Elections Committee Meeting Minutes of February 9, 2018

I. CALL TO ORDER at 2:45 PM

II. ROLL CALL

Present: Maria Perez-Murillo, Monique Lynch, Aman Solanki, James De La O, Doha Mohammed

Late:

Not Present: James Carroll, Marguerite Hinrichs, Erik Pinlac

III. ACTION ITEM – Approval of the Agenda

Motion to approve the agenda by A. Solanki, second by M. Lynch, motion PASSED.

IV. ACTION ITEM – Approval of the Meeting Minutes of February 2, 2018

Motion to approve the minutes of February 2, 2018 by M. Lynch, second by J. De La O, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affection ASI and/or the California State University, East Bay.

No public comment

3:20

VI. OLD BUSINESS ITEMS:

a. DISCUSSION ITEM – Finalize 2018 Elections Season Mockup and Theme

A. Solanki states that this is just a mockup and they still need to meet with the Katie Riddle. M. Lynch informs M. Perez-Murillo that Katie Riddle emailed the entire committee email in order to give them more direction towards their marketing design. M. Perez-Murillo states that this design isn’t necessarily going to be for the Elections Committee it would be for the actual Elections therefore having the ASI logo in their design shouldn’t be a problem. M. Perez-Murillo also states that they are going to need a lot of marketing but the first thing they should email Katie Riddle about is the marketing for the packets.

11:50

b. DISCUSSION ITEM – Finalize Timeline for 2018 Elections Season
M. Perez-Murillo states that they can finalize this, but when they put it on the packet they have to state that these are tentative schedules and are subjected to change. J. De La O suggests that they can just send it to J. Carroll in hopes to get it back by Monday.

13:01

c. DISCUSSION ITEM – Finalize Modifications to Elections Code
D. Mohammed informs M. Perez-Murillo that they just made suggestions that way they can go back and change anything if needed. M. Perez-Murillo proceeds by going over the modifications that were made to the document; the first one being about the timeline which J. De La O made suggestions to. J. De La O confirms that this suggestion was before they made the changes. M. Perez-Murillo states that this is just an “ideal” document since the school will be switching from quarter to semester therefore this document is bound to change. Overall the modifications to the document look good, but the only thing they will have to change is the current and new title of one of their advisors. The committee will email James Carroll about these modifications in order to get it approved and finalized by Monday.

26:45

d. DISCUSSION ITEM – Discuss Elections Packet: Content, Application, Marketing, and Release Date
M. Perez-Murillo states that for today they are just going to focus on Marketing and the Release Date. M. Perez-Murillo proceeds by confirming that the application will be done through Bay Sync and all of the required documents will be accessible through there as well. M. Perez-Murillo states that this is way easier than the paper application they used to do a couple years back. M. Perez-Murillo continues by informing the committee about the release date being on the first day of the info session which is the 19th of February. J. De La stresses that it is essential to release the dates for the info session next Monday. M. Perez-Murillo informs M. Lynch now that they have the Marketing finalized it is essential to speak with Katie Riddle about marketing on the info sessions as well as the applications that can be found on Bay sync. M. Perez-Murillo continues by confirming that for the next meeting they will talk about any additional marketing they might need for the quarter.

47:13

VII. SPECIAL REPORTS
No special reports

47:20

VIII. ROUND TABLE REMARKS
M. Perez-Murillo reiterates that they are going to email Erik Pinlac about the access to the Baysync applications so they can make changes. They are also going to email James Carroll about finalizing the schedule, and reviewing the Elections Code as well in order to release the
packet on the February 19th. M. Perez-Murillo also reminds the committee that they need to get marketing out; so M. Lynch is going to email Katie Riddle about the three info sessions as well as the marketing for the applications.

IX. ADJOURNMENT at 3:34 PM

Minutes Reviewed By:
Chair, Elections Committee
Name: Maria Perez-Murillo

Minutes Approved on:
2-16-18
Date: