II. ROLL CALL

<table>
<thead>
<tr>
<th>Members Present</th>
<th>Absent Members</th>
<th>Guests</th>
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<tbody>
<tr>
<td>Gaozong Yang</td>
<td>Marie Alexandra R. Ibarra</td>
<td>Randy Saffold</td>
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<tr>
<td>Ellen Griffith</td>
<td>Jamelia Drake-Smith</td>
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<tr>
<td>Claudia Sandoval</td>
<td>Kathleen Halpin</td>
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<tr>
<td>Stephanie Romero</td>
<td>Thomas Duffy</td>
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<tr>
<td>Edward Andreini</td>
<td>Margaret Nguyen</td>
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III. ACTION ITEM - Approval of the Agenda

Motion: (Sandoval) to approve the agenda.
No vote was taken

IV. ACTION ITEM - Approval of the October 18, 2013 Minutes

Motion: (Andreini) to approve the October 18, 2013 Minutes
No vote was taken

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.
No Public Comment

VI. INFORMATION ITEM – Reminder to Submit Welcome Packets

Vice Chair Yang addresses the following:
• Friendly reminder to fill these out and give to Ibarra next week 03:26

VII. INFORMATION ITEM – Vision and Goals of Committee Members (Handout Provided by VP Ibarra)

Vice Chair Yang addresses the following:
• Reads the compiled vision and goals of the committee members
• (Sandoval) states that she also mentioned to Ibarra about sending a mass email to all students with an enticing subject heading to get students to join ASI and University Wide Committees
• They’re not going to do the gift card incentive for the Cave, they’re just going to do surveys that will be sent to all students pertaining to the college of science
  o Vice Chair Yang states that she will also be talking with the students to get their opinions
• Andreini states that to add on to his goals and visions; he met with the Dean of CBE yesterday and they spoke about helping the business clubs and organizations on campus. He hopes to have an event before the quarter ends with the club and org officers and the Dean so they can better help the club and orgs and the students.

09:49

VIII. ACTION ITEM – “Meet the Chair” Event
Vice Chair Yang addresses the following:
• They want to move forward with the “Meet the Chair” Event next quarter
• They’re anticipating the event to happen in January
• Ibarra wanted to move forward with the 4 smaller events opposed to one big event, to make it more personalized – one event per college

Motion: (Andreini) for the “Meet the Chair” Event
Vice Chair Yang mentions that this event would start the second week of winter quarter. Andreini states that he likes the idea of making the event smaller and the Dean of CBE even stated that he likes the idea of this event being more intimate.
The committee discusses ways to get the Concord campus involved in this event. ED Saffold states that they can’t necessarily transport the students themselves but they can encourage the students to use the shuttle services, and they can make posters and have them posted on the Concord campus.
The committee discusses how they would plan the budget for these small events.
Yang states that they can host the events inside the colleges rather than in the MPR.
The committee discusses how they’re going to arrange the event pertaining to which college will have what week.

Motion Carries.
16:56

IX. ROUND TABLE REMARKS
Yang: Instead of trying to meet with each individual chair, she found out that they actually have open office hours. So next week she’ll try and make the office hours of her college to inform the chairs of the “Meet the Chair” Event. Andreini states that each college is different because for his college, he actually has to make an appointment to meet with the chairs.
X. ADJOURNMENT
Meeting adjourned at **1:27 PM.**

Minutes Reviewed by:
VP of External Affairs
Name: Marie Alexandra R. Ibarra

Minute Approved on:
12/6/13
Date: