Elections Committee Special Meeting Minutes April 6th, 2018

I. CALL TO ORDER at 2:30 PM

II. ROLL CALL
Present: Monique Lynch, Aman Solanki, James De La O, James Carroll, Marguerite Hinrichs, Erik Pinlac

Late:

Not Present: Doha Mohammed

III. ACTION ITEM – Approval of the Agenda
Motion to approve the agenda by M. Lynch, second by J. De La O, motion PASSED.

IV. ACTION ITEM – Approval of the Meeting Minutes of March 9, 2018
Motion to approve the minutes of March 9, 2018 by M. Lynch, second by J. De La O, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affection ASI and/or the California State University, East Bay.
No public comment

3:47

VI. OLD BUSINESS ITEMS:
   a. DISCUSSION ITEM: Finalize Planning of the Info Sessions
      Motion to table the item by M. Lynch, second by J. De La O, motion PASSED

4:32

VII. NEW BUSINESS ITEMS:
   a. DISCUSSION ITEM – Begin Planning of the Mandatory Candidates Meeting/Seminar: Workshop ideas
      D. Mohammed had previously met with J. Carroll as to how the mandatory candidate meeting should work. J. Carroll states that previous to the candidate meeting he will verify that all the applicants meet the minimum applications for the candidate position. On Sunday he will email the elections code to make the aware of the rules that follow the position as a candidate. J. Carroll reviews the calendar and those who will be attending the events for the week and the mandatory candidate meetings. M. Hinrichs asks the committee members to send an email reminding the candidates to show up to the meetings.

12:10
b. DISCUSSION ITEM – Begin Planning for Candidates Forum and Meet the Candidates Event: Marketing, Catering
The committee will set up a canopy in case it rains or if it is sunny there will be shade for those who will be around. They will be looking for volunteers for the forums in order to help it flow and not have students take the food and leave. **E. Pinlac** suggests ordering tables for the barbeque with facilities in order to make sure they have a few extras rather than not having enough. They would like to have volunteers to make sure there is enough of everything, regarding food, tables, and information if it is needed. The committee then discusses who will emcee the event and any other additional tasks that will be needed. **M. Lynch** updates the committee on the status of their catering for the event; confirming that she needs to meet with Aramark directly due to complications with their website. **J. De La O** will finalize a list of responsibilities in order to keep up with everyone’s roles for the event. **J. Carroll** brings up the polling stations and how they can go about including them during the voting days. The committee all agrees that the polling stations should be included from 11:00am to 2:00pm.

41:45

c. INFORMATION ITEM – ASI Elections Applications
**E. Pinlac** states that they should really continue to push it however they can due to this year’s elections being really short.

42:10

d. DISCUSSION ITEM- NEW ASI Elections Chair
**E. Pinlac** informs the committee that **A. Solanki** has taken the responsibilities of the Chair, but the committee has the option to have **A. Solanki** continue fulfilling the Chair position or they can look for a new Chair. **E. Pinlac** continues by stating that they will bring this back up during the next elections meeting.

VIII. SPECIAL REPORTS
No special reports.

IX. ROUND TABLE REMARKS
**James Carroll** appreciates the committee and he thanks them for jumping back in. **James Carroll** also wishes **Marguerite Hinrichs** a Happy Birthday.

X. ADJOURNMENT at 3:39 PM

Minutes Reviewed By:
**Chair, Elections Committee**
Name:

Minutes Approved on:
Date: **4-13-18**