Finance Committee Meeting Minutes of October 27, 2016

I. CALL TO ORDER Chair R. Khorasani calls meeting to order at 12:08 PM

II. ROLL CALL

Present: R. Khorasani, J. Coreas, C. Jeffers, M. Ifah
Late: D. Lagasca, C. Reyes, K. Siobal, M. Meneses, J. Yao
Not Present: H. Erhahon, M. Castillo, E. Pinlac, M. Hinrichs

III. ACTION ITEM - Approval of the Agenda

Motion to approve agenda J. Coreas, second by C. Jeffers, motion PASSED.

IV. ACTION ITEM – Approval of the Minutes May 19, 2016

Motion to approve the minutes of May 19, 2016, by J. Coreas, second by C. Jeffers, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment.

VI. NEW BUSINESS ITEMS:
A. INFORMATION ITEM – ASI Appointed Finance Committee Member Orientation

The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties. R. Khorasani is training the new members in Roberts Rules and how to apply them.

Motioned to switch item A and B, J. Coreas, second by C. Jeffers, motion PASSED.

Packet both C. Jeffers and J. Coreas must fill out; it includes form of payment conflict of interest, code of conduct, etc. Went over the rules.

Move for 5 minute recess C. Jeffers, second by J. Coreas, motion PASSED.

Motion to move A to after item F by C. Jeffers, second by J. Coreas, motion PASSED.

Return to completion of Roberts Rules.
B. DISCUSSION ITEM – Student Travel Funding Request From Monika Ifah
The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties Monika Ifah, travel request attending the minority student leadership program on November 14, 2016. There are 214 applicants one of the 40 who got selected to represent CSUEB. ASLP provides educational programs and helps provide leadership programs for the under-represented students. Hoping to continue mentor ship program from Speech Pathology Majors, minorities are historically under-represented. Decision will be made next meeting, Thursday, November 3, 2016.

C. DISCUSSION ITEM – Student Travel Funding Request From Jingyun Yao
The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties
Motion to move table item C to the end of new business item by J. Coreas, second by C. Jeffers, motion PASSED. 
Graduate student in the speech pathology program, using research on area of cognitive science, using research to study the effect on implicit memory on healthy young adults. An abstract research, test the ability on how good you are at memorizing things. Conference in Boston in November and she is the only student going to the conference. This will give her chance to see how other researchers perform and present other research. First time presenting at a research conference.

D. DISCUSSION ITEM – Student Travel Funding Request From Carolina Reyes
The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties
Presenting at the 2016 Speech Pathology Association, they will receive the opportunity to learn latest research as well as professional development. This will help with future endeavors, positively representing CSUEB. They will create presentation on how to present in conferences and provide the information they learned.

E. DISCUSSION ITEM – Student Travel Funding Request From Kemi Siobal
The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties
Kemi Siobal worked in Finance and once she began to study Speech Pathology it solidified her passion and she sees it as a great opportunity for her career development, she is currently getting her Masters at CSUEB, she graduated from San Diego State University.
F. DISCUSSION ITEM – Student Travel Funding Request From Moises Meneses
The V.P of Finance/CFO Reza Khorasani will provide information for newly appointed Finance Committee members regarding their position and duties. Presenting at the convention, they have been working on research on how no verbal kids communicate. Change the course of how they teach. Being able to influence the professionals in the fields is a great professional development and learning how other researchers approach the same research. After the conference they would provide the students at CSUEB with the information they learned.

VII. ROUND TABLE REMARKS
R. Khorasani: Deficit, there is not enough funding to send everyone to their conference. Thank you for taking the step and accepting the position. Please stay engaged, you are not serving ASI you are serving the students.

VIII. ADJOURNMENT AT 2:06 PM
Minutes Reviewed by:
VP of Finance/CFO & Chair
Reza Khorasani

Approved On: