

ACT Meeting Minutes
2-10-16

Participants: Bobbie Plough, Hugo Diaz, Diane Mukerjee, Linda Smetana, Li-ling Chen, Ann Halvorsen, Patricia Irvine, Angela Tang, Eric Engdahl, **Shubha Kashinath**, Dania Massey, Peg Winkelman, Thomas Wiley, Shira Lubliner

Calibration

Keep record of various programs that have calibration discussions – any particular time of year to have this discussion?

Anytime you meet with faculty to talk about rubrics and student work and make decisions as a program of what constitutes various levels of quality of work

Jackie and Maureen do this together for fieldwork.

We should create a table and chart of how all programs calibrate

-especially important for teacher education and ed leadership

-last summer all of the teaching EL adjuncts and faculty coplanned, reading section teachers got together also. There's also PACT assessment calibration

-met with supervisors, clips of student teachers teaching, calibrating the rubric scores, talked about why you scored a student teacher a certain way compared with other supervisors scoring them.

Calibration can be meeting minutes

Anything involving a rubric or requires judgment, there should be calibration

Continuous Improvement Accreditation Cycle

Improvement cycle

Summary of Achievement

Biennial Report

Please choose an author for these reports now. This is summer work, can't be completed until Spring grades are in, and they are due September 1st. \$1000 stipend for one report per program.

CTC is fining programs for being late.

Program Impact Data update

Decided to stick with generic greeting

At this point we are not asking for student impact data, right now we are just getting employment data.

No preconceived idea of what followup will be, we are figuring this out as we go along. A lot of these standards and requirements are new so we have to just show a plan that we are going to get program impact data

CTC guidelines – programs have to be transitioned by September 2017

Patricia, Jim, and Shira are going to San Diego for CAEP conference in March, hoping to get more clarification on what's expected.

Keep thinking about identifying existing assessments – Teacher Education BTSA data possible

If any programs have existing data sources –

We don't know how this whole thing will play out with student impact data

Spring 2016 Exit Survey

This is our survey that serves 2 purposes – seven questions about unit as a whole, and programs add their own questions. We will be using the same questionnaires.

Designate a class, make sure professor is in agreement.

Tom Soo Hoo needs to remind all coordinators to ask for designated class or instructor when this will happen. This makes a huge difference in terms of response rate.

Transformation of the CEAS website

Hugo

Making the website clean and easier to navigate for visitors.

We want to make it clear to the outsiders, not the insiders

Patricia said that the accreditation team – when they came, they were upset because they couldn't find something (at SFSU)

Looking at other college's websites, we want to make ours as easy to navigate as others.

We want to centralize everything to Hugo, except accreditation stuff.

Last year we did focus groups – bring some suggestions to teacher ed faculty – we can do focus groups with students to get feedback that is completely neutral.

As a preservice practitioner, we're going to hope that you return the favor and give back by sharing your expertise