Personnel Meeting Minutes for November 28th, 2011

I. Call to Order: Chair Caldwell calls the Personnel Meeting to order at 12:13pm.

* indicates member present at start of meeting roll call

II. Roll Call

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent Members</th>
<th>Guests</th>
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</thead>
<tbody>
<tr>
<td>*Chris Caldwell</td>
<td>*Christopher Prado</td>
<td>Randy Saffold</td>
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<tr>
<td>*Siddharth Menon</td>
<td>*Mark Laluan</td>
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<td>*Lyla Pehrson</td>
<td>*Stan Hebert</td>
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III. Action Item - Approval of Agenda

Motion: (Laluan) to approve the agenda.
Motion Carries.

IV. Action Item - Approval of November 16th, 2011 Minutes.

Motion: (Pehrson) to approve the November 16th, 2011 Minutes.
Amendment I: (Hebert) replacing in the minutes in at least two places the metrics system with matrix.
Amendment I Carries.
Motion Carries as Amended.

V. Public Comment

Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

VI. Action Item - ASI Board of Directors Vacancies (Closed Session)

The committee will take action on narrowing down the finalist for the vacant positions of University Union and Environmental Affairs.
EVP Caldwell states that during the closed session we debated and discussed positives and negatives for the candidates including pros and cons. For the University Union Committee we narrowed down our selection to two candidates. Those two candidates are Courtney Symonds and Jerry Tz Yueh Chang. For the position of Environmental Affairs we conducted the same process including pros and cons and the experience of the applicants. We were able to narrow it down from four candidates to two candidates. The two candidates that we chose are Corrie L. Christine and Monserrat Rueda-Hernandez. By Wednesday we plan on narrowing it down to one person for each position. In which then we will forward that recommendation to the Board of Directors. So right now we discussed what we are going to be doing Wednesday and I will be emailing the candidates tonight to let them know that they will be moving on to the next stage. Each candidate will be responsible for presenting a 5 to 10 minute presentation before the Personnel Committee on Wednesday’s Personnel Committee Meeting. The candidates will present to the committee then the committee will have a chance to ask questions in regards to why they are best qualified for the positions. Those are the next plan of action. EVP
Caldwell asks if there are any further discussions for what we talked about. ED Saffold suggests that I will add to that whether they are the best candidate but what ideas and initiatives they want to explore. VP Pehrson raises the question if that is in the presentation. ED Saffold states, not in the presentation, but when the committee will have a chance to ask questions. EVP Caldwell states that the next Personnel Committee Meeting presentations and questions will be open session the final selection of the applicant who receives the jobs will be in closed session.

VP Menon asks do we forward 1 recommendation to the Board as a whole committee and EVP Caldwell answers by stating yes that will be the formalized process that will be taking place.

VII. Roundtable Remarks
Hebert reminds the board members in their 2:00 clock class to invite the students to President’s Listening Session on Wednesday, November 30th, 2011 at 5:00 pm on UU Room 311 to share their comments to input to strategic planning process.

Caldwell thanks everyone for participating in the process and is glad that it was done this way compared to the past and thanks ED Saffold for his recommendation to the process. He stated that the candidates selected will to be sworn in the 1st Board meeting in January.

Prado states that he is glad that we had all women candidates except one.

Lahuan states that in his last 4 years of attending school here and interacting with ASI; this has been the smoothest, most transparent durable process he has been part of.

VIII. Adjournment
Motion: () to adjourn meeting at 1:55 pm.
Motion Carries.

Minutes Reviewed and Approved By/On:

Personnel Committee Chair
Name: Chris Caldwell

11/30/11
Date