I. CALL TO ORDER at 1:06 PM

II. ROLL CALL

Present: Zachary Meade, Brandon Martinez Bailon, Pamela Vega Fuentes, Laura Greene, Adrien Van Dyke, Jillian Buckholz

III. ACTION ITEM - Approval of the Agenda
Motion to approve the agenda by A. Van Dyke, second by P. Vega Fuentes, motion PASSED.

IV. ACTION ITEM - Approval of the Minutes of February 19, 2019
Motion to approve the minutes of February 19, 2019 by A. Van Dyke, second by L. Greene
Motion to postpone the approval of the minutes of February 19, 2018 until next meeting by A. Van Dyke, second by L. Greene, motion PASSED.

V. PUBLIC COMMENT – Public Comment is intended as a time for any member of the public to address the committee on any issues affecting ASI and/or the California State University, East Bay.
No public comment

VI. UNFINISHED ITEMS:

A. ACTION ITEM- Cupanion Proposal
The Committee takes action to send the Cupanion project to the Board of Directors. Z. Meade states that in the minutes from February 19, 2019 they had postponed the approval of the Cupanion Proposal to this meeting. However, the motion needs some clarification. He recommends that the committee to postpone the motion so that they can start all over again. What we can also do is approve a report and it would state our recommendations with all the necessary documents attached. Then it would be given to the Board of Directors.
Motion to postpone the Cupanion Proposal indefinitely by A. Van Dyke, second by L. Greene, motion PASSED.
Z. Meade states that the motion to include $9,000 doesn’t come back and is postponed indefinitely. There is still an action item on the agenda. What we can do is motion in a report for the Cupanion Proposal.
Motion to approve a report for the Cupanion Proposal by A. Van Dyke, second by L. Greene.
J. Buckholz states that she spoke to Mark Alameda in housing and explained that this committee is discussing about approaching the ASI Board to pay for bottles that would be given to the students. I asked if they would be willing to match ASI
in the case that ASI is not able to pay for everything. Mark brought up the idea that it could be tied in with the new dinning commons contract. These bottles would be given to every student and they would use it to get drinks from the dinning commons. Mark said that they would get the bottles with to go program the dinning common already has. We just need to specify the type of bottle we want. However, we don’t know if there will be an issue of carbonated drinks put into the bottles that we are suggesting. L. Greene asks why it is an issue when it’s put in the metal bottle. J. Buckholz states that she put in carbonated water in the bottle and it slowly was leaking out. Then when she opened the bottle half the water was gone and it was black. L. Greene states that the plastic bottle did state that it was carbonated drink safe. Maybe we can change it to the plastic bottles. J. Buckholz states that if the dinning commons is getting a updating their contract and they are able to get the bottles with it then maybe we might not have to approach the board. Z. Meade states that it is a tough but it would only be accessible to students with a meal plan. J. Buckholz states that it would be accessible to all students in housing since they are all required to have a meal plan. The idea is to target the students in housing. It would be difficult to buy 15 thousand bottles for all the students. Z. Meade states that he tough that it the original plan was to target the students that come for orientation. L. Greene asks if the students would be able to keep the bottles because with to go containers they are expected to return them. There might be some issues with constantly changing water bottles. J. Buckholz states that she will be asking if they would be able to keep it. A. Van Dyke suggests that they can get a bottle for participating on the program. L. Green states that it is a good program and it is a popular program. A. Van Dyke states that if there is a way to tie it to an already successful program than we can use the funds somewhere else. Z. Meade states that we can suggest to the board to get reusable water bottles as give a ways.

**Motion** to postpone the Cupanion Report until the next meeting by L. Greene, second by A. Van Dyke, motion PASSED.

18:36

**B. ACTION ITEM - Sustainability Survey**

The members will consider again the project of pushing out a sustainability survey to the campus.

Z. Meade states that there is no clear draft to it yet.

19:36

**C. ACTION ITEM - Keynote Speaker**

The Committee will discuss a proposal for a keynote speaker for Earth Week. L. Greene states that she has already reached out to her and told her that she will be an honorary guest. She has agreed to come on Monday, April 22 in the afternoon. I sent her an email giving her the details as what we needed from her. We are just waiting for her to get back. J. Buckholz states when the speaker comes and you will be able to hand her the check. It is $2,000 but I was unsure on who much ASI wants to contribute. I figured that we can just match it and once it
is done ASI will just do a budget transfer to sustainability. Just talk to the person in charge of finance and tell them that you are splitting with Sustainability and that we are doing our part. **Z. Meade** states that we don’t have to worry about this now. I will to talk to Doris and figure things out. Once everything is figure out he will bring it back to the committee. **J. Buckholz** states we are doing some really targeted marketing to make sure we get a nice turn out. **A. Van Dyke** states that we got a list with all the G.E. classes that have to with environmental sciences as well as the freshman cluster classes. We are trying to target those classes and see if they can make it mandatory or extra credit to go to the event. **J. Buckholz** states that the professor names aren’t there but as students I think we can figure it out. **A. Van Dyke** states that the important thing is to get into those buildings. Put it in the office and let the students know.

**24:50**

**D. ACTION ITEM- Grow Your Food Proposal**
The members will discuss the proposal for a “Grow Your Food” budget and project. **P. Vega Fuentes** states that they were discussing about the give a ways. I can find more options and continue to do research. I would like to know the number of give a ways that we need and have it finalized by next week. **Z. Meade** states if they come in packs then it would just depend on how many students we want to reach. **P. Vega Fuentes** states that she would like to continue to do her research and make a budget with at least reaching 200 students. **Z. Meade** states that they will wait to hear more the next meeting.

**28:00**

**VII. NEW BUSINESS ITEMS:**

**A. DISCUSSION ITEM- Earth Week Festival**
The committee will discuss the organization of the Earth Week Festival to take place during Earth Week. **Z. Meade** states that he has a few people reach out to him already. They have to decide where they want to host this event. **J. Buckholz** states that they are doing a lot of events in the library court yard. We are planning on the library court yard because they still don’t know when construction is going to begin. I would reserve both Agora Stage and the Library court yard. Traditionally it has been a tabling event with music playing, with give a ways and sometimes food. If you are going to do that then I recommend having a passport in order to get the give a ways. **Z. Meade** states that music should be involved since it is a festival. However, it might be too loud to have in front of the library since the second floor is a quiet place. Maybe we can have it in front of the VBT building or the music building. **L. Greene** states that in front of the music building would be a nice area. There is a good amount of people in that area and if we are giving away items then people most likely will come. **Z. Meade** states that by next meeting he can come up with a document where we can collaborate and create a budget. I am still reaching out to people about what type of tabling we
should have. The idea is to have as many people involved. J. Buckholz states that they can design an Earth week t-shirt and have those as give a ways. Ask ASI if they can do it. L. Greene asks if there is a theme to the festival. Z. Meade states that it can be whatever theme for the festival. I want to bring in the ribbons in and maybe have it present for the whole week. L. Greene states that in the ribbons they answer questions and say how climate change has affected them. J. Buckholz suggests creating a brain storm of who will be there and what they can do during the festival. Each table will do something different that has to do with sustainability. There will be an event the day before called Sustainaganza but it is completely different. J. Buckholz states that Gabriela have been reaching out to Zachary about seeing if ASI will do a DJ for their fashion show that they are planning on having Thursday. Z. Meade states he has not gotten an email about it but gave them his correct email. L. Greene asks if they can get a DJ for both events. J. Buckholz suggests getting a student DJ and we would be supporting them. Z. Meade states how the DJ’s in the past were set up in the event. J. Buckholz states that they usually put tables on Agora stage and the DJ would just set up there. They would just need the tables and electricity. Z. Meade states he like the idea of having it by the big trees by the Music building. J. Buckholz states that in the past athletics, ASI, RAW, PAW, Aramark and the DISC has tabled in past event. We can ask the Housing RHA, the Greek community to come out, HOPE and the environmental science club to table for the Wednesday event. L. Greene asks if they can plan for this event outside the committee meeting. Since we only meet once a week what can we do as a Committee do to move things forward. Z. Meade states that in the meeting we will have to approve a budget. L. Greene states that the plants give away it would not be hard to move locations. We will just have table and the students can just be putting in dirt into a small pot. The final total is $243.35 and if it can be added to the budget. She will need those funds before the event. The goal is to have everything purchased by the 15th. Z. Meade states that they will have to go to Christopher since we already approved the budget. We just need to go to him and purchase the items. L. Greene states that we can order online than we can go pick it up. Z. Meade states that the goal is to have as many tables there possible. I will have a list of groups who will be tabling by the next committee meeting. If there are any last minute add on it should be okay since we would just need to add tables. I would like it if Lulani can do her martial island table because it was powerful. L. Greene states that Transfer APASS club does that. B. Martinez Bilon states that he reached out to someone who knows about another electronic bike station. L. Greene states that if they find competitive quotes they can defiantly look at those. B. Martinez Bilon states there is a band called Biketopia that uses a bike to generate electricity. I would recommend checking them out and maybe reaching them out and have them for the festival or for another event. Z. Meade states that he will continue to plan and work on this.
VIII. SPECIAL REPORTS:

A. Jillian Buckholz - Report on the Higher Education Climate Leadership Conference

J. Buckholz states that it was a pretty high level event. It was a pretty diverse group from different organizations and universities. The first day they had a Women’s networking event. There was a keynote speaker, Jeremy Granthum. Another thing they did is that they had panels of people. They had large tables with many tables. Each table had different subject to talk about. It was a lot better than going into a session and just listening. The presidents that were there they created a guiding document. It basically states to take the cost of Carbon in consideration. She shared it with the Provost and asked if they can share it with the President of CSU East Bay. It was a great opportunity to network at a high level.

57:30

IX. ROUND TABLE REMARKS

Z. Meade states that he is looking forward to see what they can do to influence the campus.

X. ADJOURNMENT at 2:06 PM

Minutes Reviewed By:
Director of Sustainability / Chair
Name: Zachary Meade

Minutes Approved on:
Date:
3-12-19