Internal Affairs Meeting Minutes for Wednesday May 25th, 2011

I. Call to Order: VP Andres calls meeting to order at 6:41 pm.

II. Roll Call

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent Members</th>
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<td>Samantha Andres</td>
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III. Consent Calendar

A. Approval of Agenda

Motion: (Deherrera) to approve the agenda.
Motion Carries as Amended.

B. Approval of the Minutes of April 27th, 2011

Motion: (Menon) to approve the Minutes of April 27th, 2011.
Motion Carries.

IV. Public Discussion: None

V. Information Item- Student Club Process Feedback

Following were the highlights of this topic:

VP Andres brings out some notes:
- Clubs find it hard to communicate
- Communication is a big issue
- It's tough to get messages out to other clubs and organizations
- Expressed feelings that the club funding is giving them the run around
- Account balances are really hard to determine because they don't get a monthly balance, and when they do it is inaccurate.
- Computers in the front desk are not updated they are two weeks off.

VI. Action Item- OrgSync Fact Presentation

Following were the highlights of the discussion:
- 12 Active club leaders
- The following issues with club
- Communication within the clubs
- Networking to other clubs
- Sometimes clubs and organizations will have events and they can’t really talk with other clubs and see which events they will be participating in.
- The clubs would love to have access to forms, signatures, and approvals
- Helpful for clubs, orgs, and departments
- Org Sync has calendars and events system, budget management system, the communication tool, email and mass text messages, marketing events, online forms, recognition and renewal, ASI Funding, file cabinets online, and website builder.
- Every student can use and benefit from OrgSync
- 100 clubs/orgs portals, unlimited user account, maintenance and support, product updates, help desk support,
- Total Cost $1.18 per individual for
- Total cost $16,595
- OrgSync is for the whole student body
- The annual costs for three years-
- One time set-up cost-$17,500
- Timeline
- BOD will need to make a decision by May or June 2011
- Training will come in the Summer 2011
- Roll out will be in Fall 2011

Motion: (Menon) to approve the OrgSync fact presentation that’s in process contingent on Samantha Andres quotes giving by the focus group. Motion Carries.

VI. Information Item – U lounge
Following were the highlights of the discussion:
- Bringing together The Grill to Internal Affairs Committee
- Mandates that President Made
- More cafes and food service option representative to diverse students, faculty and staff.
- Survey analysis
  - 1800 student participants
  - High volume interest in the topic
  - 20% population on campus took the survey
  - About 15% of students leave 2-5 times a week to go have a meal off-campus
  - Nearby places students eat at are Bronco Billy’s, Wing Stop, and La Piñata
- Indicated that dinner is a social gathering due to them eating with two people or more
- About 92% states that they will use the restaurant after 6pm.

- **Comments**
  - A place that has vegetarian and healthy food options are a must so far the bookstore is the only option for food but there are very limited healthy options
  - The result of grill on campus will enable a lot of the students to associate with their peers.
  - A great atmosphere where one can have fun and relax it should be open late.

- **Next step is to provide students with more healthier options including**
  - Mediterranean Food
  - Chicken Kabobs
  - Vegetarian Kabobs
  - Bar B Que food
  - Turkey Burgers- Whole Wheat Buns
  - Veggie Burgers
  - Sides
  - Hummus
  - Salads
  - Pita Chips
  - Salsa and Tortilla Chips

- **Transform the original University Union into the U-lounge**
  - Game Room will be open late and for free
  - Dining area will consist of students socializing and have some music playing in the background
  - Where Raging Burrito is located there will be a Sports Center
  - Mock Tails to give it like a bar vibe and have board games and Wi System

- **Safe Place to socialize**
  - emphasizing the safe place simply because Hayward is not too safe
  - Trial of the Grill will be on Wednesday June 1st, 2011 at from 7pm to 9pm
  - Partnered with student health services and they will be distributing the Mock Tails
  - Housing and Student Life Clubs and Orgs bring awareness to students on-campus who are active club and org members
  - ASI RAW and Marketing will also be bringing awareness to students on-campus

**VII. Information item- Human Resources and Student and Temporary Employee Manual**

Chair Andres highlights the following:
- List the different committee members that will be assisting with the trial Grill
VIII. Roundtable Remarks
Chair Andres: states that she is sad to be leaving the Board of Directors, it will be interesting. Thanks all committee members.

IX. Adjournment

Motion: ( ) to adjourn the meeting at 7:30 pm.
Motion Carries.

Internal Affairs Committee VP
Name: Samantha Andres/Lyla Pherson

Minutes Approved On:
Friday, January 27, 2012
Date
Internal Affairs Meeting Minutes for Wednesday May 25th, 2011

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III. ACTION ITEM- Approval of the Agenda

Motion: (Deherrera) to approve the agenda.
Motion Carries.

IV. ACTION ITEM- Approval of the Minutes of April 27th, 2011

Motion: (Menon) to approve the Minutes of April 27th, 2011.
Motion Carries.

V. Public Discussion: None

VI. Information Item- Student Club Process Feedback

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Motion Carries.

VIII. Information Item: U_Lounge
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**IX. Information item- Human Resources and Student and Temporary Employee Manual**

**Chair Andres** highlights the following:

- List the different committee members that will be assisting with the trial Grill
- Working with Lyla Pehrson and Randy Saffold on the specific item
- Servers wearing all black and comfortable shoes
• Most of the incoming BOD Members should be Servers or Hosts

VIII. Roundtable Remarks
Chair Andres: states that she is sad to be leaving the Board of Directors, it will be interesting. Thanks all committee members.

IX. Adjournment

Motion: (Deherrera) to adjourn the meeting at 7:30 pm.
Motion Carries.

Internal Affairs Committee VP
Name: Samantha Andres/

Minutes Approved On:
2011
Date