I. CALL TO ORDER at 1:08 PM

II. ROLL CALL
   Present: Joshua Peckham, Ryan Finazzo, Tiffany Patterson, Martin Castillo, Alex Goelzer

   Late: Cindy Ng, Samantha Quiambao

   Not Present: Erik Pinlac

III. ACTION ITEM - Approval of the Agenda
   Motion to approve the agenda of January 31st, 2018 by T. Patterson, second by A. Goelzer, motion PASSED.

IV. ACTION ITEM - Minutes of January 17, 2018
   Motion to approve the minutes of January 17th, 2018 by A. Goelzer, second by M. Castillo, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.
   No public comment
   2:06

VI. UNFINISHED ITEMS:
    No unfinished items
   2:07

VII. NEW BUSINESS ITEMS:

   A. DISCUSSION ITEM - ASI Committee Members [CLOSED]
      Motion to go into closed session by T. Patterson, second by A. Goelzer, motion FAILED.
      Motion to go into closed session with the exception of Ashley Depappa and Alex Goelzer by T. Patterson, second by S. Quiambao, motion PASSED.
      The committee will go into closed session at 1:12 PM.
      The committee is back from closed session at 1:42 PM, and during closed session the
Committeediscussed **ASI Committee Members** this includes all of the candidates who have applied and are recommended for appointment.

The committee also discussed **Executive Director Salary** as well as **Board Member Concerns** which pertains to ASI Vice President of University Affairs, **Tiffany Patterson**.

**B. DISCUSSION ITEM - Executive Director Salary [CLOSED]**
The Personnel Committee will discuss the Executive Director Job description and Salary.

**C. DISCUSSION ITEM - Board Member Concerns [CLOSED]**
The Personnel Committee will discuss Vice President of University Affairs, Tiffany Patterson.

**4:08**

**D. DISCUSSION ITEM - Grade Check Initiative for the Board**

S. Quiambao states that they should do a grade check this upcoming week for the board members who are really close to the grade cut. S. Quiambao also wants to make initiative to do a policy in order to do this for the rest of ASI life. J. Peckham states that they might be able to modify the policy they currently have and add something along those lines and present the idea of “mid-quarter” grade checks. M. Castillo states that he meets weekly with the students who are on academic probation to do grade checks. M. Castillo is suggesting that they do these grade checks for everyone rather than the students who are close to the grade cut.

**6:50**

**E. DISCUSSION ITEM - Execution Plan and Internal Job Shifts for Spring 18**

J. Peckham states that he is running into hard times and is not able to fulfill his role; therefore, J. Peckham would like to start training A. Goelzer in order for him to take over his position. J. Peckham would rather transition A. Goelzer instead of burdening ASI with his unfinished work. M. Castillo acknowledges J. Peckham’s strong character, and he agrees that J. Peckham needs to transition with somebody, but he would like confirmation from A. Goelzer on whether he is willing to transition into this position. A. Goelzer doesn’t want to overwhelm himself, but at the same time knowing that the retreat is done it takes pressure off of him. S. Quiambao just reminds him that there is one more retreat to be organized, which is the transition retreat in which the agenda and all the items are the same and it should be the easiest to plan. The hardest part about this retreat would be having the board being accountable for everything. J. Peckham would like to Cindy Ng as the person of contact for the senate as well as University Affairs. M. Castillo believes that it would be best to create a list and delegate the tasks to the members. T. Patterson believes it is unnecessary to have a different person of contact as the senators go to her for anything that is needed including help to plan the events.
J. Peckham would like someone to take the responsibility of responding to emails and M. Castillo would prefer to have the emails as of now as they transition.

24:05

VIII. ROUND TABLE REMARKS

T. Patterson: States she is a proud member of ASI and she enjoys doing her job. She has seen plenty of changes and advocates for the students as sits on various committees’ campus wide. She explains that she falls short at time but she is trying her best and is working on fixing her mistakes.

S. Quiambao: Tuition Increase will be happening; the sentence that affected her the most was “Low income students won’t be affected because they have financial aid.” She will be working on this and she is drafting an all student email.

IX. ADJOURNMENT at 2:09 PM

Minutes Reviewed by:

Executive VP/Chair
Name: Joshua Peckham

Minutes Approved:

2-7-18
Date: