Elections Committee Meeting Minutes March 9th, 2018

I. CALL TO ORDER at 2:46 PM

II. ROLL CALL
   Present: Maria Perez- Murillo, Monique Lynch, James De La O, Doha Mohammed, James Carroll, Marguerite Hinrichs, Erik Pinlac

   Late:

   Not Present: Aman Solanki

III. ACTION ITEM – Approval of the Agenda
   Motion to approve the agenda by M. Lynch, second by D. Mohammed, motion PASSED.

IV. ACTION ITEM – Approval of the Meeting Minutes of March 2, 2018
   Motion to approve the minutes of March 2, 2018 by D. Mohammed, second by M. Lynch, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affection ASI and/or the California State University, East Bay.
   No public comment

4:08

VI. OLD BUSINESS ITEMS:

   a. DISCUSSION ITEM: Continue Planning of the Mandatory Candidates Meeting/Seminar. M. Perez- Murillo states that this will be held on Monday March 19th, 2018 and Wednesday March 21st, 2018. With this in mind, the committee finds themselves moving these dates back another week because Spring Break is from March 19th- March 25th. E. Pinlac asks the committee what else they will need in terms of marketing. M. Perez- Murillo confirms that they will need advertising and marketing for the applications, voting process, Candidates Forum and the meet the Candidates event. Katie Riddle questions if the majority of their promoting will be done through email and if they have their own posting locations. M. Perez- Murillo states that most of the marketing they’ve done has been through email and social media so they will not have a lot of posters, but they are still planning to post the little that they do have around campus. The committee then begins to speak on the voting process. M. Hinrichs thinks that it would be great if they have the biograpy’s up on the website while the candidates are running. With this in mind, the voters don’t have to go to BaySync in order to view candidate information. Katie Riddle asks the committee if they would like a link that redirects to BaySync in order to proceed to the voting process. Katie Riddle also encourages the committee to fill out a “Marketing
Request” form; which should provide detailed information on how Katie Riddle should go about their marketing requests. Katie Riddle informs the committee if they are able to get everything to her by the end of finals week; then she will try her best to get everything done during Spring Break.

30:23

b. DISCUSSION ITEM: Continue Planning of the Candidates Forum and Meet the Candidates Event.
M. Lynch informs the committee that she spoke with Sneh Sharma in order to follow up on the catering for the event and it was brought to her attention that when they put in a request it has to be four days before the event and trying to submit a request now would be too early. With that being said, M. Lynch states that she was told to come back closer to the date of the event. Due to the event being on the first Monday after spring break M. Hinrichs is concerned that they won’t be able to get the word out. E. Pinlac suggests that they push it back to the second week of school in order to get everybody on the same page. The tentative dates for the Candidates Forum and Meet the Candidates Event are now April 2nd and April 4th. M. Perez- Murillo will update the calendar this weekend and share it to the rest of the committee in order for them to propose any changes if needed.

41:18

VII. SPECIAL REPORTS

VIII. ROUND TABLE REMARKS
James Carroll states that if there is something outside of the meeting the committee would like some support on. Feel free to send an email in order to figure out some solutions.
Erik Pinlac also states if anyone would like to meet and hash out some things then let him know.
M. Hinrichs reminds the committee to quickly send an information email about ASI elections.

IX. ADJOURNMENT

Minutes Reviewed By:
Chair, Elections Committee
Name:

Minutes Approved on:
4-6-18
Date: