Finance Committee Meeting Minutes for May 7, 2012

I. Call to Order: Vice Chair Dharani calls meeting to order at 12:07 pm.

*indicates member present at the start of the meeting

II. Roll Call

Members Present: Raheela Dharani, Qiyun Wu, Sarah Quintana, Melanie Sutratnada, Stan Hebert

Absent Members: Siddharth Menon

Guests: Marguerite Hinrichs, Randy Saffold, Mohammed Ali, Victoria Garza, Miguel Gonzalez, Arveen Kumar, Brittany Clemmons, Janet Diaz, Anne Bartlett, Behan Salamati, Chris Prado, Christopher Caldwell

III. Action Item - Approval of the Agenda

Motion: (Wu) to approve the agenda.

Motion: (Wu) to amend the agenda.

Amendment I: to add and Zeta Phi Beta’s Zeta Festival to the agenda.

Amendment Carries.

Motion Carries as Amended.

IV. Public Comment - None

Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

V. Action Item – O-Team

- The Committee will consider the approval of the O-Team Recruitment Workshop.

The representative of the O-team gives a brief discussion on their O-Team Recruitment Workshop and states that recruitment will consist of having a meeting with all of the people who want to table during orientation in the summer for our transfer and freshmen students. We will be providing snacks and dinner.

Motion: (Wu) to approve the O-Team for their Recruitment Workshop.

Quintana states that the request form is missing the 10%. The amount has to be brought down the $45.00.

Motion: (Wu) to make a friendly amended to the motion.
Amendment I: to add the amount of $45.00 to the motion.
Amendment Carries.
Motion Carries as Amended. 3:12-8:25

VI. Action Item – O-Team
• The Committee will consider the approval of the O-Team Prep Day.
The representative of the O-Team states that the Prep Day will consist of the orientation team coming together to prepare for the orientation by making bags for the incoming students. We will be providing snacks and food.
Motion: (Wu) to approve the O-Team for their O-Team Prep Day for the amount of 378.90.
Dharani states that the club is $50.25 over budget.
Quintana states that the revised amount is now $328.65.
Motion: (Wu) to make a friendly amendment to the motion.
Amendment I: to change the amount requested to $328.65 for the O-Team Prep Day event.
Amendment Carries.
Motion Carries as Amended. 8:26-12:49

VII. Action Item – O-Team
• The Committee will consider the approval of the O-Team Kick Off Party.
The O-Team representative states that this event will be for open to the entire campus. We would like anyone who is sponsoring or tabling at the orientation to come to this Kick Off Party as an appreciation.
Motion: (Wu) to approve the O-Team for their Kick Off Party in the amount of $641.75.
Dharani states that the club is $200.00 over budget.
Quintana states that the revised amount is now $441.75.
Motion: (Wu) to make a friendly amendment
Amendment I: to change the amount requested to $441.75 for the O-Team’s Kick Off Party.
Amendment Carries.
Motion Carries as Amended. 12:50-15:26

VIII. Action Item – Psychology Club, May 21
• The Committee will consider the approval of the Lecture Series.
The representative of the Psychology Club states that the Lecture Series is an opportunity for the professors within the Psychology Department to present their current work on recent
research to the student body and to connect with students outside of instructed lecture as well as inform students of the fields they can get into after graduating. We will be providing food and beverages for these events. The representative and the committee discuss the incorrect dates of the Lecture Series events. ED Saffold suggests that the committee work on approving the Graduate Recruiter event rather than approving the Lecture Series events that happen after.

Dharani states that the committee will to table the Psychology Club’s Lecture Series events and move forward to approve Graduate School Recruiter event. 17:03-21:17

IX. Action Item – Psychology Club, May 28
• The Committee will consider the approval of the Lecture Series.

X. Action Item – Psychology Club, June 24
• The Committee will consider the approval of the Lecture Series.

XI. Action Item – Psychology Club
• The Committee will consider the approval of the Grad School Recruiter.

The Psychology Club representative states that the Grad School Recruiter will take place tomorrow. We have a recruiter from Notre Dame de Namur University to give a presentation on the different Masters programs that they are offering for psychology. It’s going to be a one hour event. It’s an opportunity for students to get insight on what programs they can get into after they graduate.

Motion: (Wu) to approve the Psychology Club for their Graduate School Recruiter event in the amount of $77.66.

The representative states that the Lecture Series events all have incorrect dates. The date for this event is taking place tomorrow.

Motion Carries. 21:18-25:30

In regards to the Lecture Series events, Quintana asks the psychology club representative what the dates are for the Lecture Series. The representative states that the first event will take place on May 16th, the second event will take place in the 9th week and the third event will take place in the 10th week.

ED Saffold tells the committee to approve what they can, and table the other events of the unsure dates.

Motion: (Quintana) to approve the Psychology Club Lecture Series for May 16th in the amount of $77.66.

Motion Carries. 25:30-29:35

XII. Action Item – Gamma Zeta Alpha Fraternity, Inc.
• The Committee will consider the approval of the Youth Leadership Conference.

The representative of the Gamma Zeta Alpha Fraternity states that the Youth Leadership
Conference will take place on May 18th. We will be taking students from high schools on a tour around the campus. There will be multiple workshops to inform them on things like financial aid and EOP. Jennifer Miranda will also be hosting a health workshop. The goal for this event is to inform and motivate students to attend college. We are asking for funding for t-shirts and pizza.

Motion: (Wu) to approve the Gamma Zeta Alpha Fraternity, Inc for their Leadership Conference event in the amount of $640.24.

Motion Carries. 30:33-33:45

XIII. Action Item – Fame
• The Committee will consider the approval of a Seed Allocation.
  The representative states that FAME was here a couple of quarters ago, but it fell apart. The club is trying to get re-started. It’s open to anyone in the school to join. We have an event happening on Thursday. The club plans on making flyers to advertise their club.

Motion: (Wu) to approve the seed allocation for FAME.

Motion Carries. 33:46-35:16

XIV. Action Item – Zeta Phi Beta Sorority, Inc.
• The Committee will consider the approval of the National Leadership Conference.
  The representative states that the club is planning on sending one sister to the National Leadership Conference. This is one of the biggest conferences, and we want to have one of our voices there to represent us. Dharani states that the limit for a person to travel is $175.00.

Motion: (Wu) to approve the Zeta Phi Beta Sorority, Inc for the National Leadership Conference in the amount of $175.00.

Motion Carries. 35:18-39:40

XV. Action Item – Zeta Phi Beta Sorority, Inc.
• The Committee will consider the approval of the Open Mic Night Benefit Dinner.
  The representative states that the Black Student Union has asked to collaborate with us on this event. The event is going to be held in the multipurpose room. The club will be providing food. Also, students will have the opportunity to showcase their talents.

Motion: (Wu) to approve the Zeta Phi Beta Sorority, Inc for the Open Mic Night Benefit Dinner in the amount of $585.45.

Motion Carries. 39:43-42:50

XVI. Action Item – Zeta Phi Beta Sorority, Inc.
• The Committee will consider the approval of the Zeta Festival.
  The representative of the club states that the Zeta Festival will raise awareness for March of Dimes and we will be informing students so that they can be aware of what it is. We’ll also

"Students working for Students!"
be taking donations and there will be an obstacle course for students to have fun.

Motion: (Wu) to approve the Zeta Phi beta Sorority, Inc for the Zeta Festival event in the amount of $346.28.
Motion Carries. 42:51-45:44

XVII. Action Item – Public Relations Student Society of America (PRSSA)
- The Committee will consider the approval of the Graduation Showcase.
The representative of the club states that the Graduation Showcase is mainly a dinner social for those who are graduating and for all PRSSA members. The will be speakers and awards will be given out. We are asking for funding for advertising, food, an honorarium, and decorations.

Motion: (Wu) to approve the Public Relations Student Society of America for their Graduation Showcase in the amount of $998.54.
The representative of the club states that this event will be open to everyone.
Motion Carries. 45:47-48:46

XVIII. Action Item – Multimedia Music Box
- The Committee will consider the approval of the MMB Spring Concert.
The representative states that the club is asking for funding advertisement and food for a reception after the concert. There are members in our club who arrange and preform music from video games, anime, and movies.

Motion: (Wu) to approve the Multimedia Music Box for their Spring Concert in the amount of $202.52.
Motion Carries. 48:47-50:32

XIX. Action Item – Peer Advocates for Wellness
- The Committee will consider the approval of the Soberfest.
The representative of PAW states that Soberfest is collaboration between organizations like UPD and RAW. This event is focused on alcohol prevention presenting ways to have besides alcohol. We are asking for funding for food and miscellaneous items.

Motion: (Wu) to approve the Peer Advocates for Wellness event Soberfest for the amount of $533.01.
Motion Carries. 50:33-53:11

XX. Action Item – Peer Advocates for Wellness
- The Committee will consider the approval of the Graduation Potluck.
The representative of the PAW states that this event will be open to the general public. It’s an end of the year celebration for all Health Sciences majors and majors associated with health. The club is requesting funding for food.

Motion: (Wu) to approve the Peer Advocates for Wellness Graduation Potluck event in the amount of $63.86.
Motion Carries.
53:13-56:25
XXI. Action Item – Peer Advocates for Wellness
   • The Committee will consider the approval of *College Health: Architects of Change.*
   The representative of PAW states that that a PAW will be sending a representative to the National College Health Event. The representative of PAW states that he will be attending the event to represent PAW.
   **Motion:** (Wu) to approve the Peer Advocates for Wellness for the College Health: Architects of Change event for the amount of $175.00.
   **Motion Carries.** 56.29.1:02.38

ED Saffold announces that Quintana has to leave the meeting and suggests tabling the rest of the clubs because without Quintana the committee won’t be able to do anything. We can table the rest of the clubs except for Alpha Kappa Omega since they are currently present. Dharani states that due to the fact that the committee won’t meet quorum, they will table the following clubs and their events:
   • Social Justice League for their End of Hunger Awareness and Achievement Ceremony
   • IIE for their Technology Job Panel
   • Omulu Capoeira Group for their Omulu Capoeira events
   • Psychology Club for their Grad School Recruiter event
   • East Bay Outdoors for their Camping on Campus event
   • Ballet Folklorico for their Cinco De Mayo Celebration
   • Beta Alpha Psi, Epsilon Psi Chapter for their technical Seminar- Chevron
   • Beta Alpha Psi for their Student Debt event, Technical Seminar-Becker CPA Review, and their Career in KPMG event.

XXII. Action Item – Social Justice League
   • The Committee will consider the approval of the *End World Hunger Awareness.*

XXIII. Action Item – Social Justice League
   • The Committee will consider the approval of the *Achievement Ceremony.*

XXIV. Action Item – Institute of Industrial Engineering (IIE)
   • The Committee will consider the approval of the *Technology Job Panel.*

XXV. Action Item – Omulu Capoeira Group
   • The Committee will consider the approval of the *Omulu Capoeira Group.*

XXVI. Action Item – Omulu Capoeira Group
   • The Committee will consider the approval of the *Omulu Capoeira Group.*
XXVII. **Action Item – East Bay Outdoors**
   - The Committee will consider the approval of the *Camping on Campus*.

XXVIII. **Action Item – Alpha Kappa Omega**
   - The Committee will consider the approval of the *AK Omega Family Day*.
   The representative of the club states that their family day consists of having all the chapters come together to celebrate family day. We are requesting funding for food.
   **Motion:** (Wu) to approve Alpha Kappa Omega for their AK Omega Family Day in the amount of $170.28.
   **Motion Carries.** 1:07:15-1:08:40

XXIX. **Action Item – Ballet Folklorico**
   - The Committee will consider the approval of the *Cinco de Mayo Celebration*.

XXX. **Action Item – Beta Alpha Psi, Epilon Psi Chapter**
   - The Committee will consider the approval of the *Technical Seminar-Chevron*.

XXXI. **Action Item – Beta Alpha Psi**
   - The Committee will consider the approval of the *Student Debt*.

XXXII. **Action Item – Beta Alpha Psi**
   - The Committee will consider the approval of *Tech Seminar--Becker CPA Review*

XXXIII. **Roundtable Remarks**

XXXIV. **Adjournment**
   **Motion:** () to adjourn meeting at 1:17pm.
   **Motion Carries.**

Minutes Reviewed By:
**Finance Committee Chair**
*Name:* VPF Erik Pinlac

Minutes Approved On:
11-09-12
*Date:*