of Business and Economics
- Erik I. Olivar- Director, College of Science
- Michelle C. Xiong - Director, CLASS
- Sarah Kelso - Director, CEAS

"Students working for Students!"
Motion: (Caldwell) to recognize the new ASI Board for the 2012-2013 year. Motion Carries. 1:18-3:29

VII. Emergency Discussion Item – Allocation of extra funds received from the University during the budget process.

ED Saffold states that the total of $61,000 is the amount that is currently unallocated in the budget. We will look at the major categories in which we can put that money back into. President Prado states there were recommendations from the previous board meeting as to what areas the money can go towards.

ED Saffold states the following as recommendations from the board as to where the money should be put back into:
- Recreation and Wellness Center
- Printing Stations
- Org Sync
- Funding to Lobby Corps being restored

EVP Caldwell states that restoration should be focused on more than new things. ED Saffold states that his goal is to prioritize the areas to restore.

Hebert recommends keeping a good note of what the board had recommended, but to approach this in a conservative manner. This year is going to be a year of a lot of uncertainty. There are scheduled trigger cuts that would occur if the November ballot initiative does not pass. We don’t have a full understanding of how that can impact our enrollment headcount and impact revenues for ASI.

VP Pehrson states that her concern is that the extra money won’t be conservatively used or it possibly won’t be used at all. We owe it to the students to use the money that they give us.

President Prado states that the money will be used. We’ve given as much direction as we can. At the end of the day the next board will make the decision; the executive director will make the decision with the assistance from whomever.

VP Pehrson states that she does not think there is a direction for where the money will go and she thinks there should be a direction for it.

EVP Caldwell states that we can make it known during the transition meeting as to what our goals are for this amount of money. We have to make a clear communication between Randy and the new board that funds can be utilized.

ED Saffold states that during the transition meeting we will walk the new board through everything we did and explain the uncertainty of what is to come in November.

I spoke with Jerry Chang, and he has some innovative ideas on building community.
One of the biggest places he wants to build community is the RAW. We can leave the new board with the flexibility to react with what’s going to happen. EVP Caldwell suggests creating a memo for the new board to state what was left after the budget, and give them an idea of how the funds should be prioritized and what our intentions were. They can decide whether or not to follow it. President Prado states that the committee needs to come to a decision as to what their top priorities will be. EVP Caldwell states that his top priority would be to have training restored for the administrative staff. The audits findings show the mistakes that people in the offices have made and they are costing us in the long run. It affects students and the board members as well. We can look at more training, attending more conferences and seminars to make sure that the staff is up to date. 3530-19:39

VIII. Emergency Action Item – Travel Scholarship Proposal

A proposal for travel funds will be discussed. President Prado yields the floor to Bohdan Stryuk to give an overview of his statement about his request for his assistance with tuition expenses for the Collegiate Presidential Inaugural Conference held in Washington D.C from 1/19/2013 to 1/23/2013. Stryuk states he is currently holding a position of Senior Resident Assistant and Student Assistant in Pioneer Heights. He has been chosen by the Golden Key International Honour Society to take part in the conference. He asks to cover only the tuition expenses as it is the most expensive part of the conference. He is requesting $1,000 from ASI. The tuition expenses are equal to $3375. He has been approved for $500 from the Pioneer Heights administration. If approved, Stryuk states that he would do his best to represent California State University, East Bay to the best of his abilities as well as share his experience and knowledge gained from the conference with the student community, by implementing an educational /leadership program. He believes the conference will positively influence his development as a college student and his leadership skills. Attached to Stryuk’s statement was the requested document showing proof of:

- Invitation of submission;
- The submission screening process;
- Letter of acceptance.

VP Pehrsom asks Stryuk how he plans to implement an education/leadership program and through what venue. Stryuk states that as a member of student housing, there is a certain budget that can implement educational health and wellness programs. There is a wide range of programs that can be implemented. I want to implement on professional development of leadership skills and the importance of democracy to inspire students and future leaders on campus. It will be a one-time program, and I will collaborate with other sources on campus.
EVP Caldwell states that this is something that can be partnered up with the leadership summit that ASI and Student life does. It will be beneficial to for students to contribute in that way.

ED Saffold asks for clarification about the letter which states that Stryuk has already paid the amount of $3,375. Stryuk states that he has been enrolled in a payment plan. It is a letter to the general consul to the person who is in charge of the United States Embassy in Ukraine. In order to proceed with a visa, you have to state that you have already paid and that it’s a complete process. I have the paperwork that proves my enrollment in the payment plan and how much money I have transferred into the account. ED Saffold states that the funding is to cover the transportation to the conference since the amount of $3,375 does not include transportation. I’m not sure of the actual amount you are asking for of the amount of money to transfer up to $1,000 to get you to and from the conference. We don’t cover the conference fee or lodging.

Stryuk states that he is requesting help from the tuition expenses. I know it is different from what he policy states and the requirement are, but I’m asking to take it into consideration because this is a lifetime opportunity for a student. The inauguration only happens once every four years and it’s hard to be chosen. On behalf of the student leaders on campus who shine to make a better community on campus; I ask for you to take this into consideration to see if we can allocate those funds.

ED Saffold states that the last clause of the ASI policy gives the board permission to look at individual cases. I would recommend that as something the board can do, but I would not change the dollar amount for fairness that you would only consider giving $1,000. We do have the latitude to evaluate this individual case on its merit.

Stryuk states that he would like the committee to take into consideration of funding the maximum amount of $1,000 to help pay for the remaining amount of money needed for the expenses of the trip.

The committee reviews the policy for funding and discusses how they will go about with funding Bohan Stryuk for attending the conference.

**Motion: (Pehrson) to approve Bodhan Stryuk for $1,000.**

EVP Caldwell explains to Hebert that they have decided to fund Stryuk for $1,000 within he guidelines of the policy and we are inviting Stryuk submit another proposal after the next fifteen days when the new academic year starts to apply for another $1,000 through the new board.

We are going to create a memo to send to the new President to state that we’ve approved him for $1,000 and that we encourage the next board and executive committee to approve Stryuk for another $1,000 for the program.

Hebert Abstains.

Motion Carries. 19:40-44:26

**IX. Emergency Action Item – Performance Issues**

Gaps in performance in the last few weeks will be discussed.
President Prado yields the floor to EVP Caldwell to speak on Performance Issues. EVP Caldwell states that this action item is to discuss the members of the executive committee who have made it known that they are not doing work on the behalf of ASI. They’ve basically boycotted work, and feel as if it’s not necessary to attend meetings or communicate with other board members and ASI staff. There has been no initiative behind scholarships or working for the students. Other members of the executive committee have had to pick up the slack of those who didn’t do their work. I spoke with ED Saffold about the possibility of withholding pay from someone who states that they are not working, not showing up to meetings or has not done their due-diligence.

ED Saffold states that with fifteen days left of the quarter all we can really do is create some kind of letter stating that we are displeased with their service.

EVP Caldwell states that it has been negatively affecting the ASI board as well as clubs and orgs. I would like to write some type of letter and present it next week at the board meeting to state that I am displeased with certain individual’s work. Hebert states that one of the important things the board can make sure of is the operations are functioning for the benefit of all students. The real challenge is to make it clear to the students as to how everything is operating. It’s important that the students you serve are always aware of what’s going on.

EVP Caldwell states that he would like to work on a letter of sanction for certain individuals who have blatantly stated that they aren’t working for students. I want to use this issue as an example of what could happen if there is a lack of communication and if there is no team comradery.

ED Saffold states that the time to take action on this was two months ago; the board could have made a decision to correct it.

X. Roundtable Remarks

XI. Adjournment
Motion: () to adjourn meeting at 1:01 pm.
Motion Carries.

Minutes Reviewed and Approved by:
Executive Committee Chair
Name: Jerry Chang

Minutes Approved on:
07-12-12
Date:

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