Personnel Committee Meeting Minutes January 30th, 2019

I. CALL TO ORDER at 1:11 PM

II. ROLL CALL
Present: Myles Watkins, Daisy Maxion, Melissa Baron, Kabir Dhillon, Martin Castillo, James Carrol, Zachary Meade, Daejona Walker

Late: Mahdi Fugfugosh

Not Present: Erik Pinlac

III. ACTION ITEM - Approval of the Agenda
Motion to approve the agenda by K. Dhillon, second by M. Baron, motion PASSED. M. Watkins would like to start with discussion item F. R. Finazzo suggests they could just suspend the rules and start with the item they would like to discuss first.

IV. ACTION ITEM – Approval of the Minutes of December 4th, 2018.
Motion to approve the minutes by M. Watkins, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.

VI. UNFINISHED ITEMS:
No unfinished items.

VII. NEW BUSINESS ITEMS:
Motion to suspend the rules of order to start with Discussion item F by M. Watkins, second by K. Dhillon, motion PASSED.

46:22
55:08

A. DISCUSSION ITEM – Tabling Accountability System
The Personnel Committee discussed a method of tracking tabling hours for BOD and Senate. M. Baron states she had previously brought the idea of tracking tabling hours and they cannot be followed and watched to make sure they have completed their hours. M. Baron states tabling will be different, tabling will be during the events and there will be reminders prior to tabling and a signup sheet. M. Watkins would like to continue to focus on the volunteer program in hopes to have more volunteer students to table.

01:01:20

B. DISCUSSION ITEM – Retreat Non-Attendees
The Personnel Committee discussed the Winter Retreat Non-Attendees. D. Maxion
states it is important to discuss the members who did not attend the retreat as the dates were given to the members when they first seated. **M. Castillo** explains the different repercussions that have taken place in the past. **M. Castillo** states the Associate Director and Executive Director previously stated they should make the board members, who miss events, should participate, or attend events, tabling and anything hosted by ASI. **M. Baron** does not want the members to see this as a slap on the wrist but more as their presence is important.

01:06:55

C. DISCUSSION ITEM – Committee Member Resignations
The Personnel Committee discussed the committee member resignations pertaining to the Sustainability Committee and the Programming Council. **D. Maxion** has received resignation letters. She states she received a notice from Desiree Cuevas stating Destiny Raybon will no longer be a part of the committee as she has not been responding to emails or attending any events. **Z. Meade** states Parker Rugeley did not show up to any meeting due to his full time position and Daya Krishna Dasappan who returned to India. They have both submitted their resignation letter from the Sustainability Committee.

01:10:35

D. DISCUSSION ITEM – ASI Open Positions
The Personnel Committee discussed the open positions of Director of Wellness, Senator of Diversity, and Senator of Athletics. **M. Baron** stated in a previous conversation they would speak to housing and Athletics Department to fulfill the Athletics position and Residence Life. **M. Baron** believes anyone who is taking at least one online class will qualify for the Senator of online class. **D. Maxion** would like to have the positions filled by end February. **M. Watkins** would like to know if there is any position that is a priority, **D. Maxion** states Senator of Diversity would be the most important in order to help with the Tunnel of Oppression. **Z. Meade** states they will not be having this event but will be having a museum.

01:17:10

E. DISCUSSION ITEM – BOD Meeting Class Exemptions
The Personnel Committee discussed the board member concerns regarding BOD members having class during biweekly BOD meetings. **D. Walker** scheduled her class for Tuesday and Thursday in order to make the meetings, however the class got combined with her Monday Wednesday classes. The class she is referring to is to her Senior Seminar class, she is a graduating senior. **D. Maxion** states since she is a graduating senior and his is a class she needs in order to graduate they do not have a problem with her missing the meetings. **M. Watkins** adds they should develop something in which she could show the members she is aware about the meetings, where she could give a brief summary before and after reviewing the agenda and minutes. **M. Baron** would like **D. Walker** to write down her questions based on the agenda. **M. Castillo** states in the past the member would meet with EVP and discuss the meetings that have happened. **D. Maxion** agrees with **M. Castillo** and likes the one on
one meeting. **D. Maxion** would like **D. Walker** to meet bi-weekly with the Chair, **R. Finazzo**, to discuss the meetings.

**01:22:59**

F. DISCUSSION ITEM – Election Committee Members

The Personnel Committee discussed the Election Committee Member appointments.

**James Carrol** gave the committee an over view of where the process stands now. He states there are 8 applicants and 6 met the eligibility requirements. The 6 applicants have been interviewed for 5 positions. He states they had budgeted the stipend for a longer period of time, but since it is starting later they would like to have all 6 applicants as part of the committee. **J. Carrol** would like having the 6 members to be able to produce higher quality of work. The committee will have to focus on the task. **J. Carrol** believes some of the members do not have the qualifications but there is one member who volunteers with the Alameda county voters. **J. Carrol** would like to focus on what needs to be improved for next year. **D. Maxion** would like to know if any of the members plan on running for the board, **J. Carrol** states as of now none of them are running and they are not allowed to run. **M. Baron** would like to clarify that once the committee has begun they can no longer change their mind and try to run for a position. **J. Carrol** and **M. Castillo** states they cannot run for the board one they commit to the committee.

**46:22**

**55:08**

**01:22:59**

G. DISCUSSION ITEM – Board Member Concerns |CLOSED|

The Personnel Committee discussed the board member concerns regarding grades of the Director of Wellness.

**Motion** to enter closed session by **M. Watkins**, second by **M. Baron**, motion **PASSED**. Enter Closed Session.

**M. Watkins** states they discussed Mahad Fugfugsoh will be on the board and keep his position as Director of Wellness. They will be creating a plan with him.

**H. DISCUSSION ITEM – Board Member Concerns |CLOSED|**

The Personnel Committee discussed the board member concerns regarding the Senator of CLASS’ performance for the Fall Semester.

**M. Watkins** states they will have **D. Walker** give a presentation during their next Executive committee meeting on her upcoming event.

**I. DISCUSSION ITEM – Senator of Athletics |CLOSED|**

The Personnel Committee discussed the last semester’s circumstances with respect to the position of the Senator of Athletics.

The committee decided they will edit the constitution for the senate to state their original thoughts for the position stating the senator must be part of an athletics team. They will be reaching out to **J. Bartlet** to send in his letter of resignation.
Motion to extend the meeting by 10 minutes by M. Baron, second by M. Fugfugosh, motion PASSED.

Motion to extend the meeting by 15 minutes by M. Baron, second by M. Castillo, motion PASSED.

VIII. ROUND TABLE REMARKS
No roundtable remarks.

IX. ADJOURNMENT at 2:32 PM

Minutes Reviewed by:
Vice President/Chair
Name: Daisy Maxion

Minutes Approved on:
2-13-19
Date: