Personnel Committee Minutes September 27, 2017

I. CALL TO ORDER at 8:02 AM

II. ROLL CALL
    Present: Samantha Quiambao, Joshua Peckham, Cindy Ng, Ryan Finazzo, Tiffany Patterson, Erik Pinlac
    
    Late: Martin Castillo
    
    Not Present:

III. ACTION ITEM - Approval of the Agenda
    Motion to approve the agenda of September 22, 2017 by R. Finazzo, second by S. Quiambao, motion PASSED.

IV. ACTION ITEM – Approval of the Minutes of September 22, 2017
    Motion to approve the minutes of September 22, 2017 by T. Patterson, second by R. Finazzo, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.
    No Public Comment.
    2:17

VI. UNFINISHED ITEMS:

    A. ACTION ITEM - Board Member Concerns [Closed Session]
       Motion to go into close session by S. Quiambao, second by C. Ng, motion PASSED.
       The committee came out of closed session at 8:43 AM and during closed session the committee discussed the ACTION ITEM – Board Member Concerns in regards to the Director of Programming as well as the Director of Wellness, and the ASI Senator of Science applicants.
       Motion to take action on the Board member Director of Programming to prorate his pay for the 14 days he missed over the course of the summer by R. Finazzo, second by T. Patterson, motion PASSED.

    5:01
B. ACTION ITEM - Board Member Concerns [Closed Session]  
Motion to take action on the Board member Director of Wellness to prorate her pay for the 17 days she missed over the course of the summer by R. Finazzo, second by C. Ng, motion PASSED.

5:36

C. DISCUSSION ITEM - ASI Senator of Science [CLOSED]  
The Personnel Committee discussed this item during the previous closed session.

5:42

D. DISCUSSION ITEM - Review and Update Code of Conduct  
J. Peckham states that the Directors were working for 5 hours and the Senators were working for 4 hours. J. Peckham states he originally included them to both work for 5 hours, but he recommends increasing the senators tabling hours. J. Peckham confirms that the Senators would be tabling for two hours, one hour outside the union and the other hour for tabling in their respected colleges. J. Peckham opens the floor for any feedback from the committee in order to encourage any suggestions. C. Ng questions how they will be able to keep track of the tabling hours which leads J. Peckham into recommending a sign in/sign out sheet. The only issue that C. Ng sees in this sign in/sign out sheet is the hassle of senators walking all the way back to the office just to sign in that they’re doing their office hours.  
M. Castillo suggests that instead of senators migrating to the office to sign in and out; they can just bring someone from the office to the senators who are tabling and have them sign in. T. Patterson asks if the CSR’s will be able to help the senators with going over to their respected colleges and setting up. E. Pinlac states that they will but the tabling needs to be planned a day or two in advanced so that if assistance is needed, it can be given accordingly on that date. J. Peckham proceeds to discuss the dress code and clarifies that it only pertains to the Board. M. Castillo states that students are coming from other classes that might not meet this requirement. J. Peckham agrees with M. Castillo and is open to add exceptions to this requirement (ex: if students are coming straight out of a gym class). S. Quiambao suggests that the dress code can be set to be “business casual or school spirit”. E. Pinlac agrees with S. Quiambao and adds that the dress code can also include something that represents ASI.

19:20

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM - ASI Programming Committee [CLOSED]  
The Personnel Committee discussed the recommendations for the ASI Programming Committee that was sent out by C. Segura and Y. Ortega-Huerta. S. Quiambao reminds
J. Peckham that a committee recommendation form is needed before the recommended candidates can be discussed.

21:07

VIII. ROUND TABLE REMARKS

M. Castillo reminds the committee that Al Fresco is today.

J. Peckham states that he is sick so he probably won’t be available during his office hours today.

S. Quiambao informs the committee if they are free at 10 AM then the Hope Pantry opening is happening at the library, and if anyone wants to go with her then let her know.

IX. ADJOURNMENT at 9:02 AM.

Minutes Reviewed by:

Executive VP/Chair
Name: Joshua Peckham

Minutes Approved on:

10-3-17

Date: