Memorandum
Policy #9

Date : November 22, 2006
To : Faculty Affairs Committee
From : Gary McBride
Chair, CBE Committee on Faculty Affairs
Via : John R. Kohl
Dean, College of Business and Economics
Subject : CBE Local Interpretation of Range Elevation

On November 21, 2006 CBE Committee on Faculty Affairs voted (4-0) on a local interpretation of the University’s Range Elevation Policy and Procedures. This approval was grounded on the 48-2 vote (secret ballot) of the entire faculty on standards for currency in teaching by temporary faculty and on the need for explicit standards and processes by the accrediting body of business programs (AACSB). For background, we have attached the relevant standards.

We are requesting that the Faculty Affairs Committee review and affirm that our policy is in keeping with University policy.

CBE Local Interpretation of Range Elevation Policy and Procedures (05-06 FAC 8)
The General Criteria section of the CSUEB Range Elevation Policy and Procedures (05-06 FAC 8) states that “Departments and equivalent units may establish more specific descriptions and guidelines.” In light of this policy, Departments and equivalent units in the College of Business and Economics (CBE) will interpret “exemplary instructional achievement, including currency in his or her area of instruction” (General Criteria Section) to include whether or not the individual is either Academically Qualified (AQ), as defined in the document College of Business and Economics, CSU East Bay Faculty Standards for Academic Qualification, OR Professionally Qualified (PQ), as defined in the document College of Business and Economics, CSU East Bay Faculty Standards for Professional Qualification. With this interpretation, the portfolio that the applicant for range elevation submits shall include evidence demonstrating that s/he is AQ or PQ such that a fourth criteria is added to the list of materials in the Portfolio section of the document (for CBE faculty):

4. Evidence demonstrating that the applicant is Academically or Professionally Qualified, as defined in the College of Business and Economics, CSU East Bay Faculty Standards for Academic Qualification and College of Business and Economics, CSU East Bay Faculty Standards for Professional Qualification.