WANT TO BORROW A LIVESCRIBE SMART PEN?

What starts on paper, does not have to stay there. Livescribe smartpens bring your words and ideas into your digital world.

1. **Requirement:** You must be registered with Accessibility Services department and have Audio-Recorded Lectures and/or Notetaking as an accommodation. If you are eligible, proceed to next step.

2. **Reserve the smart pen for the upcoming quarter by contacting Assistive Technology Services Office prior to the start of each quarter.**
   - Reservations for summer 2018 begins **June 11, 2018, Monday @10.00am onwards.**
   - Loans are based on meeting the requirement, inventory availability, and first come first served basis and all the reservations will hold good till **June 22nd, 2018.**

3. **Contact Assistive Technology Services Office by phone, email, or in person on, or after the mentioned date above to get added to the Smartpen waitlist.**
   - Qualifying students must pick up their Smartpen within 3 business days after receiving a notification.
   - ATSO will email you on the first day of the quarter, notifying you of your loan status.

4. **Should you change your mind about loaning a pen, please call 510-885-4366 or email atstudent@csueastbay.edu to have your name removed from the list.** Resources are limited, letting us know of your intent ahead of time will be helpful to other fellow students.

***Notebooks and supplies can be purchased at the bookstore***