Internal Affairs Committee Meeting Minutes November 9, 2018

I. CALL TO ORDER

II. ROLL CALL
Present: Melissa Baron, Daniel Ruiz, Kim Bo Young, Akua Poku

Not Present:

Late:

III. ACTION ITEM - Approval of the Agenda (Motion by Kim Bo Young, Seconded by Daniel Ruiz)
Motion to approve the agenda by K. Bo Young, second by D. Ruiz, motion PASSED.

IV. ACTION ITEM - Minutes of Friday, November 9th
Motion to approve the minutes by D. Ruiz, second by K. Bo Young, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay. No Public Comment.

VI. UNFINISHED ITEMS:
No Unfinished Items.

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- Meeting Date And Time
The Executive Committee discussed a date and time to meet regularly.
The Internal Committee agreed to move the meeting time to Fridays at 12:00 PM

B. DISCUSSION ITEM- ASI Newsletter 2018
The Executive Committee discussed the Newsletter and brainstormed ideas.
The internal Committee assigned tasks to each individual in the committee and they are the following:

- **Kim Bo Young**: Resources Available on Campus
- **Daniel Ruiz**: Event Recap
- **Akua Poku**: The importance of getting involved on campus
The Drafts will be due on November 26th, 2018.

C. DISCUSSION ITEM- Weekly Event Mail
The Executive Committee discussed the idea of having a weekly email sent to students with events.
The committee discussed the topic of having a weekly newsletter in the spring.

VIII. ROUND TABLE REMARKS
No Round Table Remarks.

IX. ADJOURNMENT at 1:30 pm.

Minutes Reviewed by:
Chair, VP of Internal Affairs
Name: Melissa Baron

Minutes Approved on:
11-30-18
Date: