External Affairs Committee Meeting Minutes of October 4, 2013

I. CALL TO ORDER: VP Ibarra calls meeting to order at 1:11PM.

II. ROLL CALL

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent Members</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Marie Alexandra R. Ibarra</td>
<td>Thomas Duffy</td>
<td>Randy Saffold</td>
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<td>Jamelia Drake-Smith</td>
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<td>Eddy Andreini-Rodrigues</td>
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<td>Gaozong Yang</td>
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<td>Irene Gomez</td>
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<td>Ellen Griffith</td>
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<td>Christine Samuel</td>
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<td>Claudia Sandoval</td>
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<td>Smitha Machanickal</td>
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<td>Kathleen Halpin</td>
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<td>Erik Pinlac</td>
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<td>Margaret Nguyen</td>
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<td>Michelle Xiong</td>
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<td>Stephanie Romero</td>
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III. ACTION ITEM - Approval of the Agenda
VP Ibarra approves the Agenda.

IV. ACTION ITEM- Approval of the February 11, 2013 Minutes
Amendment I: (Saffold) to change has to have in the ASI Scholarships discussion item.
Motion: (Yang) to approve the February 11, 2013 Minutes with the amended changes.
Motion Carries.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.
Members of Smooth Transitions, which is a branch of the Student Life and Leadership Program, introduce who they are and their goals for the year. They also express their interest in collaborating with the ASI government.
Committee discusses ‘Meet the Dean’ possibly being renamed to ‘Meet the Dean and Chair of the Department’
- The goal of this event is to invite the clubs and orgs
- This event is usually held in October but it might be changed to being a fall event this year

VI. INFORMATION ITEM – Greetings
Committee members and guests have introductions.
11:43
VII. INFORMATION ITEM – Review Meeting Dates & Times for Fall Quarter 2013
VP Ibarra states that the meeting times will be from 1-2pm on October 4, October 18, November 1, November 15, and December 6 – this is every other Friday.

13:00

VIII. INFORMATION ITEM – Robert’s Rules of Order
VP Ibarra addresses the following:
- Welcome packets will be given to the committee members in their next meeting, October 18
- Gives committee members a cheat sheet of the Robert’s Rules

13:28

IX. INFORMATION ITEM – Vision
VP Ibarra addresses the following:
- Although this vision is an information item, I would like all of us gathered here to collaborate on the vision of this committee. This is because this committee on the foundation that all colleges can come together in one place to represent the student voice as a whole. At the next meeting I ask that you can all return with your vision and we can move forward knowing that.

14:23

X. INFORMATION ITEM – CSSA Attendance (Highly Encouraged)
VP Ibarra addresses the following:
- Explains what CSSA is and the purpose of CSSA
- Encourages all members and guests to attend the CSSA that CSUEB will be hosting

15:03

XI. DISCUSSION ITEM – Research Individual Colleges
VP Ibarra states the following:
- This relates back to the vision of the committee
  - VP Ibarra states that she would like the college directors and academic senators to find out what the issues and concerns are within their colleges - this can be done by talking with students within their colleges, speaking with the Deans or Chairs of your College.
    - Drake-Smith suggests that some accommodations be made for students that have night classes – for example, volunteers watch students’ children
  - Committee discusses the following:
    - Engaging with faculty to see what they think their students’ needs are and potentially connecting with clubs and orgs.
    - Involving people that might want to volunteer with external affairs activities
    - Reaching out to students under recreation and hospitality to get them more involved
XII. ROUND TABLE REMARKS

Ibarra: For the Discount Program she has reached out to local businesses about offering students Faculty and Staff a 10% discount.

Saffold: Discount books will be distributed by the Shuttle and so far, 25 businesses are involved in the Discount Program. They are also working with the Chamber of Commerce regarding this.

Ibarra: Might have to go to the businesses that have not joined the program. Alcohol and tobacco businesses are excluded from the program. Businesses will be posting stickers in their windows about the discount. I will follow-up with Randy about the first phase of the discount coupons books.

Yang: The Science Fair is coming up on October 26 and she would like ASI members to get involved. She encourages volunteering.

Ibarra: Make a Difference Day is also on October 26 in the morning.

XIII. ADJOURNMENT

Meeting adjourned at 1:47 PM.

Minutes Reviewed by:
Name: Marie Alexandra R. Ibarra

Minute Approved on:
10/18/13
Date: