Executive Committee Special Meeting Minutes of July 22, 2016

I. CALL TO ORDER: CEO/Chair H. Erhahon calls meeting to order at 12:11PM.

II. ROLL CALL

Present: H. Erhahon, S. Quiambao, R. Khorasani, L. Ramos, J. Plasencia, E. Pinlac, D. Lopez
Late:
Not Present: K. Rojas, M. Castillo

III. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda by R. Khorasani, seconded by L. Ramos, motion PASSED.

IV. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment

V. SPECIAL PRESENTATIONS

VI. UNFINISHED ITEMS:

A. ACTION ITEM – Policy on Student Travel Fund
The Executive Committee will take action on this policy.

Motion to approve the Policy on Student Travel Fund by R. Khorasani and seconded by S. Quiambao.
There was discussion on including food in the policy or not but it was removed after the discussion on the policy previously.
Motion PASSED.
4-0-0

9:20

B. ACTION ITEM- ASI Alumni Wall Policy
ASI President/CEO presented a policy on the guidelines for the ASI Alumni Wall. The policy states the eligibility for getting their names on the wall.

Motion to approve the ASI Alumni Wall Policy by R. Khorasani and seconded by L. Ramos.
The chair of the board of directors will be included under the former board members section of the wall. The Procedures section on the policy reads that the ASI Business office manager should be in charge of checking the names on the wall and the website to make sure the policy is not violated.
Motion PASSED.
4-0-0

24:10
VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM – ASI Committee Codes
ASI President/CEO presented the Amended Codes. They have added the Chair of the Board of Directors as member of the personnel committee. Titles and language on different sections of the committee codes were also edited on the ASI Committee Codes. Elections committee code dictates who is in the committee. There are two separate documents; one explains how the election is run.

B. DISCUSSION ITEM – Internal Affairs Resolution
ASI President/CEO presented the Amended Codes.

Motion to move Discussion Item – Internal Affairs Resolution after Discussion Item E ASI By-law referendum proposal by R. Khorasani, seconded by S. Quiambao, motion FAILED.

They cannot remove a committee without a referendum. They need to make two resolutions one to change the name from internal to communications and external to university affairs.

C. DISCUSSION ITEM – Scantron Machines
ASI President/CEO had a meeting with Jamie from the bookstore. She is on board with the machine and they want to have it in front of the bookstore. The committee discussed the pros and cons on the scantron machine.

D. DISCUSSION ITEM -- Funding Policy
ASI VP of Finance/CFO discussed the Finance Policy. They discussed the distribution of the clubs. Last year’s board decided to reduce the budget from 75 to 45. They suggested VP of Finance will look at other campuses policy’s as an example. He will present it next week.

1:17:25

E. DISCUSSION ITEM – ASI By-law referendum proposal
The committee discussed the referendum; it states that if the senate does not work they can take it away, this is effective fall 2018. They discussed the different positions and which ones should change and stay. All of the bylaws are set for this year. It is important for one person to be EVP and Chief and staff. Next year’s EVP will be in charge of updating all of the internal documents and policies. They removed VP of Communications and moved up the VP of Programming.

1:43:40

VIII. ROUND TABLE REMARKS

Lopez: The bylaws/ referendum are hard so help each other out. Have a working session to discuss everything closed doors and come back and present those changes.

Erhahon: They are going to have a working session and bring it up at area retreat.

Plasencia: Is there an update on priority registration.

Erhahon: This will be a discussion they will have as a board during retreat.

Quiambao: Monthly reports are due and make sure to schedule your one on one with her.
IX. ADJOURNMENT AT 1:58 PM.

Minutes Reviewed by:
Chair, President
Name: Hendrix Erhahon

Minutes Approved on:
10-10-16
Date: