Personnel Committee Meeting Minutes of April 30, 2018

I. CALL TO ORDER at 12:09 PM

II. ROLL CALL

Present: Samantha Quiambao, Alex Goelzer, Cindy Ng, Ryan Finazzo, Erik Pinlac

Late:

Not Present: Tiffany Patterson, Martin Castillo

III. ACTION ITEM - Approval of the Agenda

Motion to approve the agenda by C. Ng, second by R. Finazzo motion PASSED.

IV. ACTION ITEM - Minutes of April 18, 2018

Motion to approve the minutes of April 18, 2018 by S. Quiambao, second by R. Finazzo motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.

No Public Comment

1:43

VI. UNFINISHED ITEMS:

1:45

VII. NEW BUSINESS ITEMS:

A. ACTION ITEM- 2018 General Salary Increase

Motion to approve the 2% general salary increase for the Executive Director, Business Services, Office Manager, Board Executive Assistant, Budget Analyst, Government Event Coordinator, and Special Events Coordinator by S. Quiambao, second by R. Finazzo

Motion to amend the motion to take out the Executive Director in the general salary increase by R. Finazzo, second by S. Quiambao, motion PASSED.

Motion to approve the 2% general salary increase for Business Services, Office Manager, Board Executive Assistant, Budget Analyst, Government Event Coordinator, and Special Events Coordinator by S. Quiambao, second by R. Finazzo, motion PASSED

5:50
B. ACTION ITEM- CALPERS Employer Health Contribution

E. Pinlac refreshes the committee on ASI’s contributions to employee health benefits. E. Pinlac begins to breakdown the cost per month as well as ASI’s contributions to that amount. E. Pinlac is proposing that they match the university’s contributions on the employer side because that is the part they have more control over. E. Pinlac believes that matching the university’s contributions will benefit employees as a whole. E. Pinlac also wants to make this active July 1st, 2018 that way it will be included in next year’s budget. A. Goelzer asks if this will have a significant effect on budgeting. E. Pinlac confirms that it will have more of an effect on the employees rather than the budget. E. Pinlac states that he already spoke with CALPERS and he was informed that the process is very simple; they just need to get an approval from the Board.

Motion to have ASI match the university’s health contributions for health benefits by S. Quiambao, second by C. Ng, motion PASSED.

18:22

VIII. ROUND TABLE REMARKS

C. Ng informs the committee that next Friday “Relay for Hope” will be taking place. S. Quiambao thinks it would be really cool if they invited all of the committee members as well as their Board and Senate members. C. Ng also wants to know if they should coordinate on setting up tents, canopies, chairs etc. E. Pinlac suggests that C. Ng coordinates with Michael Ryan. S. Quiambao is drafting an email with the policy transition for everyone on the board. S. Quiambao reminds everyone to make sure their point of contacts reach out to their new counterparts if they have one.

IX. ADJOURNMENT at 12:31 PM

Minutes Reviewed by:

Executive VP/Chair
Name: Alex Goelzer

Minutes Approved on:
5-21-18
Date: