programming council committee meeting minutes april 9, 2019

i. call to order at 3:07 pm

ii. roll call
present: dessiree cuevas, christopher jara, karla castellanos, josseline martinez zaldana
late: marie baluyot
absent: mahad fugfugosh

iii. action item - approval of the agenda
motion to approve the agenda by k. castellanos, second by c. jara, motion passed.

iv. action item – approval of the minutes march 19th, 2019
motion to approve the minutes of march 19, 2019 by c. jara, second by k. castellanos, motion passed.

v. public comment – public comment is intended as a time for any member of the public to address the committee on any issues affecting asi and/or the california state university, east bay.
no public comment

vi. unfinished items:

a. discussion item - wellness wednesday
the committee will discuss plans for wellness wednesday.
d. cuevas states that wellness wednesday is happening tomorrow from 11am to 2pm but set up will be at 10:30am. i will send out a doodle link for those who want to sign up. everyone who is collaborating with us will be getting there at 10:30am. everything is set up when it comes to food, tables, dj and giveaways. i only need to print out the waivers and passports. the water bottles came in during spring break. chipotle bowls will be given out. m. baluyot asks if they are only allowed to be there 2 hours. d. cuevas states that they just need people there. we need people at the waiver station, giveaway table and food. board members should be helping out before their meeting. besides that we are set and ready to go. m. baluyot b asks if they have to wear the new shirts. d. cuevas states that if it’s too hot they don’t have to. if they don’t wear they should wear school gear or clothing with asi logo.

8:05

b. discussion item – cocoa and cram
the committee will discuss the plans for cocoa and cram.
d. cuevas states that the money they will be spending is going to be whatever we have left over after wellness wednesday and we will be going with the disney theme. k. castellanos asks if they will be doing the fyi’s event in april. d. cuevas states the events they came up
with already exist and so they will be collaborating with the Board members. Last time we discussed 3 movies Toy Story, Cars and the Seven Dwarfs. If you can send me what character you will want to be. They are going to buy decorations for the event and I will be making shirts. On the front it will have the movie logo and on the back it will have the character. It will be coming out of my own budget. C. Jara asks if she would like them to chip in. D. Cuevas states if they would like to. It would be less than $14 per person and because we are doing it on our own we don’t need to put ASI logo. M. Baluyot asks if they have finalized the snack. D. Cuevas states that she has not put in the order. M. Baluyot states that they can do mini muffins. D. Cuevas states that she is trying to maximize their budget. If they have enough in the funds they can go with them muffins from Aramark. She will ask and will update them.

13:00

VII. NEW BUSINESS ITEMS:

A. DISCUSSION ITEM- ASI Board Members Attendance
The chair will talk about the attendance of fellow Board Members in regards of the ASI limited edition sweaters.

D. Cuevas states that committee member, Board members and anyone in the office are guaranteed a shirt. However, this year the Board members have been lacking attendance in supporting our events. The only time we had a good turnout was Coco and Cram. It is usually us and the FYI’s and it is rare that we see the Board members. It is disappointing because we put in so much work. I told the Board members that in order to get a shirt they would have to attend certain number of events. I have been keeping track of their attendance. I will be sending out an email to them. I will inform them that they have an opportunity to help set up tomorrow. I gave them an option, if they could not attend they just had to email me and I would find them alternative options. I wanted to bring this up and have it on record. So, that future Director of Programming knows that they need the support of the Board.

16:30

VIII. ROUND TABLE REMARKS
D. Cuevas gives thanks. We only have two more events. Even though we started later in the year we have been doing great. We only have two meeting left.

M. Baluyot thanks Dessiree for all the hard work.

IX. ADJOURNMENT at 3:35 PM

Minutes Reviewed by:

Director of Programming Council/ Chair
Name: Dessiree Cuevas

Minutes Approved by:

4-30-19
Date: