ASI Board of Directors Meeting Minutes March 8th, 2017

I. CALL TO ORDER at 12:02pm

II. ROLL CALL
   Present: Hendrix Erhahon, Samantha Quiambao, Reza Khorasani, Karen Parada, Louie C. Ramos, Joe Brandao, Jaiman Khaira, David Lopez, Hunter Rangel, Alexy Villalobos, Martin Castillo, Erik Pinlac
   Late: Kassandra Mariscal, Joanna Giron, Michael Ratcliffe, and Erin Field
   Not Present:

III. ACTION ITEM - Approval of the Agenda
   Motion to approve the agenda of March 8, 2017 by R. Khorasani, second by D. Lopez, motion PASSED.

IV. ACTION ITEM - Approval of the Minutes of February 22nd, 2017.
   Motion to approve the minutes of February 22, 2017 by R. Khorasani, second by S. Quiambao, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay. Pablo Garnica is here to talk about why the video project isn’t on the agenda of this week. He is frustrated because he feels as if he follows all the procedures such as coming to the board meetings and discussing the video project. K. Parada gives us her winter quarterly report. She gives the board some new updates like the increase in student engagement.

VI. SPECIAL PRESENTATIONS
    No special presentations.

VII. UNFINISHED ITEMS
    A. ACTION ITEM – ASI Spring quarter giveaways
       K. Parada discusses with the board spring quarter giveaways she goes over the wish list that she has. This includes: short sleeve pocket t-shirts, East Bay buttons, different style stickers, fanny packs, sunglasses, backpacks. K. Parada is waiting for invoices that will give her a breakdown cost that will specify how much each item would be, but they didn’t get back with her in time so she is coming to the board to ask for no more than $15,000 from Board Initiatives. K. Parada states when she asked for giveaways last quarter she stayed well within the budget.
       Motion to approve Spring Quarter Giveaways for no more than $15,000 coming out of Board Initiatives by S. Quiambao, second by M. Ratcliffe, motion PASSED.
B. ACTION ITEM – Board of Director’s Meeting Resolution
The Board discussed meeting times for the spring quarter. H. Erhahon brings up the following dates: March 29th, April 12th, April 26th, May 10th, and May 24th.
Motion to approve Resolution on spring quarter Board Meeting Times by D. Lopez, second by R. Khorasani, motion PASSED.
14:41

C. ACTION ITEM – African American Resource Center proposal
H. Erhahon takes a motion on the floor to approve the African American Resource Center proposal. The African American Resource Center would like their proposal approved to be able to go to the president’s cabinet.
Motion to approve the African American Resource Center proposal by R. Khorasani second by S. Quiambao, motion PASSED.
D. Lopez raises a question on how all of this came to be put in the proposal. H. Erhahon states the proposal was put together by the African American Task Force Committee. The resolution was passed by last year’s board and over the summer they worked on it. The proposal cannot be sent to the president without ASI standing by the proposal. E. Pinlac, Executive Director, believes the survey pool was too small for the results to be accurate.
Call to Question by R. Khorasani, second by L. Ramos.
20:30

D. ACTION ITEM – Spring Student Giveaways
The Board took action and discussed the giveaways for Spring Quarter.
Motion to approve the pop sockets not to exceed $3,000 by K. Parada, second by R. Khorasani, motion PASSED.
R. Khorasani would like to know how it’s justified so that the students pay ASI out of their tuition for then the board to use the students money to spend on giveaways for CSSA. D. Lopez states that by purchasing a large amount of the item there will be enough to give away to the student on campus and those who attend CSSA.
23:25

E. ACTION ITEM – Freshman Internship.
The Board took action and discussed the ASI Freshman Internship program.
Motion to approve the ASI FYI Internship program by L. Ramos, second by R. Khorasani, motion PASSED.
Motion to amend the original motion to add the term cumulative with in the original necessary GPA required by D. Lopez, second by R. Khorasani, motion PASSED.
Motion to amend and strike out the term Pioneer under objectives and replace it with first year internship of the document by K. Parada, second by L. Ramos, motion PASSED.
Motion to amend the original motion to include the amount of hours that the students will need to put in by J. Brandao, second by R. Khorasani, motion PASSED.
Motion to amend and include parking permit every quarter and if no can an equivalent will be given in bay bucks by R. Khorasani, second by L. Ramos, motion PASSED.
S. Quiambao would like to bring in the Freshman Internship program in which any first year
students can join the program in which they will follow the executive members so they can learn the 
ins and outs of ASI. A. Villalobos would like to know if they will spread the word while tabling at 
orientation. The application will open the first day of orientation and it will close the last day of 
orientation.

40:38

F. ACTION ITEM -- Shot of reality funding
The Board took action and discussed funding items for Shot of Reality – ASI Alcohol abuse 
awareness campaign. They are trying to order 300 t-shirts with smaller sizes than the bigger ones. 
They would like to stay under the amount of $4,000 and they will order a total of 360 shirts. D. 
Lopez would like to know what others will be providing for the event and if ASI is the only one 
providing the shirts he would like the logo to be on the shirt. 
Motion to approve shot of reality shirt funding not to exceed $4,000 coming out of board initiatives 
by R. Khorasani, second by A. Villalobos, motion PASSED.

44:25

G. DISCUSSION ITEM—Chair of Board Vacancy
The Board discussed a concern brought up by a Board member. R. Khorasani understood that 
because the position is not an elected position it is not necessary to have the position filled to have 
students serve them. He believes it should be modified to have more than just one applicant and it 
shouldn’t be limited and they should have more applicants next quarter. E. Pinlac stated that it is an 
elected position by the students. D. Lopez disagreed with R. Khorasani, he believes that they are 
here to represent the students and speak for the students so this position should have been filled and 
it was their job as board members to reach out to student and have them apply for the position. The 
one applicant is one of the students D. Lopez reached out to and he believes he should be approved 
for the position as he did his job and reach out to the students and speak on behalf of the students. K. 
Parada takes some of the blame for not posting this position on all social media sites and she 
apologizes for that.

56:20

H. ACTION ITEM – Chair of the Board
The Board took action on the Chair of the Board Vacancy 
Motion to approve Marco Rodriguez as the chair of the bard by D. Lopez, second by K. Parada, 
motion PASSED. 6-4-1
Motion to go to closed session to discuss the chair of the board by K. Parada, second by L. Ramos, 
motion PASSED.
Entered closed session at 1:00 PM.
Exit closed session at 1:12 PM.
Motion to amend the vote to a roll call vote by D. Lopez, second by S. Quiambao, motion 
PASSED.

59:49
VIII. NEW BUSINESS

I. ACTION ITEM – A Frame purchase
The Board took action on the purchase of A frames.
Motion to approve the A Frame by D. Lopez, second by R. Khorasani, motion PASSED.
J. Giron would like to purchase A Frames to have a bulletin board for the college of science. The one she is looking at is the metal ones that would be protected from the weather. She believes it will help the college of science students up to date with the current events. It will be $59 each and she would like to purchase two and there is no shipping and handling cost. If anyone would like to post something on the board they would go through J. Giron.
Motion to amend to approve the A Frame not to exceed $200 from board initiatives by S. Quiambao, second by M. Ratcliffe, motion PASSED.

01:06:50

IX. MANAGEMENT REPORT
No Management Report.

X. REPORTS
A. Senators:
CLASS, Mariscal: She began the committee meetings this week where they are meeting every other week. She would like to create contact posters where it will include her name, email, contact number, her office hours and the colleges she represents. She had an event with a great turn out. She is looking to do something similar for spring events. It will be open to all majors.
Science, Giron: She got to know a lot of student-at-large. She also had a great event and the students who attended felt inspired after the event.
Business, Khaira: He attended all the events and had event collaboration with the club.
CEAS, Brandao: He has attended committee meetings and the winter event he was hosting fell through. For spring quarter he will have a fitness convention in which he is working with A. Villalobos. He is reaching out to the Oakland Raiders and the Warriors to have players or coaches attend. He is looking forward on having physical tickets.

B. Directors:
Legislative Affairs, Ratcliffe: By the end of the month they will know if there will be a tuition increase. They are all fighting for the tuition not to increase. He will be attending CHESS which lands on finals week. Town Hall was a great turn out, his committee meets every week and he has been planning for CSSA in Oakland.
Programming, Rangel: He has had multiple meetings this quarter, he had an event in which more students attended than what he thought would.
Wellness, Villalobos: She had three tailgates in which they were stressful. For one event there wasn’t enough food for the students. She helped with the alcohol awareness event. She collaborated with other members and clubs. She has received the dates for spring quarters tailgates.
Sustainability, Lopez: He had his meetings and passed two resolutions, one was 100% recycled paper, and no plastic bottle campus. He has ordered his spring events giveaways. He is in the process of having a petting zoo and he has had his successful events this quarter.
Concord Campus, Field: She has had her committee meetings, she was there at the opening of the
food pantry on Concord campus, she helped host create a creature. Advising 101, student success, rare disease day, cocoa and cram, as well as the library hours.

C. Executives:
Communication, Parada
University Affairs, Ramos: They are planning a “hey be nice” event. The senate has had a meeting week divided between senators. There will be commuter day, professional workshop, advising 101, shot of reality, wellness convention and more events from the senators. If anyone is willing to help or work with the senators they are more than welcomed to, they could reach out to the senators or to Louie Ramos.

Finance, Khorasani: The finance committee has updated the travel policy as well as the seed funding policy. All of the funding requests have been going through BaySync. There have been 59 funding requests. The denied requests have gone up by four since the deadlines were added. The budget report, club funding was 28% in January and in February it went up to 50%. The proposals will go through finance and the dates are as follows; programming council and special events will take place on April 4th, senate and administration will be April 11th, final read will be board of directors and marketing. E. Pinlac told R. Khorasani to send an email with the dates and times.

EVP, Quiambao
President, Erhahon
There was not enough time for S. Quiambao and H. Erhahon to present their reports so they will share the reports with the board members.

1:33:29

XI. ROUND TABLE REMARKS
No roundtable remarks.

XII. ADJOURNMENT at 1:50 PM

Minutes Reviewed by:
ASI President
Name: Hendrix Erhahon

Minutes Approved on:
4-12-17
Date: