Emergency Finance Committee Meeting for February 8th, 2012

I. Call to Order: VP Menon calls meeting to order at 11:42am

II. Roll Call

Members Present: Siddharth Menon, Raheela Dharani, Qiyun Wu, Sarah Quintana, Stan Hebert

Absent Members: Marguerite Hinrichs

Guests: Randy Saffold

III. Approval of the Agenda

Motion: (Quintana) to amend the agenda. Amendment I: to take off the ISF Welcome Dinner 2012. ISF said they did not want funding because it already happened, and somebody else already funded it for them. Amendment II: to take off Philosophy Society’s Environmental Terrorism Event. They ended up not spending any money on the event. Amendment I and II carries.

Motion Carries as Amended.

IV. Approval of the Minutes

Motion: (Quintana) to approve the January 30th, 2012 Minutes.

Amendment I: to change UCB Leadership Conference to UCB Leadership’s Imposing for the Health Connect Club.

Motion Carries as Amended.

V. Public Comment

Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

VI. Action Item – Philosophy Society

The committee will consider the approval of the Christian Science Speaker.

VP Menon states that if we can’t get a hold of the President of the Philosophy Society then we will table this item to the next meeting.

Motion: (Sutrathada) to move this item to the next meeting.

Motion carries.

VP Menon states that he got a hold of the president of the Philosophy Society.

Motion: (Quintana) to resend the tabling of Philosophy society’s Christian Science Speaker.

VP Menon states that he will call the president and he will be on the phone shortly.

"Students working for Students!"
The president of the Philosophy Society states that for this event we had a speaker come in. Philosophy also encompasses the religious program. We wanted to make sure we covered different things and topics. We were discussing the power of prayer which was one of the major topics. We had a woman from the Christian Science to speak with us about how Christian Science uses the power of prayer and how it relates to everyday life. We had about thirty people show up to the event. The women lecture about Christian Science and how it reconciles between religion and science. She then opened it up for questions. We had snacks afterwards.

**Motion: (Quintana) to approve the Philosophy Society Christian Science Speaker event.**

**ED Saffold** states that there was a delay in the process of this which is why we are approving this late. It is ASI policy that we will not be reimbursing anything. This is addressing an issue that was outside of the control of the club, and the only thing I have in contention with this is we do not have a speaker’s name or vendor dater record. My recommendation to the committee would be to approve this minus the honorarium which can be taken out of the club’s existing funds so that we don’t have to go through the tedious process of having to backdate vendor dater record. If you approve, I recommend that you approve minus the honorarium.

The president of the Philosophy Society states that honorarium had not been resolved yet. We were hoping that we can donate the honorarium towards a church. We were waiting for an approval with regards to that.

**Motion: (Quintana) to accept the friendly amendment to my motion to remove the $45.00 honorarium from the total of $174.63.**

**Motion Carries.**

**Motion: (Menon) to approve the Philosophy Society’s Christian Science Speaker Event.**

**Motion Carries.**

### VII. Action Item– Circle K International

The Committee will consider the approval of the Etiquette Banquet.

Circle K representative and secretary named Adriana Zuniga states that Circle K had an Etiquette Banquet on December 2nd, 2011 from 5pm-10pm, and we had about thirty people. The banquet was to teach people how to eat properly. It was fun, the food was good and we had our Hollywood theme. This is my first time in this meeting. The club has been doing this for years.

**Motion: (Quintana) to approve the Circle K International Club for their Etiquette Banquet for $827.00.**

**Sutrathada** asks if this money will come out funds they already have or are they requesting it from ASI? **VP Menon** states that they are requesting it from ASI.

**One opposed.**

**Motion Carries.**
VIII. Action Item – Kin Club
The Committee will consider the approval of the Kin Club BBQ.
Kin Club representative Matina Duong states that we’ve done this Kin Club before. We did it last quarter, and it was successful. Its tomorrow, Thursday, from 11am-2pm. We had it last quarter and at least 100 people that attended. Since it was my first time entering the club, we didn’t have many officers or man power to help organize the area we wanted them to promote at the time. This time we do have it more organized. What we’re doing is basically promoting the KIN department to the freshmen’s, the new coming people, or those who want to know about the club and promote was KIN has and the options it had to offer. In our activity we have our information station booth where people can come and ask questions and we have our activity. At the same time we are promoting physical well-being. Since we were successful last quarter, I hope that we can be more successful this year.
VP Menon states that if the committee feels comfortable putting this on the floor for a vote, I will be glad to take a motion.
Motion: (Sutrathada) to approve the Kinesiology club for their BBQ event tomorrow. Sutrathada asks kinesiology representative Matina Duong how they advertised for this event. Do you feel like there is going to be people who aren’t just specifically part of Kinesiology Department there?
Matina Duong states that last quarter we did have more people other than the kinesiology department. We give awareness to teachers, and last year we had teachers coming out with their students which were the freshman that needed to know what we can help them with. This year we’re going to have an information group where they can go to. At the same time, we have teachers that help promote. They do a scavenger hunt where they go and ask information.
Motion Carries.
ED Saffold questions Matina Duong by asking if the club is in a position to buy everything and be reimbursed, or do they have to have the money to go shopping. The time frame is going to be very tight to get you the money before hand. You’re approved, but it takes a process to get the money accessible. Matina Duong states that she’ll have to discuss that with all my other officers.

IX. Action Item– SAC
The Committee will consider the approval of the Homecoming BBQ.
Tenaya Davis states that she is the president of the SAC and she speaks on their behalf. Davis states that the SAC is doing the pep rally tonight. This is something we do every year to try and get students motivated and do some fun activities. It will be held tonight in the East Bay gym, and it kicks off at 8pm. People can get there early because we will be providing pizza. We are expecting 600 people to attend. It is supposed to be a really good way to get students involved and excited about the event for homecoming. We are asking for pizza money as well as money for our sumo wrestling suits which we are using to try and get people to donate one dollar to try them out, or to donate back to the make a wish foundation.
Motion: (Sutrathada) to the SAC for their homecoming pep rally.
ED Saffold reassures that this is still a registered club/org. Davis states that they are. ED Saffold clarifies if they have been funded for this in the past from ASI. Davis confirms that they have been funded in the past.
Quintana mentions that on the form the numbers were a little different. The invoice was for $433.00 and SAC requested $500. I don’t know what we should do, or if that is okay.
ED Saffold states that this group can modify any amount. They can approve it for any amount if they say it’s approved for. You can’t do more than what is on the original form, but you can definitely do less.
VP Menon states that a plug would come up of an estimate of how much it will cost. They would get their invoices, and when they get their event approved they get the receipts.
ED Saffold mentions that Quintana stated that the amount requested for the sumo is more than what it states on the invoice. Sumo is only $433.00, but they are only asking for $450.00.
Tenaya Davis states that when she put it in, it was before we knew the actual dollar for dollar amount for the suits. Then we got the invoice back, and that’s when I turned it in. I requested a little bit above to give a safety net.
Sutrathada withdraws the motion.
VP Menon states that the equipment invoice for this club is $500.00. As for the invoice, the amount on the funding form is $433.00.
ED Saffold and Tenaya Davis states that is opposite. Davis states that the funding form says $433.00 and the invoice says $500.00.
VP Menon states that he needs a revised motion to reflect those updated numbers.
Motion: (Quintana) to approve SAC for $433.00 for equipment and for their event in general.
VP Menon states that the club is approved for their event. We reflected the change to the numbers on the form. They had put their equipment invoice for $500.00, but it turns out its $433.00. We are making that change.
Motion Carries.

X. Informational Item – Resolution on the Funding document submission deadline.
The Committee will discuss the resolution on this issue.
VP Menon states that the majority of the document has not changed. The document says we recommend that all clubs and organizations requesting funds for events scheduled between week two and week three of the following quarter submit their funding requests between week six of the current quarter and the first Friday of the new quarter. Funding requests for events scheduled between the remainder of the quarter would be weeks four through ten. That deadline would be the third Friday of the new quarter. We are giving clubs an addition of four weeks from the current quarter. The reason why I suggest this is because I’ve talked to a lot of club leaders and they stated that they are okay with putting in their requests ahead
of time, but they do want to have the option to having their events on campus to be held during week two or week three. Those are the times when people are brand new on campus, and they want to make sure that they capture that interest. I’ve had more than a few club leaders say that they’d like to see that option and I’ve heard even more people say that they would be okay with that idea. This is the only thing that changed in that document.

ED Saffold states that if you have a brand new club that started that quarter, who is not organized enough to make that first funding request deadline; they’re probably too new to do a good job of promoting and pushing their event and celebrating it. That would be one of the rationales for doing that. I think I’ll split my issues into two, and then I will wait for roundtable remarks to talk about the fact that I feel we’ve not given out money in this quarter or the amount of notice that groups had for this first change. It may have not been enough. I don’t want to negatively affect the last half of winter quarter where I think that groups are still going to want to do things in weeks six, seven, and eight. Maybe we’ll address that as a next action item possibly for Monday’s meeting or somewhere along those lines if we can revise next week’s agenda.

Hebert states that with the challenges we’re facing in terms of getting the submissions and requests and noting that some of them are coming in after the events. Maybe we could suspend the revised deadlines until we can get a more comprehensive promotion of what this does mean to all clubs and organizations. In other words, go back to the former way so that it might address the issue of the amount of money that we are actually supporting the clubs and organizations and also I’m not sure how it could negatively impact even more so the committee because we’re still getting those requests after the events. With an opportunity to reach out to the clubs so that they get a second or third time what the details of what those deadlines mean.

ED Saffold responds to Hebert and states that if we were to suspend for this quarter, the restrictions that we place to launch an education campaign that with the remainder of this quarter we insure that there could be no doubt that groups and orgs understand for the next coming quarter spring what’s coming out. That’s a possible good win-win if we get that level of support.

VP Menon mentions that he did get in touch with the president of the Philosophy Society. After we close up on this information, we could go back and vote on a tabled item on the agenda that he can get his event.

ED Saffold addresses VP Menon and states that he will have to call for a motion to resend the tabled item; bring it back onto the agenda, and after it passes you can then give him a call and go through with it.

VP Menon comments on the funding document. VP Menon states it is true that maybe there was confusion about the process. What I have noticed is running the numbers on the data on last year’s funding and this year’s funding. We have not funded those groups. We need to make the distinction between how many groups have we funded from all the proposals that we were supposed to receive, versus how many have we received in total. From what I understand, we have approved a good majority. Last year’s committee received a lot more
requests just for fall. If I were to go back to fall quarter, we did not have any of these models or any of these experiments in place and we still received a lower number. Therefore, I am confused about that.

ED Saffold states that he’d have to argue that we did not have a published listing of when finance committee meetings were going to be held. We weren’t circulating through the club process as we had. I think that we took so long to get our committee started, so people knew that the committee’s weren’t formed yet. Because the committee’s weren’t formed yet, I don’t think there was clarity on to start asking for money now. I think that was part of the problem.

VP Menon states that people have been on campus and people do know that ASI gives out funding. We don’t usually put out a big ad in the newspaper that we are accepting applications. It’s standard operation process. So somehow we did not give them enough heads up. I was doing all the processing last quarter. Anything that showed up on my desk, I went ahead and did the committee’s work on it.

VP Menon states that because we are running short on time, we will go back to the Philosophy Society action item to approve the Christian Science Speaker.

XI. Roundtable Remarks

Hebert: No remarks today.
Sutrathada: No remarks today.
Wu: No remarks.
Quintana: Pass.
ED Saffold: I will give a set of my remarks to bring information to the agenda item for next week.

XII. Adjournment

VP Menon adjourns meeting at 12:26pm.

Finance Committee Chair
Name: VPF Siddharth Menon

Minutes Approved On:

02/13/12

Date